



Fourth District Ethics Committee
HENNEPIN COUNTY BAR ASSOCIATION

VOLUNTEER INVESTIGATOR APPLICATION

Thank you for your interest in volunteering with the 4th District Ethics Committee. The purpose of the 4th DEC is to investigate ethics complaints against attorneys who have their primary practice in Hennepin County. The 4th DEC meets on alternating Wednesdays at 8:00am, and meetings typically run anywhere from 1 – 2 hours. You are not expected to attend every meeting; however, you are welcome to attend as many meetings as you'd like. Investigators receive approximately 2 investigations per year. You are required to attend meetings in person when you have an investigation due (all investigations are due 90 days after their assignment). The Committee hears investigators' reports, discusses them and recommends to the Office of Lawyers Professional Responsibility (OLPR) whether or not discipline is warranted. Volunteer investigators may serve two consecutive three-year terms, take one year off, and serve an additional two consecutive three-year terms. We ask that people commit to at least one year on the Committee. New investigators must attend a training session (held at the HCBA, approximately 2.5 hours long) before receiving their first investigation.

Contact Information

Name	
Employer	
Work Address	
City, State, Zip Code	
Work Phone	
E-Mail Address	
Home address	
City, State, Zip Code	
Cell Phone	

Availability

Are you able to regularly attend early morning meetings on Wednesdays in downtown Minneapolis?

Yes No

Are you able to commit to at least one year of service with the Fourth District Ethics Committee?

Yes No

Educational Background

List any post-high school degrees you have obtained:

Non-Attorneys: Do you have any legal education? If yes, please summarize.

Yes No

Attorneys – Please complete the rest of this section:

Law School Attended:

Year admitted to MN Bar:

Where are you employed?

Area(s) of practice:

Have you been disciplined within the last 5 years?

Yes No

Are you subject to any pending investigations through the Office of Lawyers Professional Responsibility?

Yes No

General Information

Summarize any skills and/or qualifications that you have, relevant to this volunteer position.

Are you fluent in any language(s) other than English? If so, what language(s)?

Yes No

How did you hear about the 4th DEC, and why are you interested in serving as a volunteer investigator?

Previous Volunteer Experience

Briefly summarize any current or past volunteer experience.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statement, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. I authorize the Hennepin County Bar Association and the Office of Lawyers Professional Responsibility to verify the same.

Name (printed)	
Signature or Initials	
Date	

RETURN COMPLETED APPLICATION AND RESUME TO:
Attn: Sarah Mayer
Hennepin County Bar Association, 600 Nicollet Mall, Suite 390
Minneapolis, MN 55402
(612) 752-6625 / sarah@hcba.org