Society for Ethnomusicology Annual Meeting
Accessibility Information and Guidelines

SEM is committed to ensuring that its Annual Meeting is as accessible and inclusive as possible for all attendees. Listed below are: 1) general accessibility information on the meeting, with additional details on the current year's hotel and city; and 2) guidelines for meeting presenters for increasing the accessibility of their presentations.

General Information

Hotel. SEM selects hotels for its Annual Meeting that comply with the Americans with Disabilities Act (ADA). If a selected hotel has any ADA deficiencies at the time of the meeting, these will be listed in the front of the Program Book.

Hotel Albuquerque. Hotel Albuquerque is ADA compliant. Any guest who requires an ADA-accessible guest room should call Kelly Bagley, Group Room Coordinator, at (505) 222-8701.

City of Albuquerque.

Albuquerque Rapid Transit FAQs.
Is ART accessible? ART has level entry which makes it easier for those with wheelchairs and walkers to board. Passengers using wheelchairs can choose to ride in either a forward-facing or rear-facing self-securing wheelchair space. There are Braille "Stop requested," buttons on the bus and Braille information located on the ticket vending machines. Additionally, audio and vibratory signals will also be at pedestrian crossings.

Sun Van Paratransit Service.

Old Town District.
Visit Albuquerque states: "Old Town, as you might expect, is a collection of older buildings, so people might encounter barriers to rolling chairs in some places. There are curb cuts and ramps where it was possible to install them. However, we've found that overall the area is welcoming and easy to navigate for people using wheelchairs."

Program Session Rooms (Hotel Albuquerque). Attendees should ensure that all aisles and spaces surrounding presenter tables/podiums remain free from obstructions that would hinder mobility. All program session rooms are equipped with audio amplification (public address) systems.

Special Requests. SEM's online conference registration form includes a field on page one in which attendees can enter requests for special assistance. Attendees should enter requests at least 60 days before the conference. Attendees may also contact the SEM Executive Director at semexec@indiana.edu or (812) 855-8779.

SEM Banquet (Saturday night). The online [conference registration form](#) includes a field on page two in which attendees can enter special requests concerning food allergies or dietary restrictions.

Perfumes and Fragrances. Attendees should refrain from wearing scented products in order to accommodate individuals who are sensitive to fragrances.

Program and Abstracts Books (electronic formats). Attendees are encouraged to use electronic formats of the Program Book and Abstract Book to increase font size. Both books can be downloaded from the conference website. The Program Book is also available through the conference mobile app.

Session Presentations

Presenters at the SEM Annual Meeting are requested to follow the below guidelines for increasing the accessibility of their presentations.

Microphones. All program session rooms are equipped with audio amplification (public address) systems. Presenters must use the microphones provided, regardless of the size of the room or the size of the audience.

Visual and Aural Communication. In order to accommodate attendees with a range of visual, aural, and language abilities, presenters should describe visual material (slides, photographs, videos) and summarize foreign-language content in audio/video recordings. If possible, include captions for speech and song in audio/video recordings.

Graphics in Presentation Slides. In order to accommodate attendees with a range of visual abilities, presenters should use a high contrast color scheme to heighten the definition of text from the slide background and should use a sans-serif font (such as Arial) in a large point size.

Hard Copies of Papers or Outlines. In order to accommodate attendees who prefer visual communication, presenters are encouraged to bring to their session a few hard copies of their papers or paper outlines in large print (at least 16 point).