

Core KNOWLEDGE — Certification —

What is the Core Knowledge Certification Program?

- The Core Knowledge Certification Program is a two-year program available to Clerk and Comptroller's staff.
- The program includes 10 required online 101 courses and 20 hours of elective courses to enhance your knowledge of the many roles and responsibilities of Clerks and Comptrollers.

Required Courses:

- What is a Clerk and Comptroller 101
- Courts and the Clerks' Role 101
- Comptrollers' Role 101
- Clerk to the Board 101
- Access to Records in the Clerks' Office 101
- Customer Service 101
- Best Practices 101
- Cybersecurity and Fraud Awareness 101
- Ethics 101
- Clerks' Interactions with Stakeholders 101

Electives are selected from the FCCC Education Program, including conferences, webinars, regional training, and the online learning catalog as directed by each Clerk's office.

Be a Smart Cookie! Sign up today!

Fee Structure:

1-5 Users.....	\$275 per user
6-10 users	\$250 per user
11-25 users	\$225 per use
26-50 users	\$200 per user
51+ users	\$150 per user



Questions?

Contact Emily Toner at etoner@flclerks.com