

Skills for Supervising an Internal Audit Project (SIAP)

Duration: 2 Days – 4 x 3 Hour
Online Sessions

CPD: 12

LEVEL: 2,3,4

TECHNICAL SKILLS



COURSE SYNOPSIS

This course is designed to give to-be Supervisors the key skills they would be required to have and display to ensure that they are effective Supervisors in an Internal Assignment and Activity. The course is also for existing Supervisors who feel they need to complete their Supervisory knowledge and skills.



COURSE OUTCOME

Internal Audit Assignments are projects by nature and should be managed as that. This Course will highlight Project Management techniques that can be adopted when assigned the responsibility of Supervisor.

- The key requirements for a successfully Supervised Internal Audit Assignment is effective Internal Audit planning and performance. In this Course the learner will attain an understanding of these two skills as outlined by the Standards.



COURSE OUTLINE

Foreword:

Please note that both the Morning and Afternoon Sessions will be in online mode.

This course is also available as a 1-day classroom -based training

Day 1 Session 1 – Morning Session: 08:30 to 12:30

- Overview of project management
- Planning the project
- 2201 – PLANNING CONSIDERATIONS
- 2210 – ENGAGEMENT OBJECTIVES
- 2220 – ENGAGEMENT SCOPE
- 2230 – ENGAGEMENT RESOURCE ALLOCATION
- 2240 – ENGAGEMENT WORK PROGRAM

Day 1 Session 2 – Afternoon Session: 13:30 to 16:30

- Conducting the project
- 2310 – IDENTIFYING INFORMATION
- 2320 – ANALYSIS & EVALUATION

Day 2 Session 1 – Morning Online Session: 08:30 to 12:30

- Conducting the project
- 2330 – DOCUMENTING INFORMATION
- 2340 – ENGAGEMENT SUPERVISION
- Completing the project

Day 2 Session 2 – Afternoon Session: 13:30 to 16:30

- Managing customer relations, staff, time and money
- Managing the methodology
- Review of project management



METHOD OF EVALUATION

Activity and Feedback discussions

Please be advised of the event terms and conditions.

Delegates are also requested to review the content and the levels of the courses presented before booking, to ensure they are attending the right course.

Please click here for [general course information](#)

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