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On behalf of the IAP2 Federation Board, I am delighted to present to you the Annual Report of the IAP2 Federation. 2016 was a year of continued membership growth and significant contributions to the practice of P2!

IAP2 training courses, *Foundations in Public Participation* and *Emotion, Outrage and Public Participation* were attended by more than 1,100 participants in 2016, bringing the total number of individuals trained over the years to more than 18,500. Developed in consultation with practitioners and IAP2 licensed trainers from countries around the world, IAP2 training provides P2 practitioners with the structure, techniques, and knowledge required for success in today’s rapidly changing P2 landscape.

IAP2 Professional Certification of Practitioners designation was earned by three individuals in 2016. Theresa Gunn (USA) earned the Master Certified Public Participation Practitioner (MCP3) and Jessica Bratty and Tracey Ehl from Canada earned the Certified Public Participation Practitioner (CP3) designation. Congratulations to them and thanks to the many dedicated volunteers who continue to devote their time and expertise to this strategic initiative.

The IAP2 International Core Value Awards were celebrated at a special gala in Adelaide, Australia where the awards were presented to LandCorp (Australia) for the Organization of the Year, Nova Scotia Health Authority (Canada) for Project of the Year and Jefferson Center and Maxwell School of Citizenship and Public Affairs at Syracuse University (USA) for the Research Award. Congratulations to all winners and finalists of the international and affiliate award programs.

Global conferences promoting the practice were organised by IAP2 Australasia in Adelaide, Australia and by IAP2 USA and IAP2 Canada jointly in Montreal, QB, Canada. Additionally, IAP2 Affiliates held various webinars, seminars, training events, and general meetings for members throughout the year.

More than 1,100 participants attended IAP2 training courses, *Foundations in Public Participation* and *Emotion, Outrage and Public Participation* in 2016.
Sincere gratitude to IAP2 Federation staff for their hard work and dedication: Ellen Ernst (Executive Manager), Cassandra “Cassie” Hemphill, Ph.D. (Professional Development Manager), Jennifer Armstrong (Training & Member Services Administrator), and Christina Stimson (Finance Manager). The IAP2 Federation ended 2016 in a positive financial position for the third consecutive year!

As I conclude my term serving the IAP2 Federation as Presiding Member, I extend my deepest appreciation to my colleagues on the Federation board for their support, dedication and friendship, to the Affiliate boards for their invaluable input and advice on ensuring the long-term relevance and sustainability of the entire organisation, to trainers who have shared their time, energy and intellect in delivering the IAP2 training to participants around the world, and finally, to IAP2 members worldwide who have supported and shared their knowledge and expertise to advance the practice of public participation – A HEARTFELT THANK YOU!

Noreen Rude
IAP2 Federation
Presiding Member,
IAP2 Federation
Board of Directors

The IAP2 Federation ended 2016 in a positive financial position for the third consecutive year!

Message from the Presiding Member
IAP2 PROFESSIONAL CERTIFICATION

At the Certification Assessment Centre held in Calgary, AB Canada in November 2016 three individuals received IAP2 Certification.

Congratulations to Theresa Gunn from IAP2 USA who is a recipient of the Master Certified Public Participation Professionals (MCP3) designation.

Congratulations to Jessica Bratty and Tracey Ehl from IAP2 Canada who were awarded the Certified Public Participation Practitioner (CP3) designation.

The IAP2 Certification Program offers two levels of certification: Certified Public Participation Professional (CP3) and Master Certified Public Participation Professional (MCP3).

Credentials are awarded upon completion of a three-step assessment based on five Core Competencies developed through the membership consultation process.

The IAP2 Federation acknowledges the leadership of IAP2 USA and IAP2 Canada and extends its sincere appreciation to the task force members for this great work and contribution to the practice.
CORE VALUE AWARDS

At the IAP2 Australasia gala in Adelaide, Australia, the IAP2 Federation announced the 2016 International Core Values Awards, honouring award winners from around the world. IAP2’s seven Core Values go to the very heart of our association and guide how we think about and practice authentic public participation. Finalists for the “Best of the Best” International Awards were gathered from entries submitted by national affiliates in Australasia, Canada, Southern Africa and the United States. Winners recognized this year include:

2016 Project of the Year

Primary Health Care, Central Zone, Nova Scotia Health Authority (Canada)

“Embedding Engagement in Models of Care: Successes and Lessons Learned from Community Health Teams in Nova Scotia”

A very impressive, long-term project about an important issue demonstrating the different stages of engagement and the breadth of outreach to involve a wide range of people affected by health care in their communities. The depth of the collaboration with participants to design the types of engagement and evaluation questions, their findings related to being flexible with design, and attention to engagement in a way that is appropriate and meaningful for people from different cultural groups is impressive.

2016 Organisation of the Year

LandCorp (Australia)

“Realising Western Australia’s Potential”

LandCorp underwent a very impressive change in the organizational culture and commitment to embodying the IAP2 principles. The submission is strong in providing detail on the organizational P2 challenges and opportunities, rationale for P2 and impact on decision-making. The entry demonstrates evidence that organizational culture is influenced by public participation by being a factor in decision-making processes, policy, programs and practices, employee training and orientation, public documents and websites, organizational actions and activities, and partnerships...it is quite the transformational story.

IAP2’s seven Core Values go to the very heart of our association and guide how we think about and practice authentic public participation.
Programs and Accomplishments

2016 Organisation of the Year: LandCorp (Australia)

2016 Project of the Year

2016 Research Award

Jefferson Center and Maxwell School of Citizenship and Public Affairs at Syracuse University (USA)

“Clearing the Error: Public Deliberation about Diagnostic Error”

An excellent piece of collaborative, engaged, and meaningful research. The research provides important information that can be used to improve the health care system by using a P2 approach with the general public rather than healthcare professionals and has the potential to make a big impact on the field of public health.
Special thanks are extended to the international jury members, Ms. Laura Black, Ph.D., Associate professor, Ohio University (USA), Mr. Jeff Cook, MCIP, RPP, Principal, Beringia Community Planning, Inc. (Canada), Ms. Nomi Muthialu, Managing Director, NMA Effective Social Strategists (South Africa) and Ms. Noreen Rude, IAP2 Federation Presiding Member (Canada) as well as all the members of the judging panels for the IAP2 Affiliate Awards programs. On behalf of IAP2 you have our sincere thanks for your commitment and dedication to advancing and promoting international best practice in the field of public participation.

The Core Values Awards Showcase of Winners, available on the IAP2 Federation website, summarizes best practice in public participation and features submissions by all our national and international award winners. We hope you will gain some valuable insights into how IAP2 Core Values are being applied to the practice around the world.
Programs and Accomplishments

IAP2 QUALITY ASSURANCE STANDARDS FOR COMMUNITY AND STAKEHOLDER ENGAGEMENT

The standards were formally released in October 2015. Work has continued by the IAP2 Australasia Practice Development Committee on developing formal processes for which engagement projects may be formally measured against the standard, with feedback provided as part of a continual improvement process; work continues.

JOURNAL OF PUBLIC DELIBERATION

The IAP2 Federation in partnership with the Deliberative Democracy Consortium (DDC) supports the Journal of Public Deliberation (JPD). Two issues published in 2016 were enjoyed by more than 40,000 readers around the world. The special issue: “Equality, Equity and Deliberation” examines how tensions between equality and equity can inform deliberative practice and scholarship.

The editorial team includes: Laura Black, Ph.D., of the School of Communication Studies at Ohio University, Editor; Tim Shaffer, of the Center for Leadership and Engagement at Wagner College, Associate Editor and the Book Review Editor; and Nancy Thomas of the Tisch College of Citizenship and Public Service at Tufts University, Associate Editor.

The Journal occupies a leading role in a growing, global, cross-disciplinary field. In addition to IAP2 and DDC, the Journal is also supported by a range of other institutions, including: NewDemocracy, Center for Democratic Deliberation, Penn State University, Kettering Foundation, New England Center for Civic Life, Franklin Pierce University, Public Agenda, The Democracy Imperative, Ohio University, Wagner College, and Tufts University.
IAP2 PILLARS OF P2

The IAP2 Spectrum of Public Participation, Core Values and Code of Ethics are widely referenced around the world for various purposes. IAP2 Federation received more than 200 requests for permission to use these P2 Pillars in 2016.

Written permission to copy, use or reproduce IAP2 copyrighted materials was granted by the IAP2 Federation to a number of organisations and individuals in 2016 including:

• Australian Institute of Aboriginal and Torres Strait Islander Studies
• Canadian Institutes of Health Research
• Financial Research Institute under Russian Ministry of Finance
• Immigration, Refugees and Citizenship Canada
• Land Transport Authority (Singapore)
• Ministry of Infrastructure and Environment (Netherlands)
• U.S. Forest Service
IAP2 SPECTRUM REVIEW

IAP2 Canada has facilitated a Federation-wide discussion on the future of the IAP2 Spectrum: the basic question being, Is it still relevant in today’s environment? Conversations have taken place in a variety of forms with members across IAP2 Affiliates.

IAP2 Canada submitted a draft report on the results of the engagement activities around this review of the Spectrum. Next steps may include further discussions with Federation Board and potentially future discussion with all Affiliate Boards, tentatively scheduled for the 2017 North American conference in Denver. Stay tuned.

IAP2 INTERNATIONAL ASSOCIATES

In 2016, IAP2 announced the International Associates Program to build a more inclusive global P2 community. This program is open to individuals and organisations who are interested in formally connecting with IAP2 and are located outside the geographic boundaries of IAP2 Affiliates. Benefits include: opportunities for professional development, international connections, Core Values Awards – Members at Large program, and advancement of the practice.

As with IAP2 Affiliate Members, IAP2 International Associates work in industry, civil society organisations, universities, government and more. They are involved in the public participation process by supporting clients, colleagues and citizens for improved decision-making.

International Associates include P2 professionals in Guyana, Iceland, Israel, Switzerland, Turkey and the United Kingdom. IAP2 looks forward to expand our reach and engage with practitioners around the world.
IAP2 Training

FOUNDATIONS IN PUBLIC PARTICIPATION AND EMOPTION, OUTRAGE AND PUBLIC PARTICIPATION

IAP2 carries out its mission to advance and extend the practice of public participation by organizing and conducting professional development activities to serve the learning needs of members around the world. The Foundations in Public Participation and Emotion, Outrage and Public Participation are the two flagship IAP2 courses. Trainers licensed to IAP2 Federation delivered 5,597 training days in 2016 throughout Australia, New Zealand, Canada, United States, and the United Kingdom. To date, more than 18,500 individuals have taken IAP2 training.

In 2016, 30 trainers were licensed to deliver IAP2’s two flagship programs.

Trainers are licensed by IAP2 Federation to deliver training in two programs – Foundations in Public Participation (formerly Certificate in Public Participation) and Emotion, Outrage and Public Participation. In 2016 there were 30 trainers licensed across these two programs. Trainer Profiles as well as an international training calendar are available online at www.iap2.org.
IAP2 FEDERATION TRAINER LICENSING PROGRAM

The Train-the-Trainer (T3) program has been refreshed during the past year by IAP2 volunteer Steering Committee members: Jan Bloomfield, Anne Carroll, Kylie Cochrane, Anne Harding, Gale Simpson, and Erika Du Plessis, along with input from subject matter experts among the IAP2 training community, with the guidance of SBM Consultants (Canada).

IAP2 recognizes there are growing opportunities for advancing the practice of public participation internationally. The IAP2 Foundations in Public Participation program is a key element of the strategy to accomplish the mission of IAP2. The objectives of the T3 program are to serve current and new markets, expand the reach to practitioners who speak a language other than English, and benefit IAP2 members by ensuring the availability of high quality, effective public participation training around the world. IAP2 looks forward to the pilot program and welcoming a new cohort of trainers in 2017.

IAP2 AFFILATE TRAINING PROGRAMS

In addition to the IAP2 Federation training programs mentioned above, some of the national affiliates have developed training opportunities for their members. The IAP2 Australasia Certificate in Engagement and Advanced Certificate programs offer training for community and stakeholder engagement practitioners across Australia and New Zealand.

The IAP2 USA Affiliate presents the Skills Symposium, a week-long offering of training on various P2 topics, and has commenced development of a suite of training opportunities to be offered online.

Jointly sponsored by IAP2 Canada and USA Affiliates, a series of webinars is available to members on many topics related to P2.
Committee Activities

FEDERATION BOARD AND EXECUTIVE COMMITTEE

2016 Executive Committee members were: Presiding Member - Noreen Rude (Canada), Treasurer – Ken Smith (Southern Africa) and Secretary – Kylie Cochrane (Australasia).

On behalf of the Federation, Affiliates, members and the general IAP2 community, we extend our sincere appreciation to Leanne Hartill (Australasia), Doug Zenn (USA), David Hovde (USA), Anne Carroll (USA) and Francesca Patricolo (USA) who concluded Federation Board service and for their dedication and contributions to IAP2.

During the course of 2016, the IAP2 Federation Board held 11 meetings including two in-person meetings in Jakarta, Indonesia and Montreal, Canada.
Committee Activities

IAP2 FEDERATION BOARD OF DIRECTORS 2016

<table>
<thead>
<tr>
<th>Name</th>
<th>Region</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kylie Cochrane</td>
<td>Australasia</td>
</tr>
<tr>
<td>Leanne Hartill (January – September)</td>
<td>Australasia</td>
</tr>
<tr>
<td>Mandi Davidson (October – December)</td>
<td>Australasia</td>
</tr>
<tr>
<td>Jan Bloomfield</td>
<td>Canada</td>
</tr>
<tr>
<td>Noreen Rude</td>
<td>Canada</td>
</tr>
<tr>
<td>Antonella Giunta</td>
<td>Italy</td>
</tr>
<tr>
<td>Aldi Alizar</td>
<td>Indonesia</td>
</tr>
<tr>
<td>Ken Smith</td>
<td>Southern Africa</td>
</tr>
<tr>
<td>Doug Zenn (January – February)</td>
<td>USA</td>
</tr>
<tr>
<td>David Hovde (January – February)</td>
<td>USA</td>
</tr>
<tr>
<td>Anne Carroll (March – December)</td>
<td>USA</td>
</tr>
<tr>
<td>Francesca Patricolo (March – December)</td>
<td>USA</td>
</tr>
</tbody>
</table>

GOVERNANCE COMMITTEE

Governance Committee Members: Mandi Davidson - Chair (Australasia), Anne Carroll (USA), Dawn Green (Canada), Chris Gurski (Canada), and Aldi Alizar (Indonesia) commenced their work to revise and update IAP2 policies, bylaws, and governance handbook. This update is part of the bi-annual review of organisation governance for best practice and compliance.

STAFFING COMMITTEE

The Federation Staffing Committee offered strategic advice to the Federation Board on the optimal configuration of skills and responsibilities needed to support the administration of the organisation on a daily basis and progress strategic priorities. 2016 Committee members were: Jan Bloomfield, Chair (Canada), Kylie Cochrane (Australasia), and Ellen Ernst, Federation Executive Manager.
In August 2016, IAP2 welcomed Cassandra “Cassie” Hemphill, Pd.D. as Professional Development Manager. Cassie has more than 25 years of experience as a communications educator and consultant. As an educator, she teaches university and outreach courses in public speaking, interpersonal communication, intercultural communication, technical writing, and dialogue and deliberation at the University of Montana.

Cassie’s Ph.D. research focused on the implementation of an innovative government procurement policy by a federal natural resource agency. Her M.A. research examined the decision-making processes used by technical experts in complex environmental clean-up projects.

Cassie is active at the national and regional levels of IAP2 USA. She is on the IAP2 USA Certification Task Force and is the Montana state representative for the Intermountain Chapter.

**TRAINING ADVISORY COMMITTEE**

IAP2’s Training Advisory Committee (TAC) has worked with the Federation Board, playing a vital role in representing the needs of all IAP2 Federation Licensed Trainers.

In 2016, in addition to their regular agenda of work on training-related matters, TAC conducted a survey of trainers to inform their work plan and joined the Federation Board in Montreal for a dialogue on key priority items for the coming term.

Special thanks go to the 2016 TAC members: Barbara Chappell, Richard Delaney, Wendy Green Lowe, Doug Sarno and Gale Simpson for their continued work and dedication to IAP2 and the training programs.

In 2016, TAC conducted a survey of trainers to inform their work plan, and they joined the Federation Board in Montreal for a dialogue on key priority items.
IAP2 FEDERATION TREASURER’S REPORT

As the Treasurer for the IAP2 Federation, I am pleased to table the 2016 financial report for your consideration. This review of financial records and accounting procedures was well prepared by the IAP2 Federation contractors, Christina Stimson, Finance Manager, and Ellen Ernst, Executive Manager, who provided financial information, access, and excellent cooperation during the process. It has been a smooth and successful review conducted by Taylor, Roth & Company, PLLC (Denver, CO USA) and has been accepted and signed off by the Board.

I am pleased to report the Federation ended 2016 in a positive financial position due primarily to the efforts of the IAP2 licensed trainers who delivered the Foundations in Public Participation and Emotion, Outrage and Public Participation training programs around the world and to the vigilance on the part of IAP2 Federation contractors to control expenses. I wish to thank them for making 2016 a success.

Yours Truly,

Ken Smith,
IAP2 Federation Treasurer
2015-2017
DIRECTORS DECLARATION

DIRECTORS DECLARATION
FEDERATION OF INTERNATIONAL ASSOCIATION FOR PUBLIC PARTICIPATION

The directors have determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the generally accepted accounting principles and internationally recognised accounting standards.

The directors of the organisation declare that:

1. the financial statement presents fairly the association’s financial position as at 31st December 2016 and its performance for the year ended on that date.
2. at the date of this declaration, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This declaration is made in accordance with a resolution of the Board of Directors.

Director: __________________________ Date: __May 8, 2017__

Director: __________________________ Date: __May 8, 2017__
INDEPENDENT ACCOUNTANTS' REVIEW REPORT

Taylor, Roth and Company, PLLC
Certified Public Accountants

May 4, 2017

Board of Directors
International Association for Public Participation
Denver, Colorado

We have reviewed the accompanying statement of financial position of Federation of International Association For Public Participation d/b/a International Association for Public Participation (a Colorado nonprofit corporation) as of December 31, 2016 and the related statements of activities, functional expenses, and cash flows for the year then ended. A review includes primarily applying analytical procedures to management’s financial data and making inquiries of organization management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management’s Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountants’ Responsibility

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountants’ Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

Report on Summarized Comparative Information

We previously reviewed International Association for Public Participation’s 2015 financial statements and in our conclusion dated April 21, 2016, stated that based on our review, we were not aware of any material modifications that should be made to the 2015 financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America. We are unaware of any material modifications that should be made to the summarized comparative information presented herein as of and for the year ended December 31, 2015, for it to be consistent with the reviewed financial statements from which it has been derived.

TAYLOR, ROTH AND COMPANY, PLLC
CERTIFIED PUBLIC ACCOUNTANTS

800 Gene Snavely, Suite 205, Denver, CO 80203-2944
www.TaylorRoth.com phone 303-830-8109 fax 303-830-8127 toll free 1-866-330-8109
## STATEMENT OF FINANCIAL POSITION


<table>
<thead>
<tr>
<th></th>
<th>2016 ($USD)</th>
<th>2015 ($USD)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>$259,066</td>
<td>$201,796</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>60,359</td>
<td>71,973</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>1,761</td>
<td>2,701</td>
</tr>
<tr>
<td><strong>Total assets</strong></td>
<td><strong>$321,186</strong></td>
<td><strong>$276,470</strong></td>
</tr>
<tr>
<td><strong>LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts payable</td>
<td>$10,927</td>
<td>$1,935</td>
</tr>
<tr>
<td><strong>NET ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating</td>
<td>$235,259</td>
<td>$199,535</td>
</tr>
<tr>
<td>Board designated operating reserve</td>
<td>75,000</td>
<td>75,000</td>
</tr>
<tr>
<td><strong>Total net assets</strong></td>
<td><strong>$310,259</strong></td>
<td><strong>$274,535</strong></td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES and NET ASSETS</strong></td>
<td><strong>$321,186</strong></td>
<td><strong>$276,470</strong></td>
</tr>
</tbody>
</table>
## STATEMENT OF ACTIVITIES

IAP2 Statement of Activities for the year ended 31 December 2016.

<table>
<thead>
<tr>
<th></th>
<th>2016 ($USD)</th>
<th>2015 ($USD)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE and OTHER SUPPORT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program license fees</td>
<td>$233,733</td>
<td>$253,851</td>
</tr>
<tr>
<td>Members at large</td>
<td>560</td>
<td></td>
</tr>
<tr>
<td>Interest income</td>
<td>106</td>
<td>119</td>
</tr>
<tr>
<td>Other</td>
<td>182</td>
<td>100</td>
</tr>
<tr>
<td><strong>Total revenue and other support</strong></td>
<td>$234,581</td>
<td>$254,070</td>
</tr>
<tr>
<td><strong>EXPENSES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program services</td>
<td>$151,895</td>
<td>$144,814</td>
</tr>
<tr>
<td>Supporting services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Management and general</td>
<td>46,962</td>
<td>36,272</td>
</tr>
<tr>
<td><strong>Total expenses</strong></td>
<td>$198,857</td>
<td>$181,086</td>
</tr>
<tr>
<td><strong>NET ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning of year</td>
<td>$274,535</td>
<td>$201,551</td>
</tr>
<tr>
<td>End of year</td>
<td>310,259</td>
<td>274,535</td>
</tr>
<tr>
<td><strong>CHANGE IN NET ASSETS</strong></td>
<td>$35,724</td>
<td>$72,984</td>
</tr>
</tbody>
</table>
Statement of Functional Expenses

IAP2 Statement of Functional Expenses for the year ended 31 December 2016.

<table>
<thead>
<tr>
<th>Item</th>
<th>2016 ($USD)</th>
<th>2015 ($USD)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Program Services</td>
<td>Supporting Services – Management and General</td>
</tr>
<tr>
<td>Contract staff</td>
<td>$100,522</td>
<td>$25,130</td>
</tr>
<tr>
<td>Training and development</td>
<td>10,738</td>
<td>1,895</td>
</tr>
<tr>
<td>Membership</td>
<td>10,563</td>
<td></td>
</tr>
<tr>
<td>Board of directors</td>
<td>4,197</td>
<td>4,196</td>
</tr>
<tr>
<td>Professional fees</td>
<td>2,909</td>
<td>4,363</td>
</tr>
<tr>
<td>Marketing</td>
<td>5,850</td>
<td>650</td>
</tr>
<tr>
<td>Legal fees</td>
<td></td>
<td>4,749</td>
</tr>
<tr>
<td>Website</td>
<td>4,034</td>
<td>448</td>
</tr>
<tr>
<td>Insurance</td>
<td>2,135</td>
<td>2,135</td>
</tr>
<tr>
<td>Compliance fees</td>
<td>2,385</td>
<td>1,590</td>
</tr>
<tr>
<td>Travel</td>
<td>3,035</td>
<td>759</td>
</tr>
<tr>
<td>Bank fees</td>
<td>2,750</td>
<td>305</td>
</tr>
<tr>
<td>Telecommunications</td>
<td>1,828</td>
<td>203</td>
</tr>
<tr>
<td>Core values awards</td>
<td>217</td>
<td></td>
</tr>
<tr>
<td>Postage and shipping</td>
<td>118</td>
<td>30</td>
</tr>
<tr>
<td>All other</td>
<td>614</td>
<td>509</td>
</tr>
<tr>
<td><strong>Total expenses</strong></td>
<td><strong>$51,895</strong></td>
<td><strong>$46,962</strong></td>
</tr>
</tbody>
</table>
NOTES TO FINANCIAL STATEMENTS

1. **Basis of Accounting:** The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

2. **Basis of Presentation:** The Organization is required to report information regarding its financial position and activities in accordance to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

3. **Cash and Cash Equivalents:** Cash and cash equivalents are considered to be all unrestricted highly liquid investments with an initial maturity of three months or less.

4. **Donations:** The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities, as net assets released from restrictions. The Organization reports gifts of land, buildings, and equipment as unrestricted support unless the explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent donor stipulations regarding how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

5. **Capitalization and Depreciation:** The Organization follows the practice of capitalizing all expenditures for land, buildings and equipment of $1,000 or more. The fair value of donated assets is similarly capitalized. Depreciation is computed using the straight-line method over the estimated useful lives of the assets. As of year-end, the Organization had no fixed assets.

6. **Estimates:** The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

7. **Income Taxes:** The Organization is exempt from Federal and State income taxes under the provisions of Internal Revenue Code Section 501(c)(3). Accordingly, no provision or liability for income taxes has been provided in the accompanying financial statements.

8. **Functional Reporting of Expenses:** For the year ended December 31, 2016, the costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

9. **Summarized Prior-Year Information:** The financial statements include certain prior-year summarized comparative information in total but not net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization’s financial statements for the year ended December 31, 2015, from which the summarized information was derived.

10. **Restricted and Unrestricted Revenue:** Contributions received are recorded as increases in unrestricted, temporarily restricted, or permanently restricted net assets, depending on the existence and/or nature of any donor restrictions.

11. **Reclassifications:** Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements.

12. **Subsequent Events:** Management has evaluated subsequent events through May 4, 2017, the date the report was available for distribution.
The IAP2 Federation of Affiliates organisational model was launched January 1, 2011, with an anticipated 10-year implementation timeline. In 2015, the Federation Board commenced a midterm strategic review of this federation model to determine the best and most efficient sustainment of IAP2 going forward.

This review continued in 2016 resulting in consensus around the roles and responsibilities of the various elements of the organisation and the IAP2 Federation Strategic Plan for 2016-2020. Work continues to determine the financial model that best ensures the long-term growth and viability of IAP2.
IAP2 Affiliate Activities Report

IAP2 membership has grown over the past six years – since the formation of the Federation of Affiliates in 2011 with 1,937 members to more than 5,600 in 2016. This extraordinary success is due in part to the dedication and countless hours of volunteer and staff time, local delivery of an expanded offering of member benefits, and programming tailored to the particular needs of members.

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In 2016, the IAP2 Ambassador Program was launched to help IAP2 advance the practice of community and stakeholder engagement across Australia and New Zealand. IAP2 Ambassadors are leaders in the field of public participation and have been practicing community and stakeholder engagement for more than seven years; some more than 20. IAP2 Ambassadors have experience working across a variety of sectors including planning, infrastructure, transport, communications, environment, health, engineering, emergency services, indigenous and across all levels of government.

IAP2 Ambassadors are located around Australia and New Zealand and are available to deliver short talks or detailed workshops to teams, seminars and conferences to help others understand the importance of community and stakeholder engagement and how it can lead to more sustainable decision-making.

The IAP2 Australasia 2016 Conference, “The Future of Engagement and Democracy”, was held in Adelaide, South Australia. More than 200 delegates participated in the two-day power packed program showcasing workshops and international speakers Simon Burall, Shari Davis and Maree Adshead. This conference was held as part of Open State which brought more than 10,000 people together with four national conferences and a range of open innovation events. Held over ten days, Open State included national conferences, workshops and symposiums in Adelaide – celebrating South Australia as a place open to the world’s best ideas and as a leader in collaboration to solve complex problems.

The IAP2 Australasia Engagement Symposium took place in Auckland, New Zealand. The theme of the New Zealand symposium was “Co-Design: Collaborate and Connect” and was attended by almost 100 delegates who considered how we work in partnership to develop plans, make decisions and improve services; while discussing new ways of understanding and connecting with our communities.

In addition to these larger events and programs, IAP2 Australasia offered a wide-range of informative and interactive events for its members and the community in 2016. These included 14 webinars on differing topics, upwards of 20 networking events across all the participating chapters, a series of other engaging and collaborative discussions on topics from community engagement to transgender health care.
IAP2 Affiliate Activities Report: **Highlights of Affiliate Activities**
IAP2 Affiliate Activities Report: Highlights of Affiliate Activities

IAP2 CANADA

In 2016, IAP2 Canada saw membership increase by nearly 100 members, making it the sixth consecutive year of growth for the organization. IAP2 Canada also co-hosted the 2016 IAP2 North American Conference; which was held in Montreal at the end of September. That same weekend, the IAP2 Core Values Awards Gala was held on a boat cruise on the St. Lawrence River.

In addition to those larger events, IAP2 Canada and IAP2 USA continued the series of monthly learning webinars that continue to increase in popularity amongst members. The topics of discussion included: “The Changing Face of Indigenous Engagement,” online engagement, and a panel of political decision-makers explaining how they become convinced of the value of public participation.

The webinars are recorded and archived on YouTube for members to access at their leisure. IAP2 Canada has plans to increase the usage of this YouTube channel in the upcoming year.

Another notable event that took place in 2016 was the first Certification Assessment Centre in Calgary; during which two Canadian practitioners were awarded Certified Public Participation Practitioner (CP3) status. The IAP2 Canada Research Committee published its first two white papers covering “Challenges and Advancements” and “Conflict Management” in public participation. Also, IAP2 Canada continued to successfully operate its mentorship program. The program connects those new to the P2 profession with experienced mentors, who provide a sounding board, advice and general wisdom on best practices and potential pitfalls.

On a chapter-specific level, many local events were held for members of various chapters. These include the P2 Drinks Series in British Columbia, lunch-and-learn session in the Prairies Chapter, and Coffee Klatches held in Edmonton and Calgary by the Wild Rose Chapter. Finally, the Great Lakes Chapter once again led the partnership between IAP2 Canada and The Strategy Institute in presenting the annual Public Engagement Summit in Toronto in December.
IAP2 Affiliate Activities Report: Highlights of Affiliate Activities
On behalf of the IAP2 Federation, IAP2 Indonesia and IAP2 Australasia have commenced work to form a partnership with the United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP) in the context of the adoption of the 2030 Agenda for Sustainable Development and its framework of Sustainable Goals (SDG) and the role that building more inclusive and engaging societies has in the achievement of these goals. Aldi Alizar, IAP2 Indonesia Chair participated in the Asia Pacific Forum for Sustainable Development 2016 organized by UN-ESCAP in Bangkok, Thailand.

In May 2016, IAP2 Indonesia hosted a seminar on “mainstreaming public participation toward Sustainable Development Goals” with guests from IAP2, the Indonesia Petroleum Association and United Nations Development Programme (UNDP) Indonesia.
IAP2 Affiliate Activities Report: *Highlights of Affiliate Activities*

**IAP2 ITALY**

In 2016, the activities of the IAP2 Italy Affiliate included:

- Scientific Board on the Dibattito Pubblico in Livorno in June
- Organization of the Dibattito Pubblico in The Festival of Participation in July
- Selected a member of AIP2 to facilitate the 2nd Dibattito Pubblico in February of 2017
- Promotion of the Charter of Participation
- Citizens pacts in Ferrara in September
- Annual association assembly held in Bologna in April
- Local chapter meetings held in July and December
- Renewal of the affiliate website
IAP2 SOUTHERN AFRICA

IAP2 Southern Africa (IAP2SA) reached a new membership record with 73 members at the end of 2016. This number includes six members from Botswana and five members from West Africa. Membership has fluctuated in recent years due to economic struggles in the area and organization’s reducing budget allocation for public participation practices. This economic stress has also limited the frequency of training sessions available for members.

However, IAP2 Southern Africa was approached by the Association of European Parliamentarians with Africa asking for assistance in facilitating a training session on public participation with the AEPWA. IAP2SA are continuing with their mutual relationship and discussions with the International Association for Impact Assessment in South Africa (IAIASA) to participate in their upcoming 2017 National Conference in August. They will also host a webinar session titled, “The 2017 Conference Committee,” to co-host their Core Values Awards.

IAP2 Southern Africa also plans to begin a series of breakfast events in Johannesburg and Cape Town. The goal of these events is to invite prominent speakers to engage on matters pertinent to the industry and public civil society. In addition, IAP2SA plans to use a WhatsApp Group to create an active daily social platform for members.
IAP2 Affiliate Activities Report: Highlights of Affiliate Activities

IAP2 USA

2016 was the second consecutive bounce-back year for IAP2 USA. After hitting a low at the end of 2014 with 451 members, the organization has doubled that number over the course of 2015 and 2016 and now sits at around 909 members altogether. This increase in membership is partially due to the quality of events held nationally, locally, and online.

On a national level, IAP2 USA participated in the 2016 Skills Symposium in March, the IAP2 USA General Meeting in May, and the 2016 IAP2 North American Conference in Montreal in September. On a local level, the individual chapters of IAP2 USA held many interesting networking events and discussions. The Cascade Chapter held a variety of events focused on professional development and networking, including one titled “The Top Reasons Group Can’t Solve Problems”. In addition, the Midwest Chapter held quarterly networking events, the Intermountain Chapter held a “Public Engagement Specialists Breakfast”, and the emerging Los Angeles Chapter held various discussions on civic engagement and community.

The online webinars, held once or twice per month, were another great means of engaging the membership to think critically. Topics included IAP2 certification, research on conflict management, the effects of decision makers on public participation, social media’s effect on public participation, and participatory budgeting.

Looking forward to 2017, IAP2 USA hopes to grow its membership to upwards of 1,000 as well host another successful Skills Symposium in San Diego and IAP2 North American Conference in Denver.
IAP2 Affiliate Activities Report: Highlights of Affiliate Activities
IAP2 is a federation of national affiliates whose members who seek to promote and improve the practice of public participation in relation to individuals, governments, institutions, and other entities that affect the public interest in nations throughout the world.

IAP2 carries out its mission by organizing and conducting activities to:

- Serve the learning needs of members through events, publications, and communication technology;
- Advocate for public participation throughout the world;
- Promote a results-oriented research agenda and use research to support educational and advocacy goals; and
- Provide technical assistance to improve public participation.

In the coming year, we look forward to expanding the reach and impact of IAP2, advancing the practice of public participation and serving the needs of our members!