

SPECIALIZED COURSES

Building a Sustainable QA Program (BSQP)

Duration: 2 Days (4 x 3 Hour Sessions)

CPD: 12

LEVEL: 2,3,4

SPECIALIZED

If you are preparing for an external quality assessment, this course will help you learn how to build and maintain an effective QAIP, leading to a successful external assessment. The QAR Manual is not provided at this course. It is recommended that you first attend this course and then the "Performing an Effective Quality Assessment" where the QAR Manual will be provided.

An internal audit activity demonstrates its commitment to quality by meeting the expectations of its stakeholders while continuing to improve the effectiveness and efficiency of its operations. A successful quality assurance and improvement program (QAIP) is crucial to achieving this goal.

Building an effective QAIP is similar to establishing a total quality management program, where products and services are analyzed to verify they meet stakeholder expectations, operations are evaluated to determine their efficiency and effectiveness, and practices are assessed to confirm their conformance to standards. Once the QAIP has been established, sustaining it requires leaders who are responsible for setting the proper tone in support of quality.

If you are preparing for an external quality assessment, this course will help you learn how to build and maintain an effective QAIP, leading to a successful external assessment.

The quality assessment process flow model and related tools from the recently published Quality Manual provide the basis for class discussion and activities. Guided by knowledgeable facilitators with extensive experience in quality assessments, participants will:

- Learn how to apply The IIA's International Professional Practices Framework (IPPF) quality standards to establish an effective QAIP within their internal audit practice
- Gain experience with the quality assessment process model and related tools contained in the new Quality Manual to identify areas of focus for their own QAIPs
- Assess the readiness of their internal audit activity for an external quality assessment



COURSE CONTENT

This course is divided into four 3-hour sessions which will deal with the following topics:

Session 1 – Morning session: 08:30 to 11:30

Quality Standards and Recommended Guidance
Standard 1300

- Practice Guide: Quality Assurance and Improvement Program
- IPPF Walkthrough
 - o Quality Assurance – Internal Audit Process
 - Standard 2200 – Engagement Planning
 - Standard 2300 – Performing the Engagement
 - Standard 2400 – Communicating Results
 - Standard 2500 – Monitoring Progress
 - o Quality Assurance – Internal Audit Staff
 - Standard 1200 – Proficiency and Due Professional Care
 - o Quality Assurance – Internal Audit Management
 - Standard 2000 – Managing the Internal Audit Activity
 - Standard 2100 – Nature of Work
 - Standard 2600 – Communicating the Acceptance of Risk

Session 2 – Afternoon session: 12:30 to 15:30

- Quality Assurance – Internal Audit Governance
 - o Standard 1000 – Purpose, Authority and Responsibility
 - o Standard 1100 – Independence and Objectivity
 - o Standard 1300 – Quality Assurance and Improvement Program
- Quality Assessment Process Model
- o The Quality Assessment Manual
 - Governance
 - Staff
 - Management
 - Process

Please click here for [general course information](#)

Delegates are also requested to review the content and the levels of the courses presented before booking, to ensure they are attending the right course.

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Building a Sustainable QA Program (BSQP)

- o Introduction to the QA Tools
 - Planning Guides
 - Survey Guides
 - Interview Guides
 - Program Assessment Guides
- o Evaluation Summary
- Breakaway session – Tool A0

Session 3 – Morning session: 08:30 to 11:30

- Building the Periodic Internal Assessment
 - o Designing the Self-assessment
 - o Readiness Assessment
 - o Breakaway Session – Periodic Self-assessment
- Case Study
 - o Using the tools

Session 4: Afternoon session: 12:30 – 15:30

- Developing Metrics and Reporting for the QAIP
 - o Practice Guide: Measuring Internal Audit Effectiveness and Efficiency
- Continuous Improvement
- Breakaway session
- Reporting on the QAIP
- Conclusion

Please be advised of the event terms and conditions.
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