



## **IAOPCC AFFILIATE MEMBERSHIP APPLICATION**

**Membership Term: January 1, 2019 to December 31, 2019**

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### **CODE OF ETHICS**

We, as a member of the International Association of Pet Cemeteries & Crematories engaged in the owning, operating, and developing pet cemeteries/crematories and other activities Incident thereto, and mindful of the duty which our Industry bears to the public, and for the purpose of proclaiming our ideals for the benefit and the protection of the public, our employees, ourselves and our Association, do hereby accept the following Code of Ethics of the International Association of Pet Cemeteries & Crematories.

We believe that in all of our business dealings the following to be fair and equitable principles and we subscribe thereto:

1. We pledge to uphold the highest standard, always striving to raise the level of the profession.
2. We will perform all services in a dignified manner showing the compassion, sympathetic understanding, and genuine concern required.
3. We will respect the confidence of every family need.
4. We will provide adequate cemetery and crematory facilities, maintain them to the best of our ability, keeping in mind our cemetery/crematory reflects all pet cemeteries/crematories.
5. We will not use any method of advertising, sales presentation or persuasion which conceals, evades, or mis-states a material fact.
6. We will comply with all federal, state, and local and provincial laws.
7. We will maintain our own Individual price policy.
8. We will maintain adequate burial, cremation and financial records.

### **STANDARDS AND OPERATING PRACTICES**

#### **Article I – Sanctions**

1. We will not do or omit to be done, directly, indirectly, or by subterfuge, combination or secret agreement anything hereinabove specifically prohibited.
2. Any member violating any prohibitory section of the Code of Standards, or who may be found guilty of any other unethical practice, shall be subject to disciplinary action by the Association in accordance with Article IV hereof.

#### **Article II – Procedures for Ethics Violations**

1. A Standing Committee known as the Committee on Ethics shall be maintained by the Association.
2. Any alleged violation or breach of this Code of Ethics and Standards shall be reported in writing to any officer of the Association who shall have the duty to refer the written allegations to the Committee on Ethics.
3. The Committee on Ethics shall initially review the written allegations to determine if it provides a basis for proceeding further. If the Committee on Ethics determines that the written allegations require further investigations then it shall send a detailed statement of the allegations to the member or members involved requesting a written answer to the allegations within thirty (30) days.
4. Upon receipt of the response from the member or members involved, or if no response is received, the Committee may, if it so determines, proceed as follows:
  - a. Schedule a formal hearing before the Committee, with at least ten (10) days written notice thereof to both the complaining parties and the members involved.
  - b. At the hearing both parties shall be allowed time to present any pertinent material to the Committee and may be represented by counsel if they so desire.



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5. At the conclusion of the hearing the Committee shall consider the material presented and make a determination as to whether any actions shall be taken against the offending member or members. If the Committee determines that action would be appropriate, it shall make a written report to the Board of Directors.
6. The Board of Directors, upon receipt of a written report from the Committee on Ethics, shall advise the offending member or members in writing of the receipt of the report and allow the member or members an additional five (5) days to make a further presentation. At that time, the Board may proceed to discipline the offending member or members in any appropriate manner including expulsion from the Association if it so determines.

We, \_\_\_\_\_ (print name), as applicants to the IAOPCC, do accept and agree to the above Code of Ethics, and Standards and Operating Practices as listed in the Bylaws and will abide by them to the best of our ability.

Signed \_\_\_\_\_ Telephone \_\_\_\_\_ Dated \_\_\_\_\_

**NOTE: Please complete the above, indicating acceptance of the IAOPCC Code of Ethics and Operating Standards, and return to the IAOPCC office. Upon receipt of the signed statement, received payment and approval of the Association, member benefits will apply.**



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IAOPCC considers a Pet Cemetery to be a Cemetery/Crematory/Funeral Home or another related business. Any one of the types listed is considered a Pet Cemetery for IAOPCC Membership purposes. No affiliation is required to become an IAOPCC affiliate. Please type or print the information as you wish it to appear.

## CONTACT INFORMATION

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person(s) and Titles: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Postal: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Web Site: \_\_\_\_\_

## PROPOSED FACILITY

Name of Proposed Facility: \_\_\_\_\_

Type of Proposed Facility:

\_\_\_\_ Full Service      \_\_\_\_ Crematory Only      \_\_\_\_ Cemetery Only  
\_\_\_\_ Other \_\_\_\_\_

## RESPONSIBILITIES OF AN AFFILIATE MEMBER

An Affiliate membership has a life of three (3) years. If an affiliate becomes active in the Pet Cemetery/Crematory/ Funeral Home Business, membership must be converted to a Regular Membership at once. Affiliate members have all the privileges of a Regular Member except the right to vote on the issues.

## APPROVED PROCEDURE FOR AFFILIATE MEMBERS

A membership in this Association shall be granted, refused or rescinded for good and just cause by the IAOPCC Board of Directors as prescribed in the bylaws. Affiliate Membership dues are payable annually. If this membership is terminated, the Affiliate is required to return the IAOPCC Membership Plaque upon that termination. All materials that use the IAOPCC logo in any manner shall be destroyed, including removal of IAOPCC logo from member's web site.

## STATEMENT OF AGREEMENT

I have read the Code of Ethics and agree to abide by them by signing this form. I also agree to the terms stated above.

Signed \_\_\_\_\_ Date \_\_\_\_\_

*Note: When you are accepted as an affiliate member of IAOPCC, your name will be entered in the IAOPCC Membership Directory and on the IAOPCC web site's member list. The IAOPCC considers a Pet Cemetery to be a full-service Cemetery/Crematory, Funeral Home or any one of the three or an acceptable related business such as an agency or not-for-profit society or association.*

## PAYMENT INFORMATION

IAOPCC Federal Tax ID: 36-3015074

I agree to the IAOPCC Privacy Policy. For information on the IAOPCC Privacy Policy, please visit: [www.iaopc.com/page/privacy](http://www.iaopc.com/page/privacy)

Affiliate Membership      \$300.00

CHECK (payable to IAOPCC and drawn in US Funds)      CREDIT CARD:  Visa     MasterCard     Amex     Discover

CARD NUMBER \_\_\_\_\_ EXP. \_\_\_\_\_ GRAND TOTAL \$ \_\_\_\_\_

CARDHOLDER NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_

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