



## **IAOPCC REGULAR MEMBERSHIP APPLICATION**

**Membership Term: January 1, 2019 to December 31, 2019**

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### **CODE OF ETHICS**

We, as a member of the International Association of Pet Cemeteries & Crematories engaged in the owning, operating, and developing pet cemeteries/crematories and other activities Incident thereto, and mindful of the duty which our Industry bears to the public, and for the purpose of proclaiming our ideals for the benefit and the protection of the public, our employees, ourselves and our Association, do hereby accept the following Code of Ethics of the International Association of Pet Cemeteries & Crematories.

We believe that in all of our business dealings the following to be fair and equitable principles and we subscribe thereto:

1. We pledge to uphold the highest standard, always striving to raise the level of the profession.
2. We will perform all services in a dignified manner showing the compassion, sympathetic understanding, and genuine concern required.
3. We will respect the confidence of every family need.
4. We will provide adequate cemetery and crematory facilities, maintain them to the best of our ability, keeping in mind our cemetery/crematory reflects all pet cemeteries/crematories.
5. We will not use any method of advertising, sales presentation or persuasion which conceals, evades, or mis-states a material fact.
6. We will comply with all federal, state, and local and provincial laws.
7. We will maintain our own Individual price policy.
8. We will maintain adequate burial, cremation and financial records.

### **STANDARDS AND OPERATING PRACTICES**

#### **Article I – Cemetery/Crematory Practices**

1. We will not assume or otherwise “take over” another cemetery’s/crematory’s agreements or contacts without the consent of the other cemetery/crematory.
2. We will not knowingly make any untrue statement regarding any other cemetery/crematory.
3. We will not issue any statement for publication which would purport to reflect the opinion or view of the Association without prior approval of the Association’s Board of Directors or its Executive Committee
4. We will not use the name of the Association in any manner which would tend to promote discredit to the Association.
5. All cemetery/crematory rules and regulations will be fair and reasonable.

#### **Article II – Cemetery Care Funds**

1. Recognizing the need of proper provision for maintenance of each cemetery, we shall have and maintain a plan for the cemetery’s preservation. For that purpose, a care fund shall be established and maintained.

#### **Article III – Sanctions**

1. We will not do or omit to be done, directly, indirectly, or by subterfuge, combination or secret agreement anything hereinabove specifically prohibited.
2. Any member violating any prohibitory section of the Code of Standards, or who may be found guilty of any other unethical practice, shall be subject to disciplinary action by the Association in accordance with Article IV hereof.



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### Article IV – Procedures for Ethics Violations

1. A Standing Committee known as the Committee on Ethics shall be maintained by the Association.
2. Any alleged violation or breach of this Code of Ethics and Standards shall be reported in writing to any officer of the Association who shall have the duty to refer the written allegations to the Committee on Ethics.
3. The Committee on Ethics shall initially review the written allegations to determine if it provides a basis for proceeding further. If the Committee on Ethics determines that the written allegations require further investigations then it shall send a detailed statement of the allegations to the member or members involved requesting a written answer to the allegations within thirty (30) days.
4. Upon receipt of the response from the member or members involved, or if no response is received, the Committee may, if it so determines, proceed as follows:
  - a. Schedule a formal hearing before the Committee, with at least ten (10) days written notice thereof to both the complaining parties and the members involved.
  - b. At the hearing both parties shall be allowed time to present any pertinent material to the Committee and may be represented by counsel if they so desire.
5. At the conclusion of the hearing the Committee shall consider the material presented and make a determination as to whether any actions shall be taken against the offending member or members. If the Committee determines that action would be appropriate, it shall make a written report to the Board of Directors.
6. The Board of Directors, upon receipt of a written report from the Committee on Ethics, shall advise the offending member or members in writing of the receipt of the report and allow the member or members an additional five (5) days to make a further presentation. At that time, the Board may proceed to discipline the offending member or members in any appropriate manner including expulsion from the Association if it so determines.

We, \_\_\_\_\_, who own and operate \_\_\_\_\_ pet cemetery/crematory located at \_\_\_\_\_ do agree to the above **Code of Ethics, Cemetery Standards and Practices** and will abide by them to the best of our ability.

Signed \_\_\_\_\_ Dated \_\_\_\_\_

**NOTE: Please complete the above, indicating acceptance of the IAOPCC Code of Ethics and Operating Standards, and return to the IAOPCC office. Upon receipt of the signed statement, received payment and approval of the Association, member benefits will apply.**



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### CONTACT INFORMATION

Cemetery/Crematory Name: \_\_\_\_\_

(as you would like it to appear in directory and all printed materials)

Contact Person(s) and Titles: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Postal: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Web Site: \_\_\_\_\_

### ABOUT US

We have \_\_\_\_\_ acres available total and \_\_\_\_\_ acres presently developed. Our first year of operation was \_\_\_\_\_  
Our cremator unit was manufactured by \_\_\_\_\_ and has an hourly capacity of \_\_\_\_\_ pounds.

**WE OFFER THE FOLLOWING:** (check all that apply)

<input type="checkbox"/> Inground Burials	<input type="checkbox"/> Country or Mass Burials	<input type="checkbox"/> On-premise Cremation
<input type="checkbox"/> Off-premise Cremation	<input type="checkbox"/> Private Cremation	<input type="checkbox"/> Individual /Partitioned
<input type="checkbox"/> Group Cremation	<input type="checkbox"/> Equine Cremation	<input type="checkbox"/> Burial Cremation
<input type="checkbox"/> Alkaline Hydrolysis	<input type="checkbox"/> Columbarium Inurnment	<input type="checkbox"/> Mausoleum Interment
<input type="checkbox"/> Family Viewing Room	<input type="checkbox"/> Casket/Vault/Run Display Room	<input type="checkbox"/> Other (please explain)

### OUR DEFINITION OF CREMATION INCLUDES THE FOLLOWING: (check one)

**1.2 Cremated Remains** – The remaining bone fragments after the cremation process is completed. *Note: the term “cremains” may also be used; the preferred term is cremated remains, but both are in common use.*

**1.3 Cremation** – The mechanical and/or thermal or other dissolution process that reduces remains to bone fragments. Cremation would include the subsequent processing and pulverization of bone fragments.

**Cremation may occur under any of the following methods:**

**1.3.1 Communal Cremation** – To cremate several pets in a cremation chamber at one time with no regard for keeping pets separated. This process allows for the co-mingling of cremated remains. No cremated remains are returned to the client. (*Note: this may be described as “mass”, “group” or “combined” cremation; the preferred term is communal cremation.*)

**1.3.2 Individual Cremation.** *This is an interim term for the cremation procedure also commonly referred to in the industry as Partitioned Cremation, or Segregated Cremation.* More than one pet is placed in the cremation chamber and cremated at the same time with some form of separation between pets such as trays, refractory bricks, or space; the pet’s location in crematory is documented and cremated remains of pets are removed one at a time and kept separated. Each pet’s individual cremated remains are returned to the client. (*Note: other terms include “individually separated”, or segregated and individually separated (S.I.S), or “individually partitioned” cremation; in every case the consumer and the Authorizing Agent must be informed that more than one pet may be cremated simultaneously.*)

**1.3.3 Private Cremation** – Only one pet is placed in the cremation chamber and cremated, with the cremated remains returned to the client. Private cremation may include viewing of the cremation by the client.

**1.3.3.1 Private cremations** can occur in a cremation machine with multiple cremation retorts chambers.

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\_\_\_\_ **1.4 Cremation Chamber** – The enclosed space within which the cremation process takes place. A cremation retort chamber is specifically the space where the body is placed.

\_\_\_\_ **1.4.01** For a cremation machine with multiple cremation retorts, each must have: its own individual door(s); ideally burner controls for each particular retort chamber; an integrated or designed method of cremains retrieval from each, individual retort chamber; and a manufacturer designed and engineer certified, permanent, fixed, immobile walls for each side of retort chamber that does not have a loading/ unloading door.

\_\_\_\_ **We offer Veterinary Communal Cremation Services for animals.**

\_\_\_\_ **Our cemetery/crematory is operated in conjunction with another pet-related business which is:**

\_\_\_\_\_  
(list name of business)

### RESPONSIBILITY OF MEMBERSHIP

I agree with the principles of the International Association of Pet Cemeteries and Crematories (IAOPCC) as outlined in the Code of Ethics and have so indicated by submitting a signed copy as part of this application. I agree that if for any reason I choose to no longer remain a member of IAOPCC, I will return the membership plaque and will immediately stop using the IAOPCC logo in any manner or for any purpose, including removal of IAOPCC logo from my website. I further understand that should I wish to sell a product or service to other members, I will need to reapply to become an IAOPCC Supplier Member. I further understand that a representative of this membership will be required to attend a minimum of one (1) annual conference within the next two (2) meetings presented by IAOPCC.

A membership in IAOPCC shall be granted, refused or rescinded of good and just cause by the IAOPCC Board of Directors. A change in proprietorship, partnership, corporation or society operating and maintaining a cemetery/crematory/funeral home or a change in the designated voting member shall be reported forthwith to the IAOPCC home office.

Signed by Voting Member \_\_\_\_\_ Date \_\_\_\_\_

*When this application is processed and is accepted, your name will be entered in the Membership Directory and listed on the IAOPCC web site. You will receive an IAOPCC Membership Plaque upon your attendance to your first annual conference for you to display as long as you remain a member of the IAOPCC.*

### PAYMENT INFORMATION

IAOPCC Federal Tax ID: 36-3015074

I agree to the IAOPCC Privacy Policy. For information on the IAOPCC Privacy Policy, please visit: [www.iaopc.com/page/privacy](http://www.iaopc.com/page/privacy)

Regular Membership     \$395.00

CHECK (payable to IAOPCC and drawn in US Funds)     CREDIT CARD:  Visa    MasterCard    Amex    Discover

CARD NUMBER \_\_\_\_\_ EXP. \_\_\_\_\_ GRAND TOTAL \$ \_\_\_\_\_

CARDHOLDER NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_

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