

## Registering for a Convention –

We recommend that you review the EVENTS listing under the Convention Events menu and choose your games, seminars and Hobby University events prior to registering.

### Step 1 – Login

**You must be logged in and your dues must be current to receive member pricing – no refunds will be processed if you disregard this – please submit a Contact Us form if you need assistance**

Step 2 – Click Registration from the Convention HOME page OR choose the Registration link under the Calendar on the right sidebar.

### Step 3 – Click Register for this event under Registration Information

Select the radio button next to FULL CONVENTION Badge

#### **DO NOT USE THE X\_Admin Badge option –**

REGISTRATION IS LIMITED TO ONE PAID REGISTRATION PER MEMBER OR GUEST. Each PAID attendee may register **ONE NON-PLAYING** Spouse and more than one Youth (Age 14 and Under) Badges.

Any PLAYING attendee over the age of 15 must have their own account/membership and be registered separately. IE you may **not** buy a badge for your friend, cousin, brother, father, etc on your account. Use the Contact Us form if you need assistance.

### Step 4 –

\* Select any merchandise (T-shirts, etc) you wish to purchase under Related Products

\* Select Wally's Base sessions if you wish to purchase flea market tables.

**Please note tables are available to members in good standing only and only one table per session may be purchased – If you are not a member the price reads \$1,000,000 dollars. This is not an error or a typo. Do not purchase a table if you are not a member – we will not issue refunds and will appreciate your sizable donation to HMGS.**

\* Select Hobby University Classes, Seminars and Games – you may register for one game per day. Start times and end times may not overlap. Hobby University classes or Seminars do not count toward your one game limit and you may take more than one HU class per day.

Step 5 – If you have updated your profile information your contact information will auto-fill and you can click Save & Finalize Registration to checkout or Click Save & Add Another Attendee to add a spouse or youth badge. Fill in the appropriate information for the 2<sup>nd</sup> badge and repeat as necessary – once all badges are in Click Save & Finalize Registration

Step 6 – Check out Step 1. IF YOU NEED TO CHANGE THE QUANTITY OF SOMETHING CLICK VIEW CART AT THE TOP OF THE PAGE – CHANGE THE QUANTITY NEXT TO THE APPROPRIATE ITEM AND THEN CLICK CHECKOUT

Your Recipient Information will auto-fill from the previous screens. Select your payment method. You may use the following:

- Paypal
- Credit Card – Amex, Discover, MasterCard or Visa

You may mark the box next to Check here if the billing address is the same as the member address to auto-fill the Billing Information and then click PROCEED TO CONFIRMATION

Step 2 – Verify information and then click COMPLETE ORDER

CONGRATULATIONS YOU HAVE COMPLETED REGISTRATION – PLEASE PRINT YOUR EVENT REGISTRATION AND YOUR INVOICE/RECEIPT FOR YOUR RECORDS. WE STRONGLY SUGGEST BRINGING A COPY OF YOUR RECEIPT TO THE CONVENTION.