CALL FOR EXPRESSION OF INTEREST
IAP2 CURRICULUM REVIEW PROCESS

PURPOSE: To create a pre-qualified list of consultants to review proposed substantive changes to Global Learning Pathway (GLP) course material and make recommendations to the International Board regarding their adoption.

BACKGROUND
The IAP2 Organisational Change Journey and resulting agreements arrived at with participation of all Regions and International in Victoria (2018) and Bangkok (2019) initiated the project to develop a full suite of courses for International and the Regions (i.e., Global Learning Pathway).

In December 2021, the work to develop the Global Learning Pathway (13 courses) was completed and the course materials were distributed to the Regions along with guidelines for regionalization. It was understood that the final products would need to be “regionalized” by the Regions to meet the specific needs of the learners, cultural context, and the practice in the region.

Adaptation of the GLP materials beyond regionalization and/or new materials would need to be approved by the International Board (IB). It has been agreed by the Board and Regional Chairs that the review process should be independent and that reviewers should be paid. Discussions are still underway regarding the establishment of the formal curriculum review process.

EXPRESSION OF INTEREST
In the interim, the International Board is looking to pre-qualify a group of consultants to review, assess, and make recommendations to the IB about the efficacy of proposed substantive regional curriculum changes to the Global Learning Pathway (GLP) and/or additional proposed training products that aim to complement or supplement those contained within the GLP family of products. The purpose of the review is to ensure that all products carrying the IAP2 brand meet or exceed the quality standards established by the organization and should consider:

- Consistency with GLP learning outcomes and competencies associated with the course for which the changes are proposed (these will be provided to the selected consultants on signing of the contract); and
- Consistency with IAP2 core values, ethics, and key frameworks (e.g., IAP2 Spectrum of Public Participation).

During their deliberations regarding the acceptability of a change or addition, the Consultants should be guided by the following questions:

- Is this proposal consistent with IAP2’s core values, principles, quality standards and the IAP2 brand?
- Does it adequately reflect or address the knowledge, skills and abilities outlined in the GLP Competency Framework?
○ Is a DEI lens evident?
○ Does it represent leading contemporary theory and practice in P2/community engagement?
○ Will it likely offer participants a high-quality adult learning experience?
○ Does it contribute to the development of quality practitioners globally?

**Skills, Knowledge & Qualifications**

○ Understanding of IAP2 models and frameworks
○ Skill, knowledge, and experience as an advanced engagement practitioner
○ Experience with curriculum development, learning design, training models and approaches
○ Interest in helping IAP2 innovate and further develop P2 practice with emphasis on ensuring quality across all training products
○ Knowledge of and/or experience with DEI matters as they apply to IAP2
○ Expertise in at least some of the content areas addressed by the GLP

**Form of Proposal**

Each consultant or consultant group should submit a document of not more than four pages that demonstrates their skills, knowledge and qualifications as requested above, their relevant experience and list of projects. Hourly rates should be provided for each consultant listed.

Please submit your proposal to Ellen Ernst, Executive Manager at operations@iap2 by November 30, 2022

**Term**

The pre-qualification list will remain in place for two years or until such time as a more permanent process is in place for the review and approval of new GLP materials.

**Process for award:** Upon submission of new material or substantive changes to GLP courses, IAP2 will circulate a request for review to the list of pre-qualified consultants. At that time, consultants should provide an estimate of the amount of time for review (based on a scope to be provided) and their availability to complete the work within a pre-defined timeframe. Award will be based on alignment with consultant’s experience (e.g., material is within their subject matter expertise), the amount of time estimated and their availability to complete the review within the timeframe.

**Conflict of Interest:** In the event that the consultant has a conflict of interest – e.g., they been involved in the development of the material under review, they will be excluded from the review pool for that material.

**Please Note:** All consultants will be required to sign a Non-Disclosure and Copyright Transfer Agreement. IAP2 ensures that all respondents will receive full consideration without regard to race, color, religion, sex, national origin, disability, age, or sexual orientation.