

Florida Nurses Foundation

SCHOLARSHIP GUIDELINES

Scholarship Applicant Requirements

To qualify for an FNF scholarship, you must:

- Be enrolled in a **nationally accredited** nursing program, either through ACEN or CCNE accreditation,
- Be enrolled in an associate, baccalaureate, master's degree nursing program, or doctoral program (nurses enrolled in doctoral programs are not restricted to nursing specialties),
- Have **completed at least one (1) semester** in current nursing program by the June 1st application deadline,
- Have resided in Florida for at least one (1) year and must reside in Florida throughout the term of the scholarship.

Criteria for Selection

The FNF Board of Trustees use the following criteria to select candidates:

- Unless otherwise designated by an individual fund, GPA requirements are as follows:
 - Undergraduate: 2.5 minimum GPA
 - Graduate: 3.0 minimum GPA
- Potential for contribution to the nursing profession and society
- Additional criteria designated by individual scholarship fund requirements (for additional information visit the Scholarship and Grants page of www.floridanurse.org/ScholarshipsGrants)

Application Process and Additional Information

- Applications must be submitted on the application upload page on www.floridanurse.org. Only completed application packets will be reviewed. Refer to the application checklist below for the required documentation.
- Applicants will be notified by email if application is incomplete. Application will only be considered if necessary documents are resubmitted before the June 1st deadline.
- Once you upload your application packet, you will receive a confirmation email of receipt from the Florida Nurses Foundation. Please keep this receipt for your records.
- **It is the responsibility of the applicant to ensure that current official transcripts are delivered to the Florida Nurses Foundation by the deadline date of June 1st or the application will be considered incomplete and ineligible for review.**
- You are requested to make a copy of your application materials for your records. The original and all supporting documents are to become the property of the Florida Nurses Foundation and are not returnable.
- Funds will be awarded and names of recipients will be announced between August and September of the award year. On years that Membership Assembly is held, recipients will be invited to accept their award during the annual scholarship awarding ceremony. Please do not call before August to see if you have received a Florida Nurses Foundation scholarship. Thank you for your consideration.
- Recipients who withdraw from the nursing program before completing the semester/year for which this scholarship applies agree to repay to the Florida Nurses Foundation the sum advanced.
- Recipients agree to participate in follow-up surveys related to the Scholarship Program.
- Recipients consent to the publication and public distribution, including through news media and websites, of the announcement of scholarship funding (including digital photos), either as part of promotional activities or for other educational processes.
- **The APPLICATION DEADLINE IS JUNE 1st of the current application year. No exceptions will be made for late applications.**

Florida Nurses Foundation

SCHOLARSHIP APPLICATION CHECKLIST

This checklist is provided as a guide for you to use when completing your application. All forms can be found on www.floridanurse.org under the Scholarships page. The following items are required at the time of submission.*

ITEM	SPECIFICATIONS
Online Application Form	<p>Be sure to complete every field with requested information as best you can. You will be asked to submit information about:</p> <ul style="list-style-type: none"> • Your School and Program (such as dates enrolled, area of study, etc.) • Your Education, Experience, and Professional Activities • Your Financial Information including your income, spouse's income, and number of dependents <p>You will also be asked to write:</p> <ul style="list-style-type: none"> • Statement of Need • Statement of Goals/Potential for Contribution <p>Space is provided in the application form. Do not exceed the space provided for each. You may type your statements in advance on a word document and copy and paste the text into the online form.</p>
2 letters of reference on FNF Reference Form	<p>Upload references from individuals who can address your academic aptitude, scholarship, seriousness of purpose, and/or your clinical expertise. Be sure that your name is NOT included on either of your reference forms. TWO references are required.</p> <p style="text-align: center;">PLEASE DOWNLOAD THE REFERENCE FORM HERE</p>
Validation of Florida Residency	<p>Upload a copy of current driver's license or voter registration card. If issued within the past year, you must provide other proof of residency. Contact fnaoffice@floridanurse.org for additional acceptable proofs of residency.</p>
Current OFFICIAL Transcript*	<p>Must be mailed directly from your school or in an envelope signed and sealed by a school official. Mail to Florida Nurses Foundation, P.O. Box 536985, Orlando, FL 32853-6985. You are responsible for ensuring it is delivered by the June 1st deadline.</p> <p>*This is the only document that will not be uploaded with the rest of the application materials on the online application form. Your application will be set in pending status until your transcript has been received. When your transcript has been received, you will receive a notice that your application has been moved into accepted status. Accepted status means that it will be submitted for review - it does not mean that you have been awarded a scholarship.</p>