

**Deputy Director, Accreditation and Certification**  
**Johns Hopkins Health System**  
**Baltimore, MD**  
**Full Time (40 hours), Day Shift**

**Setting the standard of excellence in patient care, research and education.**

Johns Hopkins Health System employs more than 20,000 people annually. When joining the Johns Hopkins Health System, you become part of a diverse organization dedicated to its patients, their families, and the community we serve, as well as to our employees. Career opportunities are available in academic and community hospital settings, home care services, physician practices, international affiliate locations and in the health insurance industry. Great careers continually advance here.

**Position Summary:**

The Deputy Director, Office of Accreditation & Certification, is responsible for supporting the enterprise-wide regulatory and operations in partnership with the Senior Director, Office of Accreditation & Certification and under the purview of the Vice President, Risk Management.

**Responsibilities:**

- Collaborate with Senior Director to coordinate programs or projects that help fulfill the mission of the health system.
- Chair/co-chair health system workgroups to harmonize/standardize strategies to assure regulatory compliance.
- Actively participate in departmental and/or system-wide committees, sharing expertise and representing regulatory point of view.
- Manage Clinical Auditors work as resource/consultant to internal and external customers – planning and facilitating all mock surveys.
- Pre-survey work:
  - Develop and implement an inventory of regulatory auditing strategies.
  - Maximize use of regulatory data platforms (currently limited to Converge and Soleran at JHH and AMP at HCGH).
- Post-survey work:
  - Resource for citation workgroups.
  - Help set appropriate monitoring strategies that will be needed as part of the response plan.
  - Review/revise all corrective action plans from 6 hospitals before submission to external regulators.

**Qualifications:**

- Understanding of policies, procedures, regulations, standards, organizational structure, and information systems used in academic and community settings.
- Knowledge of health care business operations, design and management of EPIC, and project management processes.
- Knowledge of Federal and state regulatory guidelines and requirements and accrediting organizations' standards – TJC, CMS and MIEMSS, etc.
- Master's degree in nursing or allied health preferred.
- Minimum of 5 years of related healthcare experience in operational, administrative, or management required, preferably within an academic medical center.
- Able to work with and effectively communicate with all levels of staff in a health care organization.

- Ability to understand both the clinical and the operational side of health care operations in academic and community settings; manage projects, timetables, deliverables, and evaluations.
- Proficient in use of software applications (e.g., spread sheets, word processing, presentation programs).
- Excellent writing skills
- Able to periodically travel to other entities

Johns Hopkins is a smoke – free campus.

**Apply:**

For the complete description and to apply, please visit: <https://jobs.hopkinsmedicine.org/deputydirector>

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