

HiNZ Submission Guidelines – Clinical Case Study

These guidelines apply to submissions for 'Clinical Case Study' to the HiNZ Conference. Submissions must be the original work of the submitting author(s). All accepted submissions will be published in the conference proceedings which will be available as an open-access downloadable PDF at www.hinz.org.nz after the conference.

Clinical case studies are practical insights into the application of new thinking with a clinical impact.

We want to know what you're doing, what works and why; and if it's not, why not. The aim of the clinical case studies is to provide practical insights into the application of the latest thinking, innovations and emerging initiatives.

Reviewers will rate your submission on the following criteria:

- Relevance or significance of the topic
- Originality
- Clinical impact of the information/technology for the problem
- Discussion/application
- Presentation of information (English usage / clarity of expression)

Tips on what to submit

- **Maximum of 400 words**
- **Take a clinical focus:** We are interested in the clinical issues you have resolved using technology and/or data.
- **Keep it practical:** Abstracts for clinical case study are an excellent opportunity to discuss your hands-on experience. The practical nature of the clinical case studies make them very popular among people attending the HiNZ conference.
- **Involve healthcare professionals:** If doctors, nurses, allied health workers or health service managers were involved in your project, include them as authors or presenters.
- **Refrain from writing a sales pitch:** While product information may be integral to the story, these sessions seek to focus on practical insights and learning. We are looking for clinical case studies that show how innovative solutions can solve a practical problem within a healthcare setting.

Permissions

If you are entering on behalf of an industry organisation, HiNZ will assume that you have gained the necessary permissions from your client/funder to submit this information to the conference. Please ensure this is the case before you submit your abstract.

Quickfire presentations

If you would prefer not to do a full 15-minute oral presentation, you will have the option to tick 'quickfire' 3 minute / 3 slides presentation during the online submission process. (In addition to the 3 minutes presentation, there will be time for Q&A with the audience).

Step 1: Prepare your abstract

Use the template provided to create a structured abstract.

Please note the following:

- Maximum of 400 words
- References are not required

Step 2: Submit your case study online

The deadline for submissions is **midnight, Wednesday 15 May**. Submissions received after this date will not be reviewed. Upload your submission following the instructions at www.hinz.org.nz

Step 3: Submission Review

All submissions will be peer reviewed by at least two independent reviewers. The papers will be scored by these criteria:

- Relevance or significance of the topic
- Clinical impact of the information/technology for the problem
- Discussion/application
- Presentation of information (English usage / clarity of expression)
- Originality

Step 4: Author notification

You will be notified by **10 July** if your paper is accepted for an oral presentation, a poster or declined. The presentation date and time allocated will be confirmed in the invitation.

If your paper is accepted:

Step 5: Fill in the 'author acceptance' form online

- Confirm that you accept the conditions of presenting.
Note: By accepting the invitation to present you are giving HiNZ permission to publish your name, job title, organisation name, email address, photo and biography in the conference app and handbook. You are also giving HiNZ permission to film your presentation and include it in the HiNZ webcast library (video/slides shown simultaneously).
- Identify which author(s) will be presenting (maximum of two presenters).

Step 6: Submit presenting author(s) details

Email HiNZ your photo and biography

Step 7: Registration

Register for the conference at www.hinz.org.nz. (Authors that are not registered will not be allowed to present.) The author registration deadline is **31 July**.

Questions? Email conference@hinz.org.nz