

# EXHIBITOR INTERNET AND PHONE ORDER FORM



Event Name:	HiNZ Conference
Event Dates:	21-23 November 2018
Booth Number	
Company Name	
Contact Name:	
Postal Address:	
Phone:	
Mobile:	
E-mail:	
Order Number	
Payment will be invoiced by Venues Wellington to the individual company.	

## INTERNET SERVICES REQUIRED

Please Tick	Service Description	No of Units	Per Unit: Installation & 1 <sup>st</sup> Day	Per Unit: Each Subseq Day	Amount
	Phone Line		\$57.00	\$11.00	\$
	Eftpos Line		\$57.00	\$11.00	\$
	Broadband Internet		\$110.00	\$52.00	\$
	Other				\$
<b>Total</b>					\$

## PAYMENT METHOD

Venues Wellington accepts payment by direct deposit, cheque or credit card –credit card transactions incur a processing fee. FOR CREDIT CARD PAYMENTS, A COPY OF THE CREDIT CARD FRONT AND BACK IS REQUIRED WITH THE CARD-HOLDERS SIGNATURE SHOWING.

	Visa	Mastercard	Amex (ID# )
Cardholder Name			
Card Number			Exp Date
Signature			

OR

Cheque Number	Payable to Venues Wellington
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Direct Debit: Funds should be deposited into the Venue Wellington account 06-0582-0106111-19, ANZ National Bank, 215-229 Lambton Quay, Wellington, New Zealand. Swift Code ANZ BNZ 22.

Remittance advice may be sent to [accountsvenues@wellingtonnz.com](mailto:accountsvenues@wellingtonnz.com)

Credit card additional merchant charge fee – 1.6% for Visa or Mastercard & 2.6% for Diners /Amex

**Please complete all details and email to [InfoVenues@wellingtonnz.com](mailto:InfoVenues@wellingtonnz.com)**

**Services are not confirmed until full payment is received**