

Jesus Puga
12910 Coopers Hawk Dr. Houston, TX 77044
(713) 299-4650
igJesusPuga@gmail.com

Education

Summer Creek High School

Lonestar community College

2012-2016

Awards

Driver of Excellence Award, 2017

Service Shop Safety Award, 2017

Work Experience

UNITED STATES POSTAL SERVICE- 2022

- **Learned how to use company programs to deliver mail**
- **Worked at a fast pace to reach deadline points**
- **Worked as a team to complete tasks**
- **Used a mail truck to deliver mail to mailboxes on different types of rural routes**

WT BYLER CONSTRUCTION- 2023

- **Operated a dump truck to move earth moving minerals to various locations .**
- **Learned how to work as a team**
- **Communicated with other contractors within the plant**
- **Work various hours and learned how to always be Safe while on the job.**

Baytown GMC - 2016

Sales/Service Porter

- Learned company systems to proficiently serve customer needs
- Communicated with customers on incentives on vehicles
- Input customer information into data system
- Handled communicating vehicle trade information to potential customers
- Welcomed customers and assisted with service inquiries

Kingwood Country Club

Server- 2015

- Assured outstanding customer service to all faculty, staff and members while on the floor
- Worked in a fast-paced environment and managed time while serving 30 members
- Accurately monitored funds from customer transactions
- Up kept the Country Club in a nice and orderly fashion and well maintained

McDonald's

Drive thru/grill-2013

- Learned to work fast and efficiently to satisfy customers
- Handled monetary funds
- Multitasked during kitchen operations
- Up kept kitchen and eatery

Student Life/ Organizational Activities

ROTC-2016

- Learned basic military procedures
- Developed self-reliance and responsiveness to authority
- Improve the ability to communicate well both orally and in writing
- Learned to work as a team
- Developed knowledge of team building skills

Culinary Arts-2016

- Developed skills in knife, tool and equipment handling

- Demonstrated safety and sanitation in the kitchen
- Collaborated with team on projects

Amazon Driver associate & Warehouse associate– 2019/2020

- **Maintained a clean vehicle**
- **Delivered packages at an outstanding manner**
- **Worked with different programs to reach customers needs**
-

Skills Summary

Semi fluent in Spanish, Microsoft Word, Tech savvy, Networking skills