5:00 Introduction of leadership

5:06 Approval of 2015 Business Meeting Minutes (San Juan)
- Motion to approve the minutes
  - Seconded.
  - Approval was unanimous.

5:07 State of the Division –

Summary News from ICA Board Meetings (Mid-Year WDC Meeting and Fukuoka Meeting)
- New executive direction (Laura Sawyer & Michael Hayley). At the end of this conference, Haley will fully retire and Sawyer will fully take over.
- Financial state of the association is good.
- No clear recommendations regarding locations for 2020 – 2023. One will be in Europe. One potentially in Australia. One potentially in the US. European location is tricky due to cost considerations, so there is no clear front runner.
- Board approved a motion to divide conference division session allocations based solely on number of submissions – no longer a combination of submissions and division size. As the largest division of ICA, Mass Communication Division was given more slots than the submissions would have otherwise equated to. This is relevant to the decision we will make regarding submission format.
  - We will know about the number of sessions just prior to the January mid-year meeting. Then the program planner begins to plan.
  - Any type of submission counts equally (paper, panel, abstract, etc).
- ICA Archives Project – recently approved. The ICA archives (paper) are not currently organized. ASC at UPENN has offered to create an archive of ICA to be housed at the Annenberg School at the University of Pennsylvania.
  - Paper and digital
- Communication Yearbook is now called the Annals of International Communication Association. Will be indexed so that the work within is able to have more impact and will facilitate an impact factor.
  - Editor – Dr. David Ewoldsen.
  - Moving from descriptive but also prescriptive papers about the direction of the field
- 3 new interest groups: Communication science and biology computational methods, public diplomacy
Fukuoka Meeting:

- Changes in bylaws approved by board - will come up for membership vote. All changes minor and reflect a desire to reduce redundancies and inconsistencies
- Unused division funds will remain with the division in perpetuity
- 2390 pre-reg conference attendees (600 first-time attendees)
- 12 new ICA fellows (need to address failure to nominate female candidates)
- ICA Code of Ethics concerning publication (need to familiarize oneself with the doc)
- ICA will maintain base division member fee of $3.00, but will now give $5.00 per member to each division and interest group as base annual budget.
  - Funds will come from 3 sources: ICA, Division membership and fundraising within the division

5:24 - State of the division

- Finances are not good – we were able to meet longstanding obligations to offer $500 for each top student paper awardee and $900 for student travel awards. 93% of funds spent on graduate student funds. Almost nothing left
- Do not have the funds to perform basic roles of a division: 1) support those in need (i.e. graduate students), 2) build social capital, 3) thank those who serve. Currently, the Division can do only one of these reasonably well.
- The division continues to decline in number of submissions. Decline in submissions will affect slots.
- As of October 2015, we stood at 991 members (still the largest), but chair anticipates lower membership in 2016

5:27 Summary of Paper and Panel Competition

- 271 submissions (down from 289 the previous year and 310 in 2014)
- 263 paper submission, 8 panels.
  - Panel submissions low all around
- Given ICA formula, division granted 34 Fukuoka session slots
- We are falling behind relative to divisions that are smaller than us, but have more submissions
- Other divisions
  - Comm Tech 494 submissions, 55 sessions
  - Health Comm, 390 submissions, 40 sessions
  - Pol Comm 367 submissions, 42 sessions
  - Paper acceptance rate: 137/263 ~ 52%

5) Awards and Travel Grants: Top faculty papers

- Xigen Li et al
- Laura Vandernbosch et al
Top student papers:
- Yange Cheng, et al
- Shin Haeng Lee, et al
- Freya Sukalla, et al

Travel Grants
- Nicole Liebers
- Chun Yang
- Clare Grall

5:35 - New Division Award Vote
Tie between Mid Career award and Innovation Award in early 2016.
Ballots passed out to break the tie.
  - Innovation award wins 26:12, 3 abstentions

Division Submissions and Division Finances – Proposals
- 11 different options of alternative submission types presented in the survey
- Options of yes, no and maybe offered whether the Mass Comm Division should adopt the alternative submission type
- No vote was dominant response for 10 of 11 options
  - Most favored option came from Health Comm
  - 50% Favor, 30% against, 20% maybe
    - Comments stressed the concerns regarding - and the importance of maintaining quality
    - Since the Health Comm policy is most favorable, Chair and Vice Chair propose a trial period of trying the extended abstract
      - 2 year trial period
      - 5 page, double spaced submission
      - Abstracts must address 2 questions: does the project involve data collection and have the data been collected. Feasibility of the completion of the study will be weighted highly in the selection process
      - Extended abstracts not eligible for top paper awards
      - Extended abstracts will only be paneled for extended, poster, round table sessions. These sessions will make up no more than 10% of allotment for 2017-2018 sessions.
      - Summary of the trial period will be presented at the 2018 Prague business meeting with a vote from the division membership on whether to make submission option permanent

Discussion:
Constituent suggests limiting % of extended abstracts for posters as well.
Constituent concern: if we have 10% acceptances that are extended abstracts, will we get an increase in submissions? Does that mean that we will be lowering the quality of the papers to fill the space created by the increased number of abstracts and limited number of acceptances
Chair response: this is precisely why we are using a trial period

Constituent concern: can we require a timeline if data has not been collected? How will this affect the review process?

Vice Chair response: we discussed feasibility of data collection - thinks it’s a good idea to ask for a timeline (but being careful not to attach too many requirements to the new process, because it’s designed to increase # of submissions)
Chair: the answer to the second question (review process) will depend on the number of submissions received.

Constituent Concern: Does that mean that the expectation is that the paper will be completed in advance of the conference?

Vice Chair: There is an expectation that the work will be pretty far along by the time of the presentation. In the call, we will make the case for the feasibility of completion of the study. That will be an element in the decision making process.

Constituent Concern: Concern with how much of the work is done. We (academics) are always optimistic about how much work will be done or how the results will turn out. Concerned that “if we’re talking about reviewing potential, that’s really risky to me. I want to know that the data are in and analyzed – I can review that” and determine quality. People overpromise and they do their best to get it, but it may not happen and it’s not in their control, but they have to present it anyway.

Constituent Concern: is it possible to put together a subcommittee that will agree to visit all of the presentations/posters etc and serve as “quality control team”

Constituent Concern: is there a reason why the extended abstract can’t just require that the data are already collected? For papers that have data, could it be required that the data are already collected?

Chair: not all papers will involve data.
Vice Chair response: this is a strategic decision. We need to increase the number of submissions. This is experimental and we don’t want to have so many requirements. We just want to open up the possibilities and see how it works.
Chair response: the idea is to refine the process over time. There will be error. But, we will do give it a try.

Constituent Concern: Is there a limit?
Chair: ICA rules are a 5 submission limit

6:05 Division Finances
- Some divisions ask for $4, $5 or $6
- The additional funds above $3 goes directly to the division
- There is support for a fee increase beyond $3
  - 91% support for $1
  - 83% support for $2
  - 58% support for $3 annual fee increase
- Qualitative themes: no problem but money needs to be used wisely – emphasis on supporting grad students and scholars from the UN development tiers.
  - But we still need to build social capital and give thanks
- Chair proposes a $2 increase in annual fees from $2 to $5.
  - 39 in favor, 2 abstention

6:08 Survey results: External support
- Each division is doing whatever it does and ICA has formed a task force
- There is also clear support from MCD
- 70% publishing
- 57% corporate
- 80% institutional
- 70% individual

Chair will create a committee that will focus on development. The goal will be to raise $1k by 1/1/2017 ($1 per member, roughly)
- Dr. Lance Holbert will chair and seek 3 division members to serve on the committee
- Ad hoc committee will offer report at 2017 business meeting in San Diego
- Goal to form a permanent committee structure within two years
- Constituent concern: AE]MC does this and has trouble spending the money it earns in the fiscal calendar
  - Chair response – we are looking for a journal to partner with that does not already have a partnership. We would not be creating a new journal.

6:13 “All Things Media” – Dr. Shawnika Hull, Division Secretary
- Positive response from Division constituents
- Encourages constituents to continue to send news items of all kinds (don’t be shy)

6:15 2017 Submission Competition - Dr. Young Mie Kim, Division Vice-Chair
- San Diego Bay Front Hilton – Many restaurants within walking distance
- $139/single/double occupancy
- Theme: “Communication Interventions in both research and practice”
• Making and Doing exhibition: invites research creation as well as art design or other practice based interventions. More detail to come in the call.

6:17 Announcements: Vice-Chair Election – Seeking Candidates; Kyoon Hur
  • Dissertation Award Competition
  • Innovation Award
  • Chair will create committees for both dissertation and innovation awards.
  • Vice Chair Election:
    o Seeking candidates
    o 4 year commitment
    o would oversee submission competition for the second and third year of the term
    o Need to be an ICA member, A Division Member and attend annual meetings
  • Graduate student representative
    o Seeking candidates
    o ICA board reps are working hard to work with the division reps
    o Position is not well defined and the larger ICA group is developing some initiatives the graduate student reps can work on.

6:20 New Business
None