Fall 2018 Standards Training Webinar Series
Wednesday, November 28th

This fall, the Council will offer our successful Standards of Best Practice for Home Care Aide Services in Massachusetts and Private Pay Companion Training as Webinars.

Learn about these essential standards from the comfort of your office.

Participants can sign up to participate in one or both of these webinars.

Sign up for both trainings at a special, reduced price!

Part 1: Standards of Best Practice For Home Care Aide Services in Massachusetts Webinar

Time: 1:00pm to 3:00pm

This training will review our popular Best Practice manual which delineates requirements for homemakers, personal care homemakers, and home health aides as set forth by the federal Conditions of Participation (COPs) for Home Health Agencies, the Massachusetts Executive Office of Elder Affairs, and the Massachusetts Rehabilitation Commission. This manual is divided into seven distinct sections: Hiring Practices, Position Descriptions, Training Requirements, Competency Evaluation, Field Supervision, In-Service Requirements, and Disciplinary Action & Termination. It includes a companion resource disk that contains sample documents and additional resources in both Microsoft Word and PDF formats.

Part 2: Private Pay Addendum Webinar

Time: 3:00pm to 5:00pm

This training will review the best practice standards included in our new Private Pay Companion Resource. Designed to serve as an addendum to our Standards Manual, this publication outlines guidelines specifically for private pay home care agencies. This manual also comes with a companion resource disk that contains sample policy documents, specifically for private pay operations, in both Microsoft Word and PDF formats.
Fall 2018 Standards Training Webinar Series
(Please complete one form for each person attending)

Name ___________________________  Title ___________________________

Agency ___________________________  Phone ___________________________

Email ___________________________

Please select ONE registration type ONLY:

Standards of Best Practice for Home Care Aide Services in Massachusetts Webinar
1:00pm to 3:00pm

Full Registration (One copy of Manual and Disk will be mailed to registrants in advance of event. Registration deadline in order to receive materials – November 19th):
☐ $175 for Council members
☐ $350 for non-members

“Participant Only” Registration (For participants from agencies that have a 2017 edition of the Standards Manual only. “Participant Only” will not receive a copy of manual or resource disk):
☐ $50 for Council members
☐ $100 for non-members

Private Pay Addendum Webinar
3:00pm to 5:00pm

Full Registration (One copy of Manual and Disk will be mailed to registrants in advance of event. Registration deadline in order to receive materials – November 19th):
☐ $125 for Council members
☐ $250 for non-members

“Participant Only” Registration (For participants from agencies that have 2017 edition of Private Pay Addendum only. “Participant Only” will not receive a copy of manual or resource disk)
☐ $40 for Council members
☐ $80 for non-members

Part 1 and Part 2: Reduced-Price Combined Registration for Both Webinars

Full Registration to Both Webinars (One copy of both manuals and resource disks will be mailed to registrants in advance of event. Registration deadline in order to receive materials – November 19th):
☐ $250 for Council members
☐ $500 for non-members

Participant Only” Registration (For participants from agencies that have 2017 editions of Standards and Private Pay Addendum manuals only. “Participant Only” will not receive copies of manuals or resource disks)
☐ $65 for Council members
☐ $130 for non-members
Payments Options:

TO PAY BY CHECK: Make check payable to Home Care Aide Council and mail to Home Care Aide Council, 124 Watertown Street, Suite 2E, Watertown, MA 02472.

TO PAY BY CREDIT CARD: Complete form and forward to the Council office by mail, email to info@hcacouncil.org or fax to (781) 209-5977

Number of Registrations: __________  Amount Total: ______________________

Please check one:
____ American Express  ______ MasterCard  ______ VISA

Exp. Date ____/____ (Month/Year)

CV Code (MC/Visa: 3 digit on reverse or AMEX: 4-digit code on front) __________

Card Number _________________________________

Cardholder’s Name _________________________________

Billing Address __________________________________

City ___________________________ State ___________ Zip ___________

Signature __________________________________________

For more information, contact the Council by phone (617) 744-6561 or info@hcacouncil.org.