Call to order

Katherine Miller, Division Chair, called the meeting to order at 5:30 p.m. Approximately 60 people attended.

Presentation of Awards

Outstanding Member Award: Gail Fairhurst presented the Outstanding Member Award to Stanley Deetz.

Outstanding Student Paper Award: The Outstanding Student Paper Award was presented to Jeffrey Kassing.

Outstanding Interaction Presentation Award: A new award, the Outstanding Interaction Presentation Award was presented to Patti Sotorin.

State of the Division Report
by Katherine Miller

Membership:

The membership of the Division is 550.

Major expenses:

Miller reported that the major expenses for the Division had been the pre-conference, the doctoral consortium, new member breakfast, cocktail party, and production of newsletter and abstracts.

Major support:

Miller reported that the major sources of funding had been Management Communication Quarterly (for the cocktail party), member subscription, and the Departments of Communication at the University of Kansas and Bowling Green University.

Convention details:
Miller reported on activities of the Division at the convention, including the "Saturn panel," the Top 3 panel, the Redding Dissertation award ceremony, and the doctoral consortium.

Induction of new Secretary:

Noshir Contractor was inducted as the new Division Secretary.

**Standing Committee Reports**

*Membership Committee* report from Renee Houston:

Houston reported that special efforts were going to (i) identify departments with organizational communication Ph.D. programs and send postage-paid registration cards to recruit new members (especially students) during the fall semester; (ii) identify subscribers to Management Communication Quarterly, and invite them to become ICA and Organizational Communication Division members; (iii) cross-paneling with other divisions, (iv) create and mail to departments, flyers/posters that had information about the Organizational Communication division and testimonials by students members, as a way of recruiting new graduate students.

*Industry and Academic Task Force* report from Colleen Keough:

Reported that 80 people had attended the "Saturn panel" featuring two practitioners (VP of Communications at Saturn and Field Marketing Manager of Saturn) and two theorists (Larry Browning, Gail Fairhurst). 12 people had attended the business meeting of the Industry and Academic Task Force. In the business meeting, Keough reported that there was lots of interest in the pre-conference workshop format for organizational consultants to talk with new Ph.D.'s about what they are doing. Members at the task force business meeting emphasized the need to be more pro-active and generate ideas for panels. Some expressed a concern that the deadline for submission of panels is too early to involve members from industry. Keough suggested that something be done to accommodate setting up industry panels as late as January.

*Redding Dissertation Award* report from Pamela Shockley-Zalabak:

Shockley-Zalabak reported that there were 17 nominations for the Redding Dissertation Award. Patrice Buzzanell had offered each nominee a free one year subscription to the journal Management Communication Quarterly.

*Redding Award Endowment* report from Fred Jablin:
There were no new donations to the Redding Award Endowment, which stood at the same value ($12,000) as the previous year. Cynthia Stohl and Fred Jablin agreed to write, for the record, a tribute to Charles Redding.

*Newsletter* report from Melissa Kay Hancock:

The Division thanked Tracy Russo and Barbara Hillmer for publishing the Division newsletter as interim editors. Melissa Hancock volunteered as the newsletter editor.

**Ad Hoc Committee Reports**  
facilitated by Katherine Miller

**Nominating Committee**  
report by Steve Corman:

Steve Corman proposed the following slate:

Marya Doerfel, University of North California at Charlotte; Andrea Hollingshead, University of Illinois at Urbana-Champaign; Renee Houston, University of Utah; Michael Kramer, University of Missouri at Columbia; Marifran Mattson, Purdue University; Lawrie Lewis, Pennsylvania State University; Chris Stage, Arizona State University

Nominations from the floor:

François Cooren, University of Cincinnati; Wendy Ford, Western Michigan University; Diane Wigand, Syracuse University; Diane Witmer, California State Fullerton; Michelle Violanti, University of Tennessee, Knoxville

New Member Orientation report from Kathy Miller:

Kathy Miller reported that she had conducted a new member orientation.

Division Abstracts report from Lynda Dixon Shaver:

Shaver reported that the abstracts of all the papers in the Division were distributed at the new member breakfast. There was discussion about posting it electronically on the Web. There was concern that it would violate copyright issues if the papers were subsequently submitted for publication.

**New business Facilitated**  
by Katherine Miller
ICA Board issues and plans

Miller reported that Ed Fink had been selected as the new Editor of Human Communication Research. Byron Reeves (Stanford University) and Akiba Cohen (Tel Aviv University) had been selected as ICA Fellows. The Board had approved the following list of candidates for election:

President Select candidates: Linda Putnam (Texas A & M University) and Pamela Shoemaker (Syracuse University).

Board member-at-large: Wolfgang Donsbach (Dresden University) and Barbara O'Keefe (University of Illinois, Urbana-Champaign).

Student board member: Sorin Matei (University of Southern California) and Emory Woodward (University of Pennsylvania).

Miller reported that the Board had requested feedback on conference site selection for the 1999 ICA annual convention. The two candidate sites were San Francisco and San Diego. Based on user surveys, Miller reported, there was a greater demand for San Francisco. However, the hotels were on the average more expensive in San Francisco ($150-160) as compared to San Diego ($95-$105). Members from the floor suggested that San Diego would be economically more attractive to graduate students. The floor voted 42-17 in favor of San Diego.

Miller reported that the Board was considering Korea, South Africa, and Taiwan as sites for the annual convention of the International Communication Association in 2002.

Miller reported that, in response to concerns about the quantity and quality of feedback from paper reviewers, Peter Monge had proposed a review of the paper-review process. He had asked Division chairs for information about existing review practices within their respective Divisions. The goal was to identify practices that would reconcile authors' desire for feedback, reliability of ratings between paper readers, the efforts expected from each paper reader, and administrative support for Division Chairs. There was discussion about whether the format for paper reviews should be a Board or a Division decision. Linda Putnam suggested changes in the selection of the Top papers to get more comments. David Seibold noted that increasing the number of reviews increased the coordination needs of the Division Chair. Phil Salem noted that graduate students would benefit greatly from feedback, especially on rejected papers. Cynthia Stohl noted that the increase in feedback resulting from these proposed changes would not be worth the increase in effort.

Miller reported that, on behalf of the Research Board, Joseph Cappella had proposed to the ICA Board of Directors the creation of a formal ICA-wide body responsible for fostering communication research and scholarship that is more relevant to the societies and world in which we live. Miller reported that this body will establish ethical guidelines, recognize outstanding scholarly achievements, and celebrate our best intellectual accomplishments.
1998 Conference plans

Howard Giles provided a preview of the facilities and features planned for the 1998 ICA annual convention in Jerusalem. Giles noted that financial negotiations were going well with the Renaissance Hotel, the site of the conference. There would be a reception hosted by the Mayor at a museum overlooking the City of Jerusalem.

Miller invited Division members to identify speakers and participants in the area who would be appropriate to invite as participants in panels.

Announcements from the floor Kathy Reardon suggested that the conference be moved away from the weekend prior to Memorial Day, because the current schedule was "not family friendly."

There were several announcements for job openings and solicitations to support the creation of awards and other causes.

*The meeting was adjourned at approximately 6:45 p.m.*