

The following Rules and Regulations with reference to exhibits have been formulated for the interest of Exhibitors and their cooperation is therefore requested. These regulations are a part of the agreement between the Exhibitor and the Funeral Directors Association of Kentucky.

RULES AND REGULATIONS

1. The FDAK Exhibit Hall is produced by, and is the property of, the Funeral Directors Association of Kentucky. The Exhibit Hall is an adjunct to the professional and educational meetings held during the FDAK's Annual Convention. The Exhibit Hall supplements the educational sessions by providing attendees with various types of products, services, and information available to them. Exhibitors are expected to display the products and discuss their services with an awareness of the professional and practical needs of FDAK Convention attendees.
2. FDAK may refuse acceptance, installation, or order dismantling of any exhibit or promotion, wholly or in part, that, in its opinion, is not in keeping with the character or purpose of the FDAK Annual Convention. The Exhibit Committee reserves the right to restrict exhibits which because of noise or any other reason become objectionable. This reservation includes persons, things, conduct, printed matter, or anything of a character which may in whole or in part be in violation of any federal or state law or municipal ordinance.
3. George E. Fern Company will provide freight handling services; for more information please visit www.fernexpo.com Advanced storage of merchandise is available with the George E. Fern Company. Freight handling on day of move-in and move-out may be done by Exhibitor, or the services of George E. Fern Company may be employed. Any shipping and handling questions may be directed to George E. Fern Company by calling (502) 367-0254.
4. Furniture and carpeting may be rented at the expense of the Exhibitor from the decorator, George E. Fern Company; for more information please visit www.fernexpo.com
5. Any electric outlets in booths and any additional electric service is to be provided by the Kentucky Exposition Center at the expense of the Exhibitor; for more information please visit www.kyexpo.org
6. Exhibit Hall will be open Monday, June 3rd, at 10:00 a.m. until 4:00 p.m. for set up, and Tuesday, June 4th, from 8:00 a.m. until 3:30 p.m., at which time the freight entrances will be closed. Exhibits must be ready to open by 4:30 p.m. Tuesday, June 4, 2019. **No exhibit shall be dismantled or any packing done before 12:00 p.m. on Thursday, June 6th, and no goods or materials shall be removed from the Exhibition prior to that time without written permission of the Exhibit Committee.** Exhibitors may begin to break down exhibits on Thursday, June 6th at 12:00 p.m. until 6:00 p.m. Any violation of this rule will cause cancellation of the Exhibitor's invitation to future exhibits.
7. Exhibit Hall will be open on the following schedule:

Tuesday, June 4, 2019	4:30 p.m. - 7:30 p.m.
Wednesday, June 5, 2019	1:00 p.m. - 4:00 p.m.
Thursday, June 6, 2019	9:00 a.m. - 12:00 p.m.

In the interest of the whole Exhibition and Convention, the Exhibitor agrees not to encourage attendance of any person to the exhibits except during the hours specified herein. Exhibitors will be allowed admission to their exhibits at reasonable hours. All others will be admitted to the Exhibit Hall only during the above specified hours and only by showing a proper convention badge. **Once the exhibits are set up and security guards in place, admission to the Exhibit Hall is by convention badge only, including Exhibitors.**

8. The Exhibit Committee of the Association agrees to arrange the proper policing, sweeping out, and keeping clean of the aisles. It is understood, however, that the Committee assumes no responsibility for cleaning of booths. Cleaning service is available at the expense of the Exhibitor (order forms will be mailed).
9. The Exhibitor agrees to make no claim for any reason, including negligence, against the Exhibit Committee or the Funeral Directors Association of Kentucky, its members or agents or employees, for loss, theft, damage or destruction of exhibit items; nor for any injury to himself or employees while in the Exhibition Hall; nor damage of any nature or character including any damage to his business by reason of the failure to provide space for the exhibit or for the removal of the exhibit; nor for any action of any nature of the Funeral Directors Association of Kentucky or its members, committees, employees, or agents, nor for failure to hold the Exhibition as scheduled.

Each Exhibitor must make provision for the safeguarding of his exhibit items and his representatives. If insurance is desired to protect against loss by theft, fire, collision, derailment, acts of God, overturning, collapse of bridges, lightning, windstorm, tornado, public liability, employee compensation, etc., it must be placed and carried by the Exhibitor. The Exhibit Committee will carry public liability insurance to protect the Committee and the Funeral Directors Association of Kentucky from claims for damages from personal injuries received--such policies to read in favor of the Funeral Directors Association of Kentucky and (name of individual Exhibitor) as their interests may appear.

Exhibitors may inquire at the office of the manager of the Kentucky International Convention Center for use of a locked room to assist in the protection of exhibit materials during the hours when the exhibit is not open.

10. No Exhibitor may allow any article to be brought into or act done on the premises which will vitiate or increase the premium on the policies of insurance held by the owner of the building, nor permit anything to be done by employees by which the premises shall in any manner be marred or defaced and any damage done shall be made good to the Funeral Directors Association of Kentucky or the owners of the buildings, as their interest may appear.

No signs or other articles should be affixed, nailed, or otherwise attached to walls, doors of the building in such manner as to deface, alter or destroy the same. Likewise, no attachments can be made to the floors by nails, screws or any other devices that would damage or mar them. All space is leased subject to these restrictions.

11. **Canvassing in exhibit halls by anyone representing or connected with a non-exhibiting funeral supply firm is strictly forbidden.**
12. Exhibitors shall not be permitted to solicit business in booths other than their own or in the aisles.
13. The Exhibitor agrees to comply with all Americans With Disabilities Act regulations in the design of booths.

All of the preceding Rules and Regulations of the Exhibition have been read by, and are accepted by us and made a part of this contract, and we agree to comply with them. It is understood and agreed that in case the Exhibit Committee shall fail to open the Exhibition, or to furnish space to us, it will refund to us all sums paid hereunder, which shall be in full liquidation of all loss or damage suffered by us.