

IAHA



Illinois Association of
Healthcare Attorneys



CLE Certificate Printing Instructions

All Illinois CLE Participant Certificates of Attendance have been uploaded to your member profiles or emailed out to non-members based on the attendance forms completed on-site.

For members, you can view your Illinois CLE Certificate of Attendance which will reflect the credit hours you attended based on your attendance worksheet submittal as follows:

1. Go to www.iahanet.org.
2. Sign In with your User Name and Password.
3. Once signed in, click on *“Manage Profile”* in the blue box called My Profile.
4. Once on the *“Manage Profile”* page, scroll down to *“Content and Features”*.
5. Click on *“Professional Development”*.
6. Click the *“Certifications/Programs”* tab
-- make sure that tab turns red.
7. Find the program, and click on the certificate icon to the left of the program name (this will allow you to print the certificate).

If you need assistance or have any questions,
please contact Liz at Liz@IAHANet.org or
630-433-4516.

