



Florida Nurses Foundation Research Grant Program

Program Description

The purpose of the Florida Nurses Foundation (FNF) Research Grant Program is to encourage the research career development of nurses to advance the profession of nursing.

Eligibility Criteria

The principal investigator must be a registered nurse and be licensed to practice nursing in Florida.

The principal investigator must not have received more than \$10,000 in research funding during the past three years prior to the application date.

The principal investigator must not have received an FNF Research Grant award in the past 3 years.

Applications for the research grant must be for a study (proposed or underway) that has not been completed prior to application deadline.

Funding

Approximately 7 small grants of \$500-\$750 are distributed annually.

The recipients of FNF funding are required to acknowledge funding from the FNF in any publication of their funded research.

Submission Guidelines

Submit an electronic copy of required materials by June 1st of the current application year with the subject line FNF Research Grant Award Application. A fee of \$25 dollars is required for submission of your application. Send your application fee to FNF at P.O. Box 536985, Orlando, FL 32853, with a one-page letter of intent of your research grant application submission.

Applications must conform to all requirements for format, style, content, length limitations and required supporting materials. Only applications that conform to specifications and include the required documents and application fee will be reviewed.

Please direct all questions regarding the application to foundation@floridanurse.org. Members may use the toll free number.

Review Process

1. The Research Grant Review Committee is composed of doctoral-prepared, experienced nurse researchers.
2. Applications are considered as privileged communication and are restricted to members of the Research Review Committee, Foundation Board of Trustees, and Foundation staff.
3. Applications can be submitted prior to receipt of IRB approval. However, funding is conditional upon IRB approval prior to the start of the study. A letter from the IRB indicating approval must be submitted to the FNF upon approval and can be submitted with the application forms.

4. Applications will be blind reviewed and scored according to the following criteria:
 - a. Significance to nursing
 - b. Scientific merit
 - c. Innovation
 - d. Appropriateness of the methodology to answer the research question
 - e. Qualifications of the investigator (research team) to conduct the study
 - f. Adequacy of human subjects/animal protection
 - g. Appropriate budget, environment, support and time frame

Format and Style

1. Proposals are to be submitted in TWO electronic document sets. The first set includes the face sheet and other accompanying documents. The other set includes the grant proposal documents.
2. Use Times New Roman typeface only and a font size of 11 points.
3. Format documents using one-half inch margins (top, left, and right) for all pages, including reference pages and appendices.
4. Use single spacing for narrative sections with double spacing between paragraphs or sections. Consecutively number all pages placed in the top right hand corner of each page throughout the entire application, beginning with the first page of the proposal. Do not use suffices (e.g. 5a, 5b). Use bold or italics font only for headings.

Components of Proposal

Part 1 – Face Sheet, Principal Investigator Information, and Approvals

Face sheet – Title the Face Sheet file as **Last Name, First Initial, and year (Smith A 2001)**. Complete FNF Face sheet, including the last four digits of your Social Security number in the box at the top of the page. This document will only be reviewed by FNA staff members and information not included for grant reviewers.

Current Curriculum Vitae of principal investigator

IRB Approval Letter – If not available at the time of application, must be provided prior to funding for the study.

Support – Describe the support you have to conduct this study

1. Facilities and resources available for the study;
2. Letter of support from where the project will be conducted;
3. Students conducting a thesis or dissertation project also need to include a letter of support from the chairperson/research advisor that includes a statement that the proposed research meets the standards of the university/college to conduct the study.

Part 2 – Study Proposal – Title this file the last four digits of your SS# (Example - 1234).

Abstract (200 word Limit) using these headers:

1. Background
2. Purpose of the study
3. Research question(s)
4. Design
5. Method(s)
6. Analysis

Body of Proposal

(5 page limit excluding appendices; single space narrative with double spacing between paragraphs). Do not include any identifying information on the body of the proposal and the applicant's name must not be stated anywhere in the application. **Insert the last four digits of your social security number on the top right corner of the document.**

Include the following sections:

1. Purpose of the study
2. Background and significance for the study
3. Specific Aims/hypotheses/Research questions
4. Theoretical Framework –briefly identify the theoretical framework used to construct this study
5. Research Design
 - a. Subjects and sample characteristics and size
 - b. Measures/instruments (if relevant)
 - c. Data collection procedures
 - d. Plans for data analysis
 - e. Protection of human subjects (if applicable)
6. References and Appendices
 - a. Limit reference list to six pages. Use the American Psychological Association (APA) format for citations and reference lists.
 - b. Research timeline
 - c. Human subject consent form (if applicable)
 - d. Research tools, instruments interview guides, as relevant

Budget

Briefly describe plan for how the funds are to be used to support the study. Examples include, but not limited to supplies or tools used for the study, such as costs of reproducing questionnaires, or small gift cards/tokens for participants as described in the study protocol. FNF does not fund indirect costs; investigator salaries; expenses that are regarded as educational assistance, such as tuition or textbooks; computer or software costs, or travel – unless it is for data collection purposes.

The APPLICATION DEADLINE IS JUNE 1st of the current application year.