Registration
Station Duration: 45 minutes

What you will need at this Station:

1. 4 tables
2. 4 volunteers
3. 2 alphabetical lists of all students/team names for check-in (if you have more than one school participating, be sure to have their School Information here as well) – 1 for each table
4. Individual or Team Score Sheets & Subjective Judging Score Sheets with Team Names & Tower Numbers pre-printed on them
5. T-shirts & goody bags
6. Markers/Pens/Highlighters
7. Paper for notes
8. Index cards with Tower numbers
9. Transparent tape
10. 1 volunteer for photographs
11. Camera

What happens at this Station:

1. Prior to checking in students, tape the index cards along the staging tables. As students check in, they will place their models behind their assigned tower number.
2. Students/Teams check-in (have their name checked on the alphabetical List)
3. Collect student’s Parent Participant Release Form
4. Students receive their Score Sheets, goody bags & t-shirts
5. Photograph the student/team with their tower
6. Direct the student to place their tower on the staging table behind their tower number and wait in the general seating area