



PRACTICE IN THE DIGITAL WORLD

FPS Fall CME Meeting • September 20-22, 2019
Tampa Marriott Waterside Hotel & Marina



Expand your contacts in Florida at the Florida Psychiatric Society's 2019 Fall EXPO. Over 175 psychiatrists will be attending this year's meeting. FPS has designed a meeting program to guarantee traffic flow through the exhibit area and, at the same time, encourage one-on-one chats and the exchange of ideas with meeting attendees who are interested in your products and services.

The Exhibit Rental is \$1,500 and Includes:

- A six-foot table with two chairs
- Identification badges for 2 company representatives per day
- Acknowledgment in the onsite Meeting Program
- A listing in the Exhibitor Resource Directory and on the FPS web site
- On-site recognition after a CME presentation
- A roster of meeting attendees for pre and post-show marketing

Exhibit Space is Limited

Requests for space are reserved in a first come, first serve basis upon payment of the exhibit space. This is a private meeting and FPS reserves the right to decline any reservation or request to exhibit that it believes not to be aligned with FPS mission.

For More Information

Questions or other available sponsorship opportunities contact Kendra Adams at kendra@floridapsych.org or 850-222-8404

Action Needed!

Return completed exhibitor agreement by **August 14th, 2019** to: kendra@floridapsych.org

Exhibit Set Up:

Friday, Sept 20, 2019

Exhibit Times:

Saturday, Sept 21

7:15 AM-11:00 AM

Sunday, Sept 22

7:15 AM-11:00 AM

Exhibit Breakdown:

Sunday, Sept 22

10:30 AM – 11:30 AM



Agreement for Exhibit Space

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Firm/Organization: _____
(Name as it should appear in publications.)

Company Contact: _____

Phone: _____

E-mail: _____

Address: _____

City: _____ State: _____ Zip: _____

Type of Display: Table Top: Floor Standing: Other: _____

Electrical Outlet Needed? Yes: No: - If Yes, what type of electrical device is being plugging in?

Computer: Display: Lighting: Phone:

Specialty equipment: _____

(Outlets are limited, requests received in order of paid return applications.)

Other exhibitors you might have a conflict with:

Exhibitor Representatives, Badges and Company Info for the Exhibitor Resource Directory

Please go to www.floridapsych.org/general/custom.asp?page=ExhibitorBrochureInformation to enter the names and titles of the personnel representing your company at the EXPO (2 reps per booth, per day) by **September 9th**. All representatives must have FPS badges to enter the EXPO hall.

This is also where you will enter company information to be included in the EXPO Directory provided to all attendees. We must receive this information by **August 14th** for inclusion in the printed Directory.

Hotel Information:

Tampa Marriott Waterside Hotel & Marina
700 South Florida Avenue, Tampa, Florida 33602 USA
813-221-4900

Single/Double: \$175 + resort fee waived, must be reserved by Wednesday, August 28th.

Reservations: Call 800-789-3090 (be sure to mention the Florida Psychiatric Society 2019 Fall CME Meeting) or reserve online at www.floridapsych.org/page/EXPO.

Please note this is not a contract but a basis for reserving an exhibit space. Cancellations must be in writing. A \$500 cancellation fee is applied if cancelled before August 14, 2019. No refunds are issued for cancellations on or after August 14, 2019.



Agreement for Exhibit Space

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\$1,500 Exhibit Fee

I would like to donate a prize for the attendee drawing Sunday morning.

I would like information on FPS break and breakfast sponsorship opportunities.

Total Amount \$ _____ Payable By: Check, # _____ Credit Card (Continued below)

Credit Card Payment Authorization

(Please Print Clearly)

Name: _____

(As it appears on the credit card statement)

Address: _____

(As it appears on the credit card statement)

Phone Number: _____ E-mail Address: _____

Credit Card Type: VISA Master Card American Express Discover

Credit Card Number: _____ Exp. Date: _____ Security Code: _____

Amount of Payment: _____ Signature: _____

Please return this agreement form along with your payment and company information to FPS by August 14, 2019 to assure a listing in the EXPO Resource Directory and on the FPS website.

(Booths are assigned on a first-come, first-served basis upon payment of the exhibit space.)

Please note this is not a contract but a basis for reserving an exhibit space. Cancellations must be in writing. A \$500 cancellation fee is applied if cancelled before **August 14, 2019**. No refunds are issued for cancellations on or after **August 14, 2019**.

Signature of Authorized Personnel:

Date:

Name of Authorized Personnel:

Title:

Florida Psychiatric Society • 521 East Park Avenue • Tallahassee, Florida 32301-2524

E-MAIL: kendra@floridapsych.org • Telephone: (850) 222-8404 • Federal ID#: 59-1735183

Exhibitor Guidelines

Exhibit Hours: Exhibitor agrees to follow the official move-in and move-out schedules as well as the scheduled exhibitor hours of operation.

Signs, Banners and Displays: Only professionally printed signs, Banners or displays will be allowed to be displayed.

Care of Space: The exhibitor agrees not to deface, injure or mar the exhibit area of the Renaissance Orlando at SeaWorld or any of the furniture or fixtures and/or any of the property of whatever nature within the hotel.

The exhibitor shall be liable to the FPS and/or Renaissance Orlando at SeaWorld for any damage resulting to such furniture and fixtures and/or such property placed by the FPS or hotel that shall occur by reason of the commission or omissions of any exhibitor and/or its agents, servants or employees.

The exhibitor shall defend and hold harmless the FPS from all claims and suits against said FPS arising from the aforesaid commissions or omissions of the exhibitor, their agents, servants or employees. All materials used by exhibitors must conform to the requirements of the fire department and exhibits must meet all state and local codes.

Exhibitor Conduct: Exhibitor representatives agree to conduct themselves in a courteous and professional manner within the confines of the space rented by the company. FPS reserves the right to restrict all displays that, because of noise or other objectionable features, interfere with the orderly procedure of the Expo; also, FPS reserves the right to prohibit any display or procedure that, in its judgment, runs counter to the general character of the Expo.

Note: *the FPS Expo is not a retail trade show. Retail sales of any kind are not permitted on the Expo floor.*

Hotel Logos: The name and logo of Tampa Marriott Waterside Hotel & Marina, is exclusive to Marriott International. Any unauthorized use of these names and logos is prohibited.

Cancellation of Exhibit Space: Requests for cancellations of exhibit space must be presented to the FPS in writing. If cancellation occurs before August 14, 2019, the exhibitor will receive a full refund less a \$500 administrative fee. If cancellation occurs on or after August 14, 2019, no refunds shall be due the exhibitor. An exhibitor who cancels may not transfer or assign an exhibit space.

Material Shipping and Handling: Exhibitors should make arrangements with host hotels for receiving and shipping of exhibit materials. Prior to the meeting, FPS staff will send shipping and dryage information to all confirmed exhibitors. FPS staff will not be liable for storing, transporting or retrieving any exhibitor materials to or from the hotel or other facility.

Insurance: The FPS or its representatives assume no responsibility for the safety of the personnel and property of exhibitors or the personal property of their officers, agents, servants or employees. Any exhibitor wishing to insure his/her personnel or goods against injury, theft, and damage by fire, accident or other cause must do so at his/her own expense. Note: the Florida Psychiatric Society does not hire outside security. Materials left unattended are the sole responsibility of the exhibitor.

Liability: FPS or its representatives shall not be liable for any damages in the event that performance of this agreement is rendered impossible by any of the following causes: destruction of the hotel or any substantial portion by fire, hurricane, the elements or a public enemy, strikes or other public disorder; performance impossibility created by law or any public authority; and/or for any cause beyond its control or the control of the Tampa Marriott Waterside Hotel & Marina. Upon request, FPS will reimburse the exhibit fee paid if FPS cannot hold the Expo for any of the reasons stated above.