

# Required Relicensure and Telepsychiatry SPRINGEXPO



March 30 - 31, 2019 ■ Renaissance Orlando at SeaWorld ■ Orlando, Florida



Expand your contacts in Florida at the Florida Psychiatric Society's 2019 SPRING **EXPO**. Over 150 psychiatrists will be attending this year's meeting. FPS has designed a meeting program to guarantee traffic flow through the exhibit area and, at the same time, encourage one-on-one chats and the exchange of ideas with meeting attendees who are interested in your products and services.

#### **The Exhibit Rental is \$1,500 and Includes:**

- A six-foot table with two chairs
- Identification badges for 2 company representatives per day
- Acknowledgment in the onsite Meeting Program
- A listing in the Exhibitor Resource Directory and on the FPS web site
- On-site recognition after a CME presentation
- A roster of meeting attendees for pre and post-show marketing

#### **Exhibit Space is Limited**

Booths are assigned on a first-come, first-served basis upon payment of the exhibit space.

#### **For More Information**

questions or other available sponsorship opportunities contact Kendra Adams at [kendra@floridapsych.org](mailto:kendra@floridapsych.org) or 850-222-8404

#### **Action Needed**

Return completed exhibitor agreement to:  
[kendra@floridapsych.org](mailto:kendra@floridapsych.org)

#### **or Mail To:**

Florida Psychiatric Society  
521 East Park Avenue,  
Tallahassee, FL 32301-2524

**Exhibit Set Up:**  
Friday, March 29, 2019  
3:00PM - 8:45PM

**Exhibit Times:**  
Saturday, March 30, 2019  
7:15AM - 11:00AM

Sunday, March 31, 2019  
7:15AM - 11:00AM

**Exhibit Breakdown:**  
Sunday, March 31, 2019  
11:00AM - 12 Noon



# Agreement For Exhibit Space

FPS 2019 Spring EXPO ▪ March 30 - 31, 2019 ▪ Renaissance Orlando at SeaWorld ▪ Orlando, Florida

Firm/Organization: \_\_\_\_\_  
(Name as it should appear in publications.)

Company Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Please provide the names and titles of personnel representing your company at the EXPO.**

(Please limit the number of representatives to two per day and print clearly)

**Saturday, March 30, 2019**

**Sunday, March 31, 2019**

1. \_\_\_\_\_  
(Name and Email)

1. \_\_\_\_\_  
(Name and Email)

2. \_\_\_\_\_  
(Name and Email)

2. \_\_\_\_\_  
(Name and Email)

Type of Display:  Table Top  Floor Standing  Other \_\_\_\_\_

Electrical Outlet Needed?  Yes  No - If Yes, what type of electrical device is being plugging in?

Computer  Display  Lighting  Phone  Specialty equipment, \_\_\_\_\_

(Outlets are limited, requests received in order of paid return applications.)

Other exhibitors you might have a conflict with: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Company information for the Exhibitor Resource Directory**

Please provide the following information to Kendra Adams, [kendra@floridapsych.org](mailto:kendra@floridapsych.org) by **February 28, 2019** to be included in the Exhibitor Resource Directory:

Company Logo (.pdf, .jpg, .png or .tif), Company Name, Contact Name (optional), Address, Business Phone, Contact E-mail (optional), Company Web site and a Brief Company Description

If you exhibited at the Spring or Fall 2018 EXPO and your company information has not changed or you have any questions, contact Kendra Adams at (800) 521-7465.

**Please note** this is not a contract but a basis for reserving an exhibit space. Cancellations must be in writing.

A \$500 cancellation fee is applied if cancelled before **February 28, 2019**. No refunds are issued for cancellations on or after **February 28, 2019**.

Signature of Authorized Personnel: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Authorized Personnel: \_\_\_\_\_ Title: \_\_\_\_\_



# Agreement For Exhibit Space

FPS 2019 Spring EXPO ▪ March 30 - 31, 2019 ▪ Renaissance Orlando at SeaWorld ▪ Orlando, Florida

**\$1,500 Exhibit Fee**

I would like to donate a prize for the attendee drawing Sunday morning.

I would like information on FPS break and breakfast sponsorship opportunities.

Total Amount \$ \_\_\_\_\_ Payable By:  Check, # \_\_\_\_\_  Credit Card (Continued below)

### Credit Card Payment Authorization

(Please Print Clearly)

Name: \_\_\_\_\_  
(As it appears on the credit card statement)

Address: \_\_\_\_\_  
(As it appears on the credit card statement)

Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Credit Card Type:  VISA  Master Card  American Express  Discover

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Amount of Payment: \_\_\_\_\_ Signature: \_\_\_\_\_

The Florida Psychiatric Society's Federal ID# is 59-1735183

**Please return this agreement form along with your payment and company information to FPS by February 28, 2019 to assure a listing in the EXPO Resource Directory and on the FPS website.**

(Booths are assigned on a first-come, first-served basis upon payment of the exhibit space.)

Florida Psychiatric Society ▪ 521 East Park Avenue ▪ Tallahassee, Florida 32301-2524

E-MAIL: [kendra@floridapsych.org](mailto:kendra@floridapsych.org) ▪ TELEPHONE: (850) 222-8404

Please note this is not a contract but a basis for reserving an exhibit space. Cancellations must be in writing. A \$500 cancellation fee is applied if cancelled before **February 28, 2019**. No refunds are issued for cancellations on or after **February 28, 2019**.

### Hotel Information:

#### Renaissance Orlando at SeaWorld

6677 Sea Harbor Dr., Orlando, Florida 32821

**Reservations:** 1-407-351-5555 or 1-800-266-9432 refer to the Florida Psychiatric Society 2019 Spring CME Meeting or online at <https://book.passkey.com/go/FLPsychiatricSociety2019>

or visit the FPS website at [www.floridapsych.org](http://www.floridapsych.org)

**Standard King or Double Room Rate:** \$179.00 + \$20.00 resort fee which includes internet in guest room and meeting space plus many other amenities.

**Deadline for FPS Group Rate:** March 8, 2019

# Agreement For Exhibit Space

FPS 2019 Spring EXPO ▪ March 30 - 31, 2019 ▪ Renaissance Orlando at SeaWorld ▪ Orlando, Florida

## Exhibitor Guidelines

**Exhibit Hours:** Exhibitor agrees to follow the official move-in and move-out schedules as well as the scheduled exhibitor hours of operation.

**Signs, Banners and Displays:** Only professionally printed signs, Banners or displays will be allowed to be displayed.

**Care of Space:** The exhibitor agrees not to deface, injure or mar the exhibit area of the Renaissance Orlando at SeaWorld or any of the furniture or fixtures and/or any of the property of whatever nature within the hotel.

The exhibitor shall be liable to the FPS and/or Renaissance Orlando at SeaWorld for any damage resulting to such furniture and fixtures and/or such property placed by the FPS or hotel that shall occur by reason of the commission or omissions of any exhibitor and/or its agents, servants or employees.

The exhibitor shall defend and hold harmless the FPS from all claims and suits against said FPS arising from the aforesaid commissions or omissions of the exhibitor, their agents, servants or employees. All materials used by exhibitors must conform to the requirements of the fire department and exhibits must meet all state and local codes.

**Insurance:** The FPS or its representatives assume no responsibility for the safety of the personnel and property of exhibitors or the personal property of their officers, agents, servants or employees. Any exhibitor wishing to insure his/her personnel or goods against injury, theft, and damage by fire, accident or other cause must do so at his/her own expense. Note: the Florida Psychiatric Society does not hire outside security. Materials left unattended are the sole responsibility of the exhibitor.

**Exhibitor Conduct:** Exhibitor representatives agree to conduct themselves in a courteous and professional manner within the confines of the space rented by the company. FPS reserves the right to restrict all displays that, because of noise or other objectionable features, interfere with the orderly procedure of the Expo; also, FPS reserves the right to prohibit any display or procedure that, in its judgment, runs counter to the general character of the Expo.

**Note:** the FPS Expo is not a retail trade show. Retail sales of any kind are not permitted on the Expo floor.

**Cancellation of Exhibit Space:** Requests for cancellations of exhibit space must be presented to the FPS in writing. If cancellation occurs before February 28, 2019, the exhibitor will receive a full refund less a \$500 administrative fee. If cancellation occurs on or after February 28, 2019, no refunds shall be due the exhibitor. An exhibitor who cancels may not transfer or assign an exhibit space.

**Material Shipping and Handling:** Exhibitors should make arrangements with host hotels for receiving and shipping of exhibit materials. Prior to the meeting, FPS staff will send shipping and dryage information to all confirmed exhibitors. FPS staff will not be liable for storing, transporting or retrieving any exhibitor materials to or from the hotel or other facility.

**Liability:** FPS or its representatives shall not be liable for any damages in the event that performance of this agreement is rendered impossible by any of the following causes: destruction of the hotel or any substantial portion by fire, hurricane, the elements or a public enemy, strikes or other public disorder; performance impossibility created by law or any public authority; and/or for any cause beyond its control or the control of the Renaissance Orlando at SeaWorld. Upon request, FPS will reimburse the exhibit fee paid if FPS cannot hold the Expo for any of the reasons stated above.

**Hotel Logos:** The name and logo of Renaissance Orlando at SeaWorld, is exclusive to Marriott International. Any unauthorized use of these names and logos is prohibited.