

Nursing Home Associate Administrator, Operations (Licensed)
Fairmount Long Term Care/Philadelphia Nursing Home
Philadelphia, PA

If you are a dedicated and caring person, this is the place for you to deliver quality care to indigent residents of Philadelphia. We strive to create a climate of safety, trust and respect for cultural diversity, and we focus on improving the quality of life for every resident.

Employee benefits include:

- Health insurance/vision care
- Prescription drug coverage
- Dental insurance
- Group-term life insurance
- Long-term disability insurance
- 401(k) pension plan
- Voluntary short-term disability benefits
- Tuition reimbursement

Fairmount Long Term Care is looking for a forward-thinking, licensed Nursing Home Associate Administrator, Operations to join our team.

Responsibilities:

- Provides administrative oversight to the general operations of the facility.
- Ensures the operations remain within their approved budgets and follows all regulatory standards.
- Has a working knowledge of all state and federal requirements related to the operations of a nursing facility in the state of Pennsylvania.
- As a member of the senior team, consults and advises in the development of policies, procedures and programs, as well as public positions on long-term issues.
- Represents the facility within the Philadelphia community.
- Acts as Facility Administrator in the absence of the Executive Director.
- Regular and reliable attendance is an essential function of this job.

Requirements include:

- Pennsylvania Nursing Home Administrator (NHA) license is required.
- Minimum of Bachelor's degree in Healthcare, Business or related field required.
- Minimum of two years of management experience in healthcare setting; strong background in the operations of long-term care facility is highly desired.
- Committed to striving for diversity and inclusion in the workplace.
- Must have knowledge of the Philadelphia area and intercity challenges as they pertain to offering quality healthcare.

To apply, go to the Employment Section on our website at www.fltcpnh.org, scroll to Current Openings and click on the ad.

Equal Opportunity Employer.