



2020 Award Categories and Nomination Guidelines

Award Category

1. Administrator of the Year
 - a. From a degree-granting institution
 - b. From a non-degree granting institution

Nomination Guidelines

1. Member institutions may submit up to **two** nominations.
2. Member institutions are responsible for ensuring that the nominee (or an alternate recipient) is present to accept the award.
3. Both the nominator and nominee must be affiliated with an institution that is current in FAPSC membership requirements.
4. Students are not eligible to make nominations.
5. Nominees may only be nominated for one category.

Award Category and Criteria

Administrator of the Year

Purpose

The Administrator of the Year Award recognizes administrators who demonstrate outstanding performance, provide exemplary support, encourage excellence, and contribute to the attainment of institutional goals.

Eligibility

The nominee must be affiliated with an institution that is current in FAPSC membership requirements.

Number of Awards

- ❖ One winner will be awarded from a degree-granting institution.
- ❖ One winner will be awarded from a non-degree granting institution

Criteria

The nominee must have demonstrated:

- ❖ Significant changes, modifications, or approaches that enhance institutional productivity, efficiency, and quality.
- ❖ Honesty and adherence to the highest standards of moral and ethical principles through personal and professional behavior.
- ❖ Exceptional commitment to developing and inspiring others to achieve extraordinary results.
- ❖ Accomplishments that have a positive impact on the institution.
- ❖ Outstanding efforts that support student learning and success.

2020 Award Nomination & Scoring Rubrics

Administrator of the Year Award

Nominee Information

Name of Nominee: _____

Email Address of Nominee: _____

FAPSC Affiliated Institution: _____

FAPSC Member Institution is: _____ Degree-Granting _____ Non-Degree Granting Institution

Nominator Information

Nominator's Name: _____

Nominator's Email Address: _____

Nominator's Phone Number: _____

FAPSC Affiliated Institution and Campus: _____

Criteria	<p style="text-align: center;">Administrator of the Year Award</p> <p>This section to be completed by the nominator.</p> <p>Please provide evidence that supports the nominee's efforts and results for each of the criterion below (100 words or less).</p>	<p>Scorer's Score 1= not compelling; 2= somewhat compelling; 3= compelling; 4= very compelling; 5= extremely compelling</p> <p>(Awards committee person complete this section 1-5)</p>
Demonstrated significant changes, modifications, or approaches that enhance institutional productivity, efficiency, and quality.		
Demonstrated honesty and adherence to the highest standards of moral and ethical principles through personal and professional behavior.		
Demonstrated exceptional commitment to developing and inspiring others to achieve extraordinary results.		
Demonstrated accomplishments that have a positive impact on the institution.		
Demonstrated outstanding efforts that support student learning and success.		
		Total Points