1. How we watch bills:
   - Resources (examples below)
     - Florida House of Representatives Website
     - Florida Senate Website
     - LobbyTools Software
     - News sources/articles and social media
     - Florida House of Representatives printing office
     - Florida Senate printing office
   - With Key Words (examples below)
     - CCNA
     - Florida Building Codes
     - Expressway Authority
     - Infrastructure
   - With Statute Alerts (examples below)
     - Ch. 471 Engineering
     - 287.057 Procurement of Commodities or Contractual Services
     - Sec. 471.007 Board of Professional Engineers
     - Sec. 471.0195 Florida Building Code Training for Engineers
   - Amendments (examples below)
     - Amendments to bills that open certain statutes
     - Bills used as vehicles for amendments

2. What we do when key alerts are triggered:
   - Read bill/amendment
   - Alert appropriate committees
   - Monitor bill/amendment
   - Get second opinion (seasoned lobbyist/attorney)
   - Meet with bill sponsor, stakeholders, and staff
   - Develop strategy to support, amend or “kill” adverse bill/amendment

3. How a bill becomes a law:
   - Bill is filed by sponsor (Representative/Senator) during bill filing period
   - Leadership (House Speaker/Senate President) assigns bill to one or more committees for consideration
   - If bill passes through all assigned committees, bill is voted on by full chambers (House and Senate)
   - If bill clears both chambers, bill is sent to Governor and either signed into law or vetoed
   - If bill is not vetoed by Governor, it will become law on the bill’s “effective date”
4. When we send out reports:
   - As soon as possible if bill, or amendment to a bill, is of immediate concern
   - At the end of the committee/session week
   - After all passing bills have been either approved/vetoed by Governor

5. Where to find more information on the web:
   - FES website: https://www.fleng.org/page/Advocacy
   - Florida House of Representatives Website: https://www.myfloridahouse.gov/default.aspx
   - Florida Senate Website: https://www.flsenate.gov/
   - News sources/articles and social media/google
   - Request physical copy from the State Legislative Library