

Brian R. Cox

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Motivated individual looking for the opportunity to join a company in which I can apply my skill set to contribute and excel in a company's success.

Education

Macon State University

DEGREE COMPLETED IN 2002

B.S. in Business and IT Management

Experience

Huntington WV VA Medical Center

DECEMBER 2015 TO NOVEMBER
2018

Environmental Management Service

- Cleaned designated patient rooms and support areas and replaced linens and make up bed units
 - Perform various aseptic cleaning techniques in specified critical areas of the hospital, included surgical, intensive care, recovery, operating rooms, or equivalent critical areas
 - Ensure that all cleaning containers have the proper labeling as per the appropriate Material Safety Data Sheet (MSDS) Improved sanitation of the environment, aid prevention of cross-infection
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Help For Animals

AUGUST 2011 TO DECEMBER
2015

Vet Assistant

- Communicated frequently with veterinarian regarding animal prognosis and care plans
 - Monitored animals' recovering from surgery
 - Assisted veterinarians with surgical procedures
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Huntington City Mission

DECEMBER 2010 TO MAY 2011

Mens Case Manager

- Provided case management services for men's homeless shelter
 - Coordinated services for reintegration back into the local community and workforce
 - Provided resources and information such as job contacts, mental health services and housing arrangements
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Aging Aircraft Consulting, Inc.

SEPTEMBER 2005 TO MAY 2006

Project Manager

- Performed duties for United States Air Force as a private contractor
 - Set up and administration of collective database for aircraft equipment
 - Managed a multi-million dollar project that updated aircraft repair tools base wide for the F15, F16, F18 and C130 aircraft
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Support Systems Associates, Inc.

SEPTEMBER 2001 TO SEPTEMBER
2005

Research Specialist / Database Manager

- Performed duties for United States Air Force as a private contractor
 - Created / maintained database cataloging the conversion of paper aircraft technical manuals to digital format
 - Was directly responsible for the conversion of several thousand manuals encompassing several hundred USAF aircraft
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West Virginia University Hospital

APRIL 1997 TO APRIL 1999

IT Specialist / Inventory

- Setup / repair / maintenance of all IT systems hospital wide
- Maintained an active inventory on all IT equipment, peripherals and parts
- Monitored departmental financial budgets and procured IT equipment
- Supervised and monitored all service contracts on a system-wide level

