

Society for Ethnomusicology Privacy Policy **May 24, 2018 (Draft)**

The Society for Ethnomusicology is committed to protecting the privacy of its members and users of its services and has adopted the following policy on the collection and dissemination of personal information through its central and conference websites. Our central website (www.ethnomusicology.org) is housed on servers owned by YourMembership.com and our conference website (with a new URL each year) is housed on servers owned by Indiana University Bloomington. In general, you may visit SEM websites without submitting any personal information. To provide certain services, however, SEM requests personal information in one or more of the ways listed below. In requesting and using these services, you consent to our collection of this information.

Information We Collect: We collect personal information about you (such as your full name, email address, and postal address) when you join SEM, make a donation, purchase a publication or other product, or submit an abstract or registration for the annual meeting. Our third-party credit card processor (BluePay) collects payment information. SEM also collects information about individual service to our organization, winners of prizes and awards, and employment with other organizations (as reflected in the Guide to Programs in Ethnomusicology).

Why We Collect Your Information: In carrying out the above activities, we collect personal information for the following purposes:

- To establish and maintain a responsible relationship with you and to build a networked community of individuals interested in ethnomusicology.
- To develop, provide, and market services and benefits to you.
- To send you communications concerning SEM, ethnomusicology, or related fields.
- To meet any legal requirements or obligations, such as a response to a court order.

How We Use Your Information: We use the information that we collect to operate and maintain our databases and website, provide services, send communications, record donations, respond to queries, document program activities, track membership and annual meeting trends, and fulfill any contractual obligations.

How We Share Your Information: SEM shares your information with the University of Illinois Press (which publishes and distributes our journal, *Ethnomusicology*) and with Indiana University Conferences (which provides support for our annual meeting). SEM no longer sells or provides personal information (such as mailing labels) to third-party vendors.

Basic information about you appears in the online SEM member directory. You have the option to add to and change this information. Information about you may also appear on various SEM webpages, such as pages related to officers, constituent groups, publications, prizes, and news. In addition, you will share information if you participate in online groups on the SEM website, join the SEM-L electronic list, or use social media sites related to SEM (such as the SEM Facebook Group).

Cookies Policy: SEM uses cookies on its website in order to customize it for return visitors. These cookies are not required for site functionality. You are not required to accept any cookies to use our site. You can [disable cookies](#) on your browser to prevent being recognized on return visits.

SEM uses a tool called “Google Analytics” to collect information about the use of its website. Google Analytics enables us to obtain such data as how often users visit the site, what pages they visit, and what other sites they used prior to coming to ours. We use this information to improve the SEM website and our services. Google Analytics collects only the IP address assigned to you on the date that you visit this site, rather than your name or other identifying information. We do not combine the information collected through Google Analytics with personal information. Google’s ability to use and share information collected by Google Analytics about your visits to this site is restricted by the [Google Analytics Terms of Use](#) and the [Google Privacy Policy](#). You can prevent Google Analytics from recognizing you on return visits to our site by [disabling cookies](#) on your browser.

How We Store Your Information: Personal information collected through SEM websites is stored and processed on servers in the United States. SEM is committed to compliance with the EU General Data Protection Regulation (GDPR). We retain personal information in order to continue provision of services and to maintain a historical archive of SEM and the field of ethnomusicology.

How We Protect Your Information: SEM is concerned with protecting your privacy and data, but we cannot ensure or warrant the security of any information that you transmit to us or guarantee that your information may not be accessed, disclosed, altered, or destroyed by breach of any of our safeguards. No method of transmission over the internet or method of electronic storage is 100% secure. If you have any questions about security on our sites, you can contact us at sem@indiana.edu.

Your Rights with Regard to Your Information: We respect your privacy rights and your right of access to your personal data in the SEM database and website. If you wish to access or amend this data, please review your member profile (see the top right of the website) or contact SEM at sem@indiana.edu for further information. As noted above, we retain personal information in order to continue provision of services and to maintain a historical archive of SEM and the field of ethnomusicology. To request that we delete personal information about you, please contact us at Society for Ethnomusicology, Indiana University, 800 E. 3rd St., Bloomington, IN 47405; email: sem@indiana.edu; telephone: (812) 855-6672.