Certification Exam
Handbook for Volunteers

Revised November 2023
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General Information for Volunteers

Introduction to the IAYT Certification Exam

The purpose of the IAYT Certification Exam is to set standards for the profession of yoga therapy and to protect the public by ensuring that certified individuals have met predetermined criteria for safe practice. IAYT-certification (C-IAYT) signifies to stakeholders such as health care professionals, employers, educators, students, clients, and patients that IAYT-certified yoga therapists have demonstrated a level of knowledge and skills to effectively provide guidance on the use of yoga as a therapeutic modality.

Eligibility

To be eligible to voluntarily take the certification exam, an applicant must be a current C-IAYT in good standing or a recent accredited program graduate who began their training in IAYT-accredited programs prior to July 1, 2023. Results will not affect your certification status - you will earn 22 continuing education credits (22 CEs).

Exam Availability & Delivery Methods

There are three windows of opportunity to take the exam in 2023.

March and April
July and August
October and November

The exam is administered using computer-based delivery through Kryterion Global Testing Network, a professional exam testing firm. You have the option of taking the exam online on a personal computer at your location or at a test center. Locations are available around the world. Both options will be proctored. If there is not a location near you or you are not able to schedule time to take the on-site proctored exam, you can choose the online proctored exam instead.

Topics & Study Guide

The following topics are included on the exam:

Section 1: Yoga Foundations
Section 2: Biomedical and Psychological Foundations
Section 3: Yoga Therapy Tools and Therapeutic Skills
Section 4: Yoga Therapy Practice
Section 5: Professional Practice

Competencies and sample questions can be found in the Certification Exam Study Guide. Also included is a list of reference books and resources.

Format and Duration

The exam consists of 150 multiple choice questions. Each candidate is allowed a maximum of three (3) hours to complete the exam.
Language

At this time, the exam will only be offered in English. IAYT will continue to explore options for additional languages.

Exam Scoring for the Volunteer Exam

Your Exam Score

When you complete and submit your exam you will get this notification:

You have completed the C-IAYT exam on [date]. Exam details are as follows:

Time Taken: xx minutes of 180 minutes total

Overall Score: xx.xx%

Result: [PASS or FAIL]

Topic Level Scoring:
1. Yoga Foundations: xx.xx%
2: Biomedical and Psychological Foundations: xx.xx%
3: Yoga Therapy Tools and Therapeutic Skills: xx.xx%
4: Yoga Therapy Practice (i.e. Clinical Practice): xx.xx%
5: Professional Practice: xx.xx%

The passing score for the exam is 72% or better. The candidate receives a pass/fail score after taking the exam and a breakdown of the score by domain. The IAYT Exam Administrator also receives the score. Individual scores are kept confidential.

For individuals voluntarily taking the exam results will not affect your certification status. You will earn 22 CEs which will be applied to your professional development journal by IAYT within 30 days of taking the exam.

Release of Exam Questions & Answers

Exam questions and answers will not be released post examination to maintain the integrity, security, and fairness of the exam.

Request for Test Accommodations

IAYT provides reasonable and appropriate accommodations in accordance with the Americans with Disabilities Act for individuals with documented disabilities who demonstrate a need for accommodation. The ADA defines a person with a disability as an individual with a physical or mental impairment that substantially limits one or more major life activities.

If you are requesting testing accommodations and you have a documented disability recognized under the ADA or, if you have a disability that is recognized in your country but are uncertain whether it is recognized by the ADA, or if you are uncertain whether your disability qualifies, you must:
1. Submit the **Special Accommodations Request (SAR) form** and the supporting documentation. The process is not complete until you have submitted all materials. You will not be allowed to schedule a testing appointment until IAYT has reviewed and made a decision regarding your SAR, which takes approximately 30 days from the date that IAYT receives all required materials.

   Please note: Testing accommodations cannot be added to a previously scheduled testing appointment. If you schedule a testing appointment before the approval of testing accommodations, you will be required to reschedule the testing appointment.

2. Submit the following to complete the request for accommodations:
   a. A **Special Accommodations Request (SAR)** form describing the disability and the specific need for accommodations. The accommodation(s) requested should reflect the identified disability.
   b. Include (upload) as part of your SAR application a current evaluation (within the past five years) from an appropriate licensed or government regulated healthcare professional. The document must be on official letterhead, and include the professional’s credentials, signature, address, and telephone number. The healthcare professional should have a “professional/clinical relationship” with the candidate, having treated and/or consulted with the candidate within the last five years. Based on the type of disability, some documentation may be outdated or inadequate in scope or content; in such cases, IAYT may request an updated report. The report should include a description of the applicant’s limitations due to the disability as it relates to taking this exam.

   Upon receipt of these materials, IAYT will determine whether the documents are sufficient for making a decision regarding examination accommodations. If they are insufficient, IAYT will inform the applicant of its decision, or of what additional materials must be submitted. If the documents are sufficient, IAYT will inform the applicant of its decision regarding accommodations, and will also inform the testing service (KRYTERION, Inc.) of which accommodations to provide.

**Confidentiality**

IAYT respects the privacy of applicants and candidates. All materials submitted or received in connection with applications and exam scores are held in confidence and will only be released (i) upon permission from the applicant or candidate or (ii) as required by law, including disclosure to governmental agencies upon appropriate written request.

**Contacting the IAYT Certification Team**

Most information needed by applicants is readily available in this handbook and on the IAYT website [www.iayt.org](http://www.iayt.org). The information can be found under Certification > Certification Exam. If information is unavailable or unclear, the Certification Team may be reached at certificationteam@iayt.org or use **Contact Us** at iayt.org.

**Application Process**

**Pre-screening Application**

If you are interested in voluntarily taking the exam you must first complete the [pre-screening application](#).
Exam Fee

There is a discounted fee of $105 to take the exam as a volunteer (to cover the cost of the exam administration). If you qualify, you will be emailed an invoice to pay the exam fee. After you pay the invoice, you will be emailed information to set up an account and register for the exam with Kryterion. (See section on Authorization Email for Test Taker)

Fee Policy

**Exam Administration Fee:** The exam administration fee will be refunded under the following circumstances:

- an eligible candidate never schedules a test day appointment with Kryterion
- an eligible candidate schedules a test day appointment with Kryterion and cancels the appointment within allotted timeframe (see Cancellation, No Shows, Reexamination and Refunds section)

Authorization Email for Test Taker

After you pay the invoice the certification team will send you an ‘Authorization to Test’ email. The ‘Authorization to Test’ email includes a voucher code, instructions to create an account on the online Portal and to register for a date and time to take the exam using the voucher code.

Test Taker Account & Scheduling Your Exam

It is important to schedule a date and time to take your examination as soon as you receive the ‘Authorization to Test’ email and the voucher code. This will allow you to schedule your exam at a time that is convenient for you. It also allows you time to plan for test preparation and computer preparation if you are taking the exam on a personal computer at your location. You are required to use the same email address as you used on your exam application while setting up your test taker account.

Step-By-Step Instructions

Here are the step-by-step instructions to create a Test Taker account and schedule a date for the exam:

1. Go to [https://www.webassessor.com/IAYT](https://www.webassessor.com/IAYT)
2. Create a new account.
   - Enter your email for the username. Fill in other details such as password, your legal name, email, and address. Click on the “Save” button.
3. You will see a confirmation that your account is created.
4. You will receive an email from denotreply@kryteriononline.com with the subject “Test Taker Account Confirmation”. The email has the username you have chosen when you created the account. It also has a password reset link in case you forget your password later. **Note:** If you don’t see this email in your inbox, please check your Spam/Junk folder. When you find the email there, mark it as a safe sender.

5. Go to https://www.webassessor.com/IAYT again and login using the newly created account (email and password).

6. Click on the “Register for an Exam” tab.

7. Click on the + icon to expand the correct Exam type (there are 2 types – Volunteer, PR&E) From the list of exams shown below, click on the “Buy Now” button next to the Exam you want to take. **Note:** Exam can be “Online Proctored” or at a “Kryterion Test Center”. Make sure you click on the “Buy Now” button right next to the exam delivery you are opting for.
8. Select a TimeZone from the dropdown list.

9. Select a date. (Date selection isn’t enabled till you select a timezone).

10. Select a time to start the exam. Pay attention to the AM/PM next to the time.

11. Acknowledge the rules and regulations of the exam by checking the box.

12. Click on the “Select” button. (Select button isn’t enabled if any of the above info is missing). Here is an example of what the page looks like after the selections.
13. In the checkout page, the exam name, duration, date, time along with the timezone and price are displayed. In the space next to “Coupon/Voucher Code”, enter the voucher code you received in the email from certificationteam@iayt.org, and click on the “Apply” button.
14. A confirmation message will be displayed with a Print button at the bottom. You can click on this button and save this confirmation page as a PDF to your computer.
15. You will receive an email from denotreply@kryteriononline.com with the subject “Assessment Purchase Confirmation”. Note: If you don’t see this email in your inbox, please check your Spam/Junk folder. When you find the email there, mark it as a safe sender. This email contains all the detailed instructions on how to set up your computer for taking an online proctored exam (if you have chosen that option while scheduling the exam).

16. Please create a reminder on your email calendar/phone to remind yourself about the exam. Note: You will not receive a reminder from us or the Testing company about your exam.

Rescheduling Your Exam

You may reschedule or cancel an exam through your Webassessor portal with no additional fee up to 24 hours prior to your scheduled exam time. No Shows, Cancellations and Reschedules within 24 hours of your scheduled exam time will incur an additional fee or the forfeiture of your exam fee altogether. Exam fees or vouchers used to pay for the exam will not be refunded for sessions canceled without proper notice.
If a candidate is unable to test during the scheduled exam testing window and fails to reschedule, fees will not be refunded except in the case of a medical or personal emergency. In the case of such an emergency, supporting documentation will need to be supplied to IAYT within 14 days after your scheduled exam test date.

Cancellation, No Shows & Refunds

Cancellations

Candidates who wish to cancel their exam application may email certificationteam@iayt.org to request a refund of the exam fee only. The application review fee covers the costs associated with reviewing the application and is non-refundable. If an exam date and time have been scheduled by the candidate it is their responsibility to return to their Webassessor account and cancel the exam. Cancellations within 24 hours of your scheduled exam time will incur an additional fee or the forfeiture of your exam fee altogether. Exam fees or vouchers used to pay for the exam will not be refunded for sessions canceled without proper notice.

Emergency Cancellations

For the purpose of the IAYT Certification Exam, medical or personal emergencies are defined as unplanned events affecting the candidate or immediate family member(s) (spouse, child or parent), which arise within five days of the scheduled exam appointment and prevent the candidate from taking the exam, or from rescheduling or canceling an exam appointment. An event that can be anticipated cannot be considered a medical or personal emergency. A candidate’s inability or insufficient or inappropriate preparation cannot be considered a personal emergency.

No Shows and Missed Exams

If you do not take the exam on the scheduled test date, arrive at the testing center or your location after your scheduled exam time, or did not cancel or reschedule within the required time frame you are considered a “No Show”. As IAYT must pay for each candidate’s scheduled exam, you would forfeit all exam administration fees as a No Show.

If a candidate is unable to test during the scheduled exam testing window and fails to reschedule, fees will not be refunded except in the case of a medical or personal emergency. In the case of such an emergency, supporting documentation will need to be supplied to IAYT within 14 days after your scheduled exam test date.

Refunds

Eligible refunds can be requested by emailing certificationteam@iayt.org

Examination Preparation

Read through all the information for preparing for the exam whether it be on your own personal computer or at a testing center. It is important to know what you are responsible for ahead of time.
Technology Setup on Your Computer for Online Proctored Exam

If you choose to take the online proctored exam, technology setup needs to be completed at least 2 days prior to the scheduled exam date. Please allow enough time so that you can reach out to us for help if you experience issues setting up your computer. Please **do not wait till the day of exam** to set up the technology on your computer.

Rural areas may have poor or unstable internet connectivity. You need at least 1 mbps upload and download speeds to be able to take the exam with your audio and video turned on. If the internet speed requirements aren’t met, the exam may be suspended. So, please check your internet connection before scheduling your exam, and on the day of your exam before launching the exam.

This exam is supported by Standard English keyboards only. If you are using a non-English keyboard please go to [Microsoft’s Support Website](https://www.microsoft.com) for instructions on modifying your keyboard to ensure a successful exam launch. You need a computer that has audio/video capabilities (microphone and camera).

**Note:** Please read this document before you setup your computer for the exam. It contains specifications for your computer, operating system, and internet speeds.

Technology setup includes 2 steps:

1. **Installing a secure browser:** The exam is launched through the ‘secure browser’ software, which closes all other applications on your computer and keeps only one window open where your exam questions are displayed.

2. **Creating a biometric profile:** A biometric profile is your picture taken before the exam and is stored in your profile. When you launch the exam, the proctor matches you with your biometric profile before allowing you to proceed with the exam.

**Step-By-Step Instructions for Installing a Secure Browser**

**Note:** Before downloading the Secure Browser, Kryterion urges you to test your equipment at: [https://www.kryterion.com/systemcheck/](https://www.kryterion.com/systemcheck/)

Here are the step-by-step instructions to install the secure browser:

1. Go to [https://www.webassessor.com/IAYT](https://www.webassessor.com/IAYT) and sign in to your account.

2. Click on the “My Assessments” tab.
3. You’ll see instructions for Online Proctored Exams as shown below. You will only see this if you have already scheduled an exam date. Click on the “Install secure browser” button.

4. You'll be prompted to download a .exe file on your Windows computer. On Mac computer, you’ll be prompted to download a .pkg file. Select the location and click on “Save”.

5. Go to the folder where the file is downloaded to, and double-click on the file to install the secure browser.

6. Follow the prompts to install the secure browser.
Step-By-Step Instructions for Creating a Biometric Profile

Here are the step-by-step instructions to create your biometric profile:

1. Go to https://www.webassessor.com/IAYT and sign in to your account.
2. Click on the “My Assessments” tab.
3. Click on the “Enroll in biometrics” button.
4. A page is displayed with online proctored exam policies. Check all the boxes next to “I agree” and click on the “Proceed” button. If you miss checking any of the boxes, the “Proceed” button will be disabled. You will not be able to take the online exam if you do not agree to the policies.
5. Review the steps of taking a picture perfect biometric profile, and check each box after reading the instructions. Click on the “Continue” button. If you miss checking any of the boxes, the “Continue” button will be disabled.
6. You will see a prompt “www.webassessor.com wants to use your camera”. Click on the “Allow” button.
7. You will see your camera listed under “Video device (input)” and your video in a window next to it, and a “Capture” button below. Remove glasses if you’re wearing them before capturing the picture.
8. Adjust your face to fall in the blue rectangle shown in the video window. Look at the camera, and click on the “Capture” button. Follow the instructions till you are able to capture your photo that meets all the criteria.
9. When you have taken a picture that meets all the conditions, a message is displayed that a biometric profile is created successfully, with a “Next” button.
10. Click on the “Next” button, and you’ll be taken to the “My Assessments” tab. You will not see the “Enroll in Biometrics” button anymore. This means you have already completed this step. However, you will continue to see the “Install secure browser” button. You may ignore it if you have already installed the secure browser.

Launching the Exam

Things to do before launching your exam

1. If you have connected an external bigger monitor to your laptop, you’ll not be able to take the exam with two monitors. Use the ‘Duplicate screen’ option (instead of ‘Extend screen’ option) on your display settings, and close the lid of your laptop. Your laptop screen will be projected on your external monitor, and you’ll be able to use it.
2. If you have antivirus turned on, close the application. If you don’t know how, the lockdown browser will shutdown the process for you when the exam is launched.
3. Please test the speed of your internet connection. You need to have at least 1 mbps download and 1 mbps upload speed to be able to take the exam. The ping latency should be less than 200 ms.
4. Clear your desk of all the reading and writing materials (notes, books, pens, etc.), and devices (headphones, iPad, phone, music players, etc.).
5. Print these instructions out and refer to them till the exam is launched successfully.

Step-By-Step Instructions to Launch Your Exam

Here are the step-by-step instructions to launch your online proctored exam:

1. Go to https://www.webassessor.com/IAYT and sign in to your account 15 minutes before your exam time.
2. Click on the “My Assessments” tab.
3. You will see your scheduled exam listed with “?” under the Launch column.
4. A “Launch” button will appear in the place of “?” 10 minutes before your scheduled exam time.
5. Click on the “Launch” button. The secure browser will open. At this time, if there are any other applications open on your computer (such as Chrome browser, etc.), you will be prompted with a message. Choose the “Close Process” option to close all other windows.
6. A page is displayed with online proctored exam policies. Check all the boxes next to “I agree” and click on the “Proceed” button. If you miss checking any of the boxes, the “Proceed” button will be disabled. You will not be able to take the online exam if you do not agree to the policies.
7. A page for biometric authentication is displayed. Review the steps of taking a picture, and check each box after reading the instructions. Click on the “Continue” button. If you miss checking any of the boxes, the “Continue” button will be disabled.
8. If you see a prompt “www.webassessor.com wants to use your camera”, click on the “Allow” button.
9. You will see your camera listed under “Video device (input)” and your video in a window next to it, and a “Capture” button below. Remove glasses if you’re wearing them before capturing the picture.
10. Adjust your face to fall in the blue rectangle shown in the video window. Look at the camera, and click on the “Capture” button. Follow the instructions till you are able to capture your photo that meets all the criteria.
11. When you have taken a picture that meets all the conditions, a message is displayed – “Thank you for completing biometric authentication”. Click the “Next” button.
12. Your audio and video input devices are shown. Click on “Confirm Selection”.
13. If you have a firewall or antivirus that blocks applications, you will see a pop-up message that your firewall has blocked access to the lockdown (secure) browser. Select the “Private networks” option, and click on the “Allow Access” button at the bottom.
14. Below the video window, “Start Exam” button will be displayed. Click on it.
15. The Test Taker Instructions page will show up with instructions about how to take the online exam. Please read these instructions carefully. Do not click the “Submit Exam” button until you have completed the entire exam.
16. If you have printed out these instructions and are using them to launch the exam, put the printout away, clear your desk, shut off your phone, and get ready for the exam.
17. Click on the “Launch” button.

Important Information During the Exam

1. Time remaining is displayed at the top as a running clock. Question number is displayed in the format x of 150.
2. While answering a question, if you want to review your answer at a later time, you can check the box that says “Mark this item for later review”.
3. If you need to take a biobreak, or need any assistance during the exam, click “? Support” at the top. You’ll see a pop-up window that says “We received your support request and will respond shortly in the order in which it was received. We appreciate your patience. Click on the “Ok” button to continue with the exam. Your exam will not be paused until a support technician contacts you”.
4. Click on the OK button and continue with the exam. When the technician contacts you, you can chat with them by typing in the chat window. At this time, your exam is paused. After your
conversation is done, you will see the “Continue Exam” button. Click on it to return to your exam questions.

5. When you click on the “Review All” button, an exam summary page will be displayed with question numbers and the answers you chose against them. The questions you marked as “Mark for later review” will show up with an asterisk (*) next to them. You can click on the question number to be taken to the question for reviewing it.

6. After reviewing/modifying your answer, you can either continue reviewing the next question by clicking the “Next” button, or “Review All” button to go to the exam summary page.

7. DO NOT click on the “Exit Exam” button on the top without clicking the “Submit Exam” button. If you do that, your exam is considered null and void.

8. When you click on the “Submit Exam” button, a confirmation message is displayed – “You are about to submit your exam. You will not be able to review or modify your responses after submission. Are you sure you want to continue?”. You can either click the “Return to Exam” button, or “Submit Exam” button.

9. After you submit the exam, a feedback page will be displayed. Type your feedback and click on “Continue”.

10. A page with survey instructions will be displayed. Read the instructions and click on “Launch” button to start the 2-question survey.

11. After completing the survey, the exam score page is displayed showing the time taken, score and result (pass/fail). You’ll also see percentage scores in each of the 5 competency areas. Click on the “Exit Exam” button now.

12. You will receive an email from denotreply@webassessor.com with the subject “Test Completed” with the results displayed above.

Testing Regulations and Rules of Conduct

Personal Belongings

Generally speaking, no personal items, valuables, or weapons may be brought into the testing area and if taking the exam onsite, applicants are encouraged to leave their personal belongings at home or in their vehicle. Coats and hats (other than religious or ceremonial headwear) must be left outside the testing area.

Onsite Test Takers will be provided a space to securely store any personal items such as keys, wallets, purses, watches and turned-off cell phones during the exam administration, and you will not have access to these items until after the examination is completed. Once you have placed all personal items into the storage space, you will be asked to turn out any pockets on clothing to ensure they are empty.

Online Test Takers should securely store any personal items such as keys, wallets, purses, watches and turned-off cell phones during the exam administration. Plan on not having access to these items until after the examination is completed. Prior to starting the exam, the online proctor may ask you to turn out any pockets on clothing to ensure they are empty.

Onsite Test Takers who are wearing external eyewear are required to present the eyewear to the onsite proctor for physical examination to ensure the eyewear does not have embedded technology such as a camera, microphone, cellular technology, etc. The eyewear will be returned upon completion of the inspection.

Online Test Takers who are wearing external eyewear are required to present the eyewear to an online proctor for physical examination to ensure the eyewear does not have embedded technology such as a camera, microphone, cellular technology, etc. The eyewear can be put back on after completion of the inspection.
If any unallowed personal items are observed in the testing area after the examination is started, the exam administration will be immediately stopped, and the candidate will forfeit the exam fee and may, depending on the circumstances, be prohibited from subsequently retaking the exam.

Breaks

One 5-minute break is allowed each hour. If you need to use the restroom during your exam you must let the proctor know.

Examination Restrictions

The following examination restrictions apply:

- No pencils, pens, documents, note pads, books, or notes of any kind are allowed in your test area.
- No questions concerning the content of the examination may be asked during the examination.
- Smoking is not permitted at any time in the testing area.
- Water, coffee, tea, and light snacks are permitted in your test area – ONLY allowed for ONLINE Exams. NOT allowed at Test Centers.

Misconduct

KRYTERION proctors observe candidates during the exam. Find a quiet, private area without external sounds (e.g. other people’s voices, pet noises, etc.). If you engage in misconduct during the examination, you may be required to immediately stop work on the exam and access will be stopped, in which case your exam will not be processed, your results will not be reported, and the examination fees will not be refunded. The following are examples of misconduct:

- Giving or receiving assistance of any kind to or from any individual during the test session.
- Using any prohibited test aids (e.g., study guides not permitted by the test sponsor).
- Attempting to take the test for someone else.
- Talking in the test area during the test session.
- Distracting or disturbing other test-takers in any way during the test session or being abusive or otherwise uncooperative.
- Tampering with the operation of the computer or attempting to use it for any purpose other than taking the test.
- Using unauthorized personal items during the test session (e.g. electronic devices such as a cell phone, head phones or tablet, etc.).

Any other action that may compromise the integrity of the exam

Exam at a Test Center

Exam Appointment Arrival
It is the candidate’s responsibility to arrive on time for the exam appointment. If the candidate is late by 15 minutes or more, the test center has the authority to turn the candidate away and not permit the candidate to take the exam. Plan to arrive 30 minutes before your scheduled time. If you miss your scheduled exam appointment for any non-emergency reason (lack of childcare, lateness due to work or traffic, etc.) your opportunity to test will be forfeited.

**Required Test Center Identification**

Bring your identification documents to the front desk of the testing center at least fifteen (15) minutes before your exam is scheduled to start. Tell the staffer at the front desk that you are there to take an exam. You must present the authorization code that was listed in your registration confirmation email and you must present two different forms of identification. At least one of those identification documents must be a government-issued “photo” ID referred to in the Primary Identification list below.

The second identification document can come from either the Primary or the Secondary Identification list. The name listed on both documents must be identical to the name displayed in your Webassessor profile.

Additionally, your identification documents must be current. Expired identification will not be accepted.

**Primary Identification:**

- Government (Local, State, Province or Country) issued driver’s license or identification card
- Passport
- Military Identification
- National Identification card
- Disability Pass Book
- Marriage License

**Secondary Identification:**

- Student identification from an accredited school
- Credit card
- Check-cashing card
- Bank debit card
- Employee identification card
- Retail membership card
- Wholesale membership card
- Health Insurance Card
- Green Card/Visa

**Exam Security and Test Center Guidelines**
KRYTERION exam administration and security standards are designed to ensure that all candidates are provided the same opportunity to demonstrate their knowledge, and that the integrity of the exam is protected. The following security procedures apply during the examination:

- Examinations are proprietary. No cameras, tape recorders, watches, cell phones or other electronic devices may be on the candidate’s person during the exam, and failure to observe this policy will result in dismissal from the examination.

- No guests, visitors or family members are allowed in the testing room or reception areas or testing area at your location.