CHARTER AGREEMENT

This charter is made this __________ day of __________, 20__, by and between the International Association of Flight & Critical Care Paramedics (“IAFCCP”) and the __________ Chapter of the International Association of Flight & Critical Care Paramedics (“Chapter”)

WHEREAS, IAFCCP wishes to grant Chapter a Charter pursuant to which IAFCCP and Chapter shall become affiliated;

WHEREAS, IAFCCP and Chapter wish to set forth their mutual understandings and agreements pertaining to the grant of the Charter and the mutual rights and responsibilities created thereby.

NOW, THEREFORE, in consideration of the foregoing and of other mutual promises and agreements hereinafter set forth, IAFCCP and the Chapter agree as follows:

1. **Rights of Chapter.** Chapter shall have the right to utilize the name of IAFCCP in the name of the Chapter, to acknowledge affiliation with IAFCCP, and to receive all other benefits bestowed by IAFCCP upon its affiliated Chapters.

2. **Relationship.** IAFCCP and Chapter are not and shall not be considered joint ventures, partners, legal representatives, or agents of each other. At no time shall either party act or represent itself to be acting in any of these capacities. Neither IAFCCP nor Chapter shall have the right or power to bind or obligate the other party in any manner and shall not make, or represent that it has the power to make, any contract, agreement, representation, warranty or obligation, express or implied, on behalf of the other Party. Neither IAFCCP nor Chapter shall be liable for any act, error, omission, debt, or other liability or obligation of the other party.

3. **Bylaws.** Chapter shall abide by and promote the purposes and objectives of the IAFCCP as set forth in the most current version of the IAFCCP Bylaws. Chapter may adopt the template bylaws for its operations provided that these bylaws are not contrary to or inconsistent with the IAFCCP Bylaws or this Charter. Chapter shall submit all bylaw amendments to IAFCCP to ensure compliance with this paragraph.

4. **Membership.** Chapter shall admit only those members identified and approved by IAFCCP and who are also members of IAFCCP. Members must join IAFCCP in order to become members of Chapter.

5. **Dues.** Chapter may set and impose Chapter dues on members.

6. **Annual Report.** Chapter is required to submit an Annual Report prior to the Annual Meeting of the IAFCCP membership at the National Conference. Annual Reports should include:

   (a) Listing of outgoing and newly elected Chapter Officers and Committee Chairs and;

   (b) Summary of the past year's activities, including number of regular meetings, topics, and any special events, such as seminars or conference participation;

   (c) A roster of current members, the Chapter mailing list, and attendance lists for meetings and events; and
(d) A balance sheet as of August 31, showing the current assets and liabilities of the Chapter and fund balance.

6. **Bank Account.** Chapter shall establish and maintain its own bank account(s). Chapter shall obtain its own federal employer identification number.

7. **Logo Use.** The use of IAFCCP logo, the name “International Association of Flight & Critical Care Paramedics” and the IAFCCP acronym by the Chapter must always include the name of the Chapter so as not confuse communications from IAFCCP with those of Chapter.

8. **Format of Chapter Name.** The distinction between Chapter and IAFCCP, especially in communications with the general public, must be maintained. Communication by a Chapter and Chapter Officers or members, in correspondence, advertising, or other promotional material, must always identify the Chapter by name. **Example:**

**IAFCCP International Chapter:**

International Association of Flight & Critical Care Paramedics  
Latin American Chapter  

or

IAFCCP Latin American Chapter

or

**First Name Last Name**  
President, Latin American Chapter  
International Association of Flight & Critical Care Paramedics

10. **Termination.** Either party may terminate this Charter on thirty days written notice. In the event of breach by a party, the other may terminate immediately by written notice. Upon termination by either party for any reason, Chapter shall cease utilizing the name "International Association of Flight & Critical Care Paramedics,” the acronym "IAFCCP”, and the logo of IAFCCP (all of which are owned completely and exclusively by IAFCCP) and the Chapter may no longer claim any affiliation with IAFCCP.

**International Association of Flight & Critical Care Paramedics**  

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