Call to Order

Division Chairperson Dave Seibold called the business meeting to order. Last year's business meeting minutes were distributed, reviewed, and passed.

Presentation of Awards

Redding Dissertation Award: Division Secretary and Redding Dissertation Award Committee Chairperson, Beth Ellis, could not attend his conference so the Vice Chair, Patrice Buzzanell, presented the award to Leah Ritchie for her work, "The Effects of Superior/Subordinate Communication, Tolerance for Situational Embarrassment, and Organizational Defensiveness on Perceived Support for Double-Loop Learning Behaviors." This dissertation was directed by Deborah Cai of the University of Maryland, College Park.

Top Student Paper Award: Dave Seibold presented the Top Student Paper Award to Brian Richardson and Stacey Connaughton Gray (University of Texas-Austin) for their paper, "Organizational Dissonance: How Organizations Respond Communicatively to Paradoxical Situations."

Outstanding Member Award: Eric Eisenberg commented that the recipient holds the highest standards for scholarship in practice and in academe, routinely has Top 3 papers, is a "cool guy", and built the division website. Eric presented the award to a surprised (but pleased) Noshir Contractor.

State of the Division

Dave Seibold

Membership:

Our division has fairly stable membership at around 536 members, which is about 17.4% of ICA membership, and regularly ranks us as the second or third largest division of ICA. We are always looking for new members, but are in good shape.

Financial Report:

The membership figures impact our operating budget because $2.5 of dues
comes to the division. Major expenses include awards, postage, and entertainment. Together with several other divisions, this year we provided some support for conference attendees who are financially disadvantaged. We provide some money for the Redding Endowment. Our division reception is hosted by Management Communication Quarterly (a tradition started by Kathy Miller, continued by Patrice Buzzanell, and presently sponsored by Ted Zorn).

Acapulco Convention:

Submissions to our division included 67 papers and 9 panels. This increase of 15% over 1999 resulted mostly from non-U.S. contributors. Dave extended thanks to all the paper reviewers for their quick turn around time. We paneled 75% of submissions (57 papers and 9 panels), which was higher than normal. All the paneled papers and panels received the requisite two "yeses." Joe Capella provided 21 slots rather than 18 because of the quality of our papers/panels and because other divisions did not receive as many submissions. Dave expressed appreciation to all the panel respondents for our division. Dave also noted that Heather Clark of UCSB deserves our appreciation because of her help with all kinds of correspondence and administrative duties surrounding the pre conference and division programs during the past two years. Dave asked whether there was anything that conference attendees would like to see changed for next year. No members voiced displeasure at anything. Dave acknowledged that some panels had to be pitted against each other because of our large number of panels. Dave also noted that there were fewer meeting rooms than at other facilities.

Standing Committee Reports

Membership Committee:

Dave worked with George Barnett to encourage members to obtain joint memberships if Division IV is not their first membership choice. Dave and George identified about 40 people who were not members but who fit within division interests and extended an invitation for membership. This kind of membership drive has a small dues return, but can amount to a critical mass for making claims for conference space. There was a major move in July to solicit ICA membership and to expand our global/international focus. In addition to the issues that Dave raised, several Latin American scholars, including Frederico Varona, noted that researchers from their countries and others could not afford to pay for conferences in the US or for the fees for this conference. Besides the language issue with regard to ICA internationalization efforts, the other concern is money. Dave noted that divisions have an opportunity to provide a few fee waivers for each conference, and these waivers typically are used for Industry conference participants. George Cheney said that we might raise the issue that
there be an optional check on membership forms that would enable regular members to sponsor (in part or fully) international scholars with financial needs. George and Frederico noted that the monthly salary for Cuban scholars is around $10 - $20. Dave said that this issue has been raised at Board meetings. Joe Capella is planning to approach life members for targeted giving, Jim Taylor echoed an additional factor in that the strong dollar is a real concern outside the U.S. Jim also noted that we could make greater use of electronic media for greater connection with international scholars. In addition, some Latin American scholars pointed out that the real issue besides money is that they are not used to justify fund requests. This is not a common practice. Most teaching universities are trying to become research institutions so there are structural issues and changes occurring. Nosh mentioned that there are funds available through the UN that must be applied for around 1-5 months in advance. Cynthia Stohl responded that, as a short term solution, we could waive conference fees and make funding sources available to our international members. Jose Serlin and others commented on these and other ideas but particularly advocated that George Cheney and Frederico Varona look into these funding issues. In response to this discussion, George Cheney and Frederico Varona agreed to head a steering committee: Cynthia Stohl, John Lammers, and John Barbour agreed to participate. The steering committee is looking for additional members. In addition to funding sources and waivers, the committee also will consider drafting an electronic survey for division members about steering committee recommendations. Cynthia asked whether we could waive the conference fee for next year. Dave responded that this is a Board issue. The Board allows up to three waivers per division. Our division cannot act unilaterally. But the Board meets mid-year during the NCA conference and a motion could be discussed at that time. The division membership then drafted and passed a motion to request that the Board routinely waive conference fees for international scholars based on financial need. Dave explained that the association has been putting most effort into remedying costs for graduate student members. The Board is looking at fairly limited resources.

Academic and Industry Task Force:

Colleen Keough, Chairperson of the A-I Task Force reminded attendees about the time and date for the panel featuring consultants and professors with prior work experiences. She noted that industry participants come to our conference without institutional support. She also said that the format will be a discussion so that there could be interaction between panelists and audience members. She requested that anyone with ideas for our Washington D.C. conference contact her.

Redding Dissertation Award:
Patrice Buzzanell reported for Beth Ellis who chaired this committee. Readers for the award were: Steve Corman, Beverly Davenport Sypher, and Patrice Buzzanell. There were five dissertations nominated. Beth will coordinate the award for 2000-2001. The nominees and chairpersons were acknowledged. Ted Zorn announced that he planned to continue the policy of providing complementary one year subscriptions for Management Communication Quarterly for all Redding Dissertation Award nominees.

Redding Award Endowment:

Dave reported for Fred Jablin that donations to the fund are appreciated. Checks can be mailed to Bob Cox and earmarked for this endowment. The dissertation award winner receives a check in addition to her/his award certificate.

Division IV Newsletter:

Dave reported for Anita James, our newsletter editor. There was no newsletter this spring because the increased frequency of the ICA newsletter mailings have meant that there is little divisional news that is not otherwise covered. Peter Monge changed the organizational newsletter frequency three years ago from quarterly to bi-monthly mailings. Dave thanked Anita for all her work over the years and noted that the division is looking for a new newsletter editor. Patrice will talk to Anita about reevaluating the necessity of mailing divisional newsletters and ways of posting newsletters on our website. Members did not voice any strong needs to continue the division newsletter.

Ad Hoc Committee Reports

Nominating Committee:

Kathy Krone chaired the nominating committee. There are two nominees for division secretary: Steve May and Vernon Miller. Whoever wins the election will follow Beth Ellis as secretary and will take over duties at the next conference in Washington, D.C. Requests for further nominations from the floor resulted in no new nominations for this position. A slate of six nominees for paper readers was presented. Paper readers included:

   Julie Apker (Wayne State), Loril Gosset (University of Colorado, Boulder),
   Tim Kuhn (University of Colorado, Boulder), Jaesub Lee (University of Houston),
   Laurie Lewis (University of Texas, Austin), Lexa Murphy (DePaul University).

Additional nominations for paper readers were requested from the floor. The following names were added:
Leah Ritchie (Salem State College), Caryn Medved (Ohio University), Marya Doerfel (Rutgers University), Michelle Violanti (University of Tennessee), Anne Hubbell (New Mexico State), Paige Edley (Bowling Green).

From the list of paper readers, approximately 6-8 readers will be chosen based on upcoming election results. Dave thanked Kathy and the nominating committee, George Cheney and Kathy Miller, for their work.

New Member Orientation:

Dave Seibold reported that the New Member Breakfast was inadvertently deleted from this year's conference.

Division Abstracts:

Jeff Kassing did the division abstracts but could not make the business meeting (flight problems). Abstracts will be distributed later in the conference.

New Business
Dave Seibold

ICA Board Issues and Plans:

Cindy Gallois, our President Elect Select, talked about the theme of next year's conference, "Communication Research Matters," and requested division participation. Cindy requested assistance in locating speakers and in developing theme panels. She anticipates a large conference and hopes to keep the international flavor of the current conference. Colleen Keough handed out flyers on the community research initiative and requested ideas and volunteers. Dave provided a gloss of Board meeting minutes. He extended our division's congratulations to new fellows, Chuck Atkin (Michigan State) and David Weaver (Indiana University). He indicated that the ICA nominating committee selected David Swanson (Indiana University) and Jennings Bryant (University of Alabama) for President Elect Select elections. Dave talked about the Washington, D.C. conference to be held May 24-28, 2001. No dates have been set for our conference in Korea (the planning committee is working around world soccer and expects to schedule the conference in July 2002). There will be a pre conference in Bangkok. The 2003 site has not been set. Dave reported changes in and details about journal editorships: John Greene is taking over Human Communication Research (accepting manuscripts); Jon Nussbaum has received 150 manuscripts and wants organizational manuscripts; the Board recommended
a special committee to examine contracts for new publishers of Communication Yearbook (criteria: lower cost, more publicity). CY 24 is publishing the state of the discipline through divisional articles. CY 25 and 26 will return back to the Burleson and Roloff format for special reviews. Dave reminded everyone that at the ICA business meeting, a set of awards will be presented, and Linda Putnam will deliver her presidential address.

Dave said that endowed moneys were $475,000-$575,000 with a 1-1 ratio of operating budget. There was a rollover of $90,000. The Board is in the process of hiring a new executive director. This Association Director will work with Bob Cox, will develop a greater international presence, and will be skilled in fund raising. The Executive Committee has presented a short list of three candidates to the Board and all candidates are being interviewed extensively during the Acapulco ICA conference. The Executive Committee will recommend one person to the Board Monday.

**Induction of New Division Officers**

Dave passed the division chair position to Patrice Buzzanell who will be the chairperson for 2000-2002. Noshir Contractor is vice chair during this same time period. Patrice thanked Dave for all his work on behalf of the division and expressed her gratitude for the disk with templates and full information from his tenure as chairperson. Prior to the discussion of upcoming conferences, Dave wanted to introduce a motion that the division change some duties of the vice chair and chair. Using other divisions as models, Dave suggested that conferences be planned by a person when they are in their second year as vice chair and their first year as chair (our current practice has chairs planning programs during the years they are chair). This would involve the vice chair one year earlier, and enable the chair to work on other projects to benefit the division during his/her last year of office (when they had acquired greatest familiarity with the association and knowledge of division issues). Members present unanimously supported the proposal. Patrice will determine if a change is needed in the division's bylaws.

**2001 Conference:**

Plans were discussed. Division members agreed that the doctoral pre conference model introduced by Kathy Miller in Montreal and used by Dave at the last preconference met divisional needs. At the Communication Theory Editorial Board meeting, Michael Cody requested that there be sessions about theory development for graduate students and junior faculty. The divisional membership thought that this addition to our usual format would be worthwhile. Patrice requested assistance in obtaining speakers in the D.C., in developing special panels, and with the doctoral pre-conference.
Respectfully submitted,
Patrice Buzzanell