

Florida Engineering Society

BYLAWS

ARTICLE I-MEMBERSHIP PROCEDURE

1. Membership Application. All applications for membership in the Society shall contain the name of one Corporate member of the Florida Engineering Society who shall be identified as the applicant's "sponsor." All applications shall be processed at State Headquarters by the staff to determine if the applicant is qualified for membership in accordance with the membership requirements set forth in the Florida Engineering Society Charter.
2. The Board shall have the power to accept or reject an applicant, to elect qualified persons to any grade, to transfer a person from one grade to another, and to waive dues provided just cause is shown.
3. Resignations. Members of any classification resigning from membership shall be liable for payment of the current year's dues unless such resignation is received within thirty days following the annual billings for dues.
4. Discipline. Members of any classification may be expelled, suspended for a stated period of time, censured, or reprimanded by the Board. For any cause other than nonpayment of dues, such discipline shall occur only after the member charged has been advised of the complaint and has been given reasonable opportunity for defense and appeal.
5. A member shall be considered in good standing if annual dues are paid within 120 days of the date the dues become payable.
6. A delinquent member whose annual dues are not paid within 6 months of the date the dues become payable shall be removed from the membership rolls.
7. Any member, regardless of the date the membership was established, who has been removed from the membership rolls, may reinstate their membership at any time with payment of a full year of annual dues, and will then be invoiced for annual dues on the anniversary of their reinstatement. Any member who has been removed from the membership rolls that wish to reinstate their membership and maintain consecutive years of membership to comply with other sections of these bylaws may do so with the payment of all current dues and dues in arrears.
8. After 10 years of continuous membership, a member in any grade may apply to the Board in writing for waiver of State Society annual dues because of disability of a total and permanent nature.
9. Any current member who has been convicted of a felony involving violence or moral turpitude by any court of record in the United States and who has not had his or her civil rights restored pursuant to the law in the jurisdiction of the felony action shall be subject to revocation of membership, and not eligible for membership renewal until such time as his or her civil rights have been restored pursuant to law in the jurisdiction having venue in the felony action.
10. Any prospective member who has been convicted of a felony involving violence or moral turpitude by any court of record in the United States and who has not had his or her civil rights restored pursuant to the law in the jurisdiction of the felony action is not eligible for membership and shall remain ineligible until such time as his or her civil rights have been restored pursuant to law in the jurisdiction having venue in the felony action.

ARTICLE II – DUES

1. State Society annual dues for all classes of membership shall be determined by the Board of Directors. There shall be no State Society dues for Life Members
2. For memberships established prior to January 1, 2018, annual dues shall be payable on October For memberships established on or after January 1, 2018, annual dues shall be

- payable on the anniversary date of the membership.
3. Annual dues shall include a one-year subscription to the JOURNAL, the official publication of the State Society.
 4. A part of each member's annual dues may be allocated to the Practice Section of their choice in support of the activities of the Section at the discretion of the Board of Directors. No such allocation will be made to Practice Sections which have received the delegation of government and management under the Charter.

ARTICLE III-ADMINISTRATION

1. The Society's administrative year shall begin at the time and date the Society's officers are installed during the Society's annual Meeting, and the administrative year shall end at the time and date the Society's subsequent annual Meeting.
2. The President shall have general supervision of the affairs of the Society; preside at all meetings of the Society and Board at which the President may be present.
3. The President-Elect shall take office as President-Elect at the close of the administrative year during which the President-elect was elected. The President-elect shall automatically become President at the close of the succeeding administrative year. In addition, the President-elect shall serve as the Secretary of the Society.
4. There shall be seven Regional Vice Presidents representing the seven geographical regions of the state, and one Vice President of Finance, who shall also serve as the Society Treasurer. The seven regions shall consist of the following chapters:
 - a) Region 1—Panhandle: Big Bend, Emerald Coast, Gulf Coast, Northwest
 - b) Region 2—North Central: Forest, North Central and Northeast
 - c) Region 3—East Central Region: Central, Daytona, and Indian River
 - d) Region 4—West Central Region: Nature Coast, Tampa, Pinellas and Ridge
 - e) Region 5—Treasure Coast: Palm Beach and Treasure Coast
 - f) Region 6—Southwest Florida: Calusa and Myakka
 - g) Region 7—Florida's Gold Coast: Miami and Broward
5. Each Regional Vice President shall reside in their represented region. The Vice President of Finance may reside in any one of the seven geographical regions.
6. The President-Elect shall preside at meetings in the absence of the President.
7. In the event of a vacancy in the office of President, the President-Elect shall serve as President for the remainder of the administrative year in which the vacancy occurs in addition to the administrative year for which the President-elect was elected. If the President-Elect, while acting as President, is unable to serve for the remainder of the administrative year in which the vacancy occurs, the Executive Committee shall select one of the vice presidents as acting President for the remainder of the administrative year.
8. In the event of a vacancy in any other office, the President shall appoint a qualified person as "acting" to the vacant office, to serve for the remainder of the administrative year in which the vacancy occurs. The office of Historian may remain vacant at the discretion of the President.
9. Duties of Officers. The duties of the President and President-Elect, shall be such as their titles by general usage would indicate the duties of the Vice President of Finance, the FBPE Liaison, and the Regional Vice Presidents shall be as described in the latest version of the FES Administrative Policies.
10. All officers and employees shall be bonded.

ARTICLE IV-MEETINGS

1. An Annual Meeting shall be held each year at a time and place to be designated by the Board.
2. Special meetings of the membership may be called by a majority vote of the Board and/or

by the President upon written request of 5% of the corporate members in good standing. Such meetings shall be called within thirty days after appropriate request has been filed. No business shall be transacted at a special meeting except that stated in the notice of the meeting, which shall be mailed to all members fifteen days prior to the meeting date.

3. The Board shall hold at least three regular meetings a year, one of which shall be held at the Annual Meeting of the Society. The two other meetings may correspond with the Legislative Forum and the FES Leadership Conference. Special meetings of the Board may be called by the President, or by a majority of the Board by letter ballot. Board may also meet by teleconference by direction of the President.
4. Robert's Rules of Order (Revised) shall govern matters of parliamentary procedures at all meetings of the Society and of the Board.

ARTICLE V-CHAPTERS

The Board may authorize and charter one Chapter in any county, portion of a county, or group of counties in the state, provided evidence is given that there is a sufficient number of members residing in the area. Each Chapter thus formed shall have a majority and a minimum of ten Professional Engineers. Each Chapter shall elect its own officers and establish its own operating rules, provided that no provision thereof shall be incompatible with the Charter or the Bylaws of the Society. All Chapter Charter and Bylaws and/or operating rules shall be approved by the Board of Directors.

ARTICLE VI-ELECTION OF OFFICERS

1. Officers shall be elected as follows: The Nominating Committee hereinafter provided for shall submit to the Society Secretary at least ninety (90) days prior to the date of the Annual Meeting names of nominees for each office to be filled. The list of nominees shall be sent to the members or published in the official publication of the Society at least sixty (60) days prior to the Annual Meeting and giving them thirty (30) days in which to file additional nominations after the list is released. Additional nominations may be made by letter addressed to the Society Secretary containing the name of the nominee and the signature of the endorsers. The endorsers shall be members of the Corporate Division of the Society in good standing, and the number of endorsers shall not be less than (1) percent of the corporate membership of the Society as published in the most recent Yearbook, from a minimum of three Chapters and at least with ten (10) endorsers from each Chapter. If there are no additional nominees, the list of nominees as submitted by the Nominating Committee shall be declared the new officers by acclamation. If there are additional nominees, letter ballots of the Society containing the names of the official nominees and the additional nominees shall then be sent by the Society Secretary to all qualified voters at least thirty (30) days before the date of the Annual Meeting.
2. Each ballot shall be returned to the Society Secretary in a single envelope, endorsed on the back with the member's signature. The Tellers Committee shall canvas all ballots submitted by members in good standing and the result shall be announced at the Annual Meeting.
3. The candidate for any office having the largest number of votes by letter ballot shall be elected. Should there be a failure to elect any officer because of a tie, members at the Annual Meeting or at a specially called meeting shall proceed to elect such officer by ballot from among the members in good standing at the meeting, voting on only the candidates so tied, with a majority of votes cast being required to elect.

ARTICLE VII-PRACTICE SECTIONS

1. The Board may recognize as many Practice Sections as it may so desire. There must be sufficient participation from members of similar employment before authorization for Practice Sections is given. Groups of similar employment may petition the Board for a

Practice Section by submitting to the Board a set of operating rules and procedures to guide the activities of the Section. No provision of the operating rules will be incompatible with the Society Charter and Bylaws.

2. The Practice Sections shall be so conducted as to provide effective forums for discussion and joint action on the part of members grouped according to type of employment for achieving the objectives of the Society and the Practice Sections.
3. Practice Sections' programs or statements of policy shall not be inconsistent with the programs and policies of the Society. Programs or policies proposed by Practice Sections which are not covered by Society policies shall be submitted to the Society's Board of Directors for approval.
4. The financial affairs of each Practice Section shall be administered as an integral part of the Society's financial management system.
5. Nothing in this article shall prohibit a Practice Section from rendering informed opinions on matters of interest to it, provided such opinions are not represented as being official policy of the Florida Engineering Society.

ARTICLE VIII-COMMITTEES

1. The Board shall create, dissolve, appoint, and assign duties to as many committees as it deems necessary to conduct the affairs of the Society, except the Nominating Committee as herein constituted.
2. Nominating Committee. The Nominating Committee shall consist of the most recent living Past President, the President-Elect, the President, and two additional Corporate members not presently serving on the Board to be appointed by the President with the approval of the Board. The most recent living Past President shall serve as Chair.

ARTICLE IX-AMENDMENTS

These bylaws may be amended as provided in Article XII of the Charter.

Adopted December 23, 1916

Amended May 20, 1933, by letter ballot

Amended May 19, 1934, by letter ballot

Amended April 24, 1937, by letter ballot

Amended April 13, 1940, by letter ballot

Amended June 26, 1944, by letter ballot

Amended June 27, 1951, by letter ballot

Amended July 22, 1953, by letter ballot

Revised May 8, 1954, by letter ballot

Amended June 15, 1956, by letter ballot

Amended June 15, 1957, by letter ballot

Amended June 15, 1958, by letter ballot

Amended June 23, 1960, by letter ballot

Amended June 20, 1961, by letter ballot

Revised June 12, 1964, by letter ballot

Amended January 1, 1966, by letter ballot

Amended April 25, 1968, by letter ballot

Amended November 11, 1968, by letter ballot

Amended April 30, 1969, by letter ballot

Amended July 1, 1971, by letter ballot

Amended October 20, 1971, by letter ballot

Amended March 13, 1972, by letter ballot

Amended March 15, 1973, by letter ballot

Amended October 9, 1973, by letter ballot

Amended April 1, 1975, by letter ballot

Amended September 20, 1978, by letter ballot
Amended September 12, 1979, by letter ballot
Amended July 31, 1980, by letter ballot
Amended August 5, 1982, by letter ballot
Amended August 4, 1983, by letter ballot
Amended August 2, 1988, by letter ballot
Amended November 15, 1990, by letter ballot
Amended November 13, 1996, by letter ballot
Amended January 12, 2001, by letter ballot
Amended November 7, 2003By letter ballot
Amended August 4, 2005, by all member vote
Amended February 5, 2008, by all member vote
Amended March 1, 2013, by letter ballot
Amended November 7, 2013, by all member vote
Amended November 10, 2014, by letter ballot
Amended June 26, 2018, by letter ballot

In addition to the Charter and Bylaws, the Florida Engineering Society has adopted a variety of Administrative and Professional Policies to guide operations.