



Guide to Organizing a  
Student Chapter  
Of the Florida Engineering Society

## ***Why start a FES Student Chapter?***

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The **Florida Engineering Society** values Florida's Engineering Students. Our board of directors allots funds to assist engineering students gain valuable experiences, become better leaders, and be prepared for life after college.

The Student Chapter is a peer group consisting of fellow engineering students and a faculty advisor from your college. The chapter meets regularly where guest speakers educate students on engineering topics and ideas. The FES parent chapter, student officers, and members work together as a team on various fundraisers and activities.

### **Benefits of Student Membership**

- ❖ **Get Connected** to local engineering professionals through their correspondence with their local parent chapter.
- ❖ Have first hand knowledge of **FES Scholarships**
- ❖ **Get Involved** in your community through assisting your local FES parent chapter with fundraisers and community activities such as MATHCOUNTS.
- ❖ **Get Recognized!** Student members are awarded for outstanding efforts by FES at the Annual Conference.
- ❖ **It's All in Who You Know....Network** with state engineering leaders through participation at FES state functions such as PE Legislative Days and the FES/ACEC-FL Annual Conference.
  - ◆ Students are offered assistance in funding participation at these events.
  - ◆ Special sessions geared toward students are a part of conference programs.
  - ◆ Students get a chance to meet potential employers and to showcase their leadership abilities.
- ❖ **Stay Informed and up to Date** with trends affecting your future profession. Student chapters receive our award winning *FES Journal* published monthly.

## Why start a FES Student Chapter?

Meet other Engineering Students from Across the State!



FES Students have opportunities to volunteer and become active in their community, in coordination with members from their Parent Chapter.

*Pictured Above:* FES Students work together with members from their Parent Chapter at a local MATHCOUNTS Competition.

*Below:* Students hold an Engineering Day at their University to encourage Engineering.



Student Members are encouraged to attend Conferences and Seminars held by FES throughout the year, such as PE Legislative Days in Tallahassee and the FES/ACEC-FL Annual Conference. FES provides funding for students to attend these events, and often times Parent Chapters are able to assist as well.



Students are always welcome at Parent Chapter meetings and events. Whether it is a golf tournament, holiday party, or monthly meeting, student members are encouraged to attend events held by the local and state level.

*Pictured below:* Students attend their parent chapter holiday party.



To Learn about FES Student Chapters,  
 please visit  
[www.fleng.org/page/StudentChapters](http://www.fleng.org/page/StudentChapters)

The Florida Engineering Society  
Petition to Start a FES Student Chapter



**I. Institution**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**II. Student Officers**

President: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Vice President: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Secretary: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Terms of Above Officers:

Begin Date: \_\_\_\_\_

End Date: \_\_\_\_\_

**III. Type of FES Student Chapter Petitioned For**

(Please Check One)

**Alpha:** Shall be in a college of engineering having a curriculum or curricula of at least four years duration accredited by the Engineering Accreditation Commission of the Accreditation Board of Engineering and Technology (ABET) leading to an engineering degree.

**Beta:** Shall be in a school or college of engineering having a curriculum of at least four years duration leading to an engineering degree.

**Delta:** Shall be in a school, college or junior college having a curriculum or curricula of at least two years duration designated as being preparatory for entrance into an ABET-accredited engineering or engineering technology program.



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**V. Faculty Advisor Endorsement**

To be completed by a member of the Faculty who will serve as the FES Student Chapter's Faculty Advisor.

In my opinion, the conditions at this Institution are favorable for the successful operation of a FES Student Chapter and I am willing to serve as the Student Chapter's Faculty Advisor.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

**VI. Dean's Endorsement**

To be completed by the supervising academic dean.  
I am prepared to encourage and support this Student Chapter.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**VII. Student Chapter Contact Member Endorsement**

To be completed by a member of the local FES chapter who will serve as the contact liaison representative between the local chapter and the student chapter. This Endorsement additionally serves as an agreement to serve as the Chapter Liaison on the FES State Committee, the Student Professional Development Committee.

I am willing to serve as the Student Chapter's contact member in which capacity I will assist the Faculty Advisor, provide liaison representation between the local chapter and the Student Chapter, and serve as the chapter representative on the Student Professional Development Committee.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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**VIII Local FES Chapter Endorsement**

To be completed by the President of the local FES Chapter in which area the Student Chapter is to be located.

This Chapter is prepared to sponsor, support, and promote the Student Chapter making this petition.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

**IX. State Director Endorsement**

To be completed by the State Director from the local FES Chapter in which area the Student Chapter is located.

I am satisfied that the Institution and local Chapter will encourage and support this student chapter and I recommend that the petition for the establishment and chartering of a FES Student Chapter be

Approved       Disapproved

I further recommend that the appointment of the Student Chapter Faculty Advisor (indicated in item V) and Student Chapter Representative (indicated in item VII) be

Approved       Disapproved

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**X. Student Professional Development Committee Student Chapter Endorsement**

To be completed by the Chair of the FES Student Professional Development Committee.

The Student Professional Development Committee recommends

Approved       Disapproved

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

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**XI. Action by FES Board of Directors**

To be completed by the FES Executive Director

Establishment and issuance of a Charter as petitioned for is

Approved     Disapproved     Other: \_\_\_\_\_

Date of Action by FES Board of Directors: \_\_\_\_\_