1. **Call to Order**
   Richard Buttny, LSI Chair, called the meeting to order at 4:30 p.m.

2. **Approval of Minutes from Singapore, 2010**
   
   A. Minutes from the ICA 2010 business meeting in Singapore were distributed and discussed.
   
   B. If anyone wants a copy of those minutes, they may be accessed from the ICA-LSI Division website, or contact Todd Sandel tlsandel@umac.mo

   **Motion** to approve the minutes passed unanimously.

3. **Report from the Board of Directors’ meeting—Richard Buttny**
   
   ICA Fellows. There is interest in having more ICA Fellows. Bob Craig explained to us what are the duties and rewards of being an ICA Fellow. The fellows vote on the nominations. We would like to increase the number of fellows from LSI.

   Number of submissions were up across ICA.

   2012 Conference will be held next year in Phoenix. Theme: “Communication and Community.” There was an expression of interest in having activities related to the site for pre-conference. Also possibility of a post-conference activity: 2013 London.

   Plans to hire a communications director of ICA, with Personal Relations background and is multilingual.

   Push to internationalize more.

   Limit on the number of submissions an individual can make is 5. This engendered much discussion.

4. **LSI Report about this Year’s Convention—Evelyn Ho**
   
   A. Submissions and Panels:

   **Panels Allocated by ICA 2007-2011**

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B. Submission Acceptance/Rejection

Submission Acceptance/Rejection 2011

- 104 abstracts submitted; 38 accepted (36.5% acceptance rate – 32 papers 6 posters)

- 5 panels submitted; 4 accepted (80% acceptance rate – 2 were combined into one virtual panel)

C. Reviewers:

2011 Reviewers: Thank you!

Stephen Croucher  Alan Zemel
Gonen Dori-Hacohen  Craig Stewart
Richard Fitzgerald  Zohar Kampf
Mehmet Ali Icbay  Camiel Beukeboom
Chong-Wey Lin  Jo Ann Brooks
Chaim Noy  Yanrong (Yvonne) Chang
Robert St.Clair  Charlotte Debacker
Mustafa Taha  JimmieManning
Robert Agne  Trudy Milburn
Todd Sandel  Susana Martinez Guillem
Consuelo Vasquez  Anna Turnage
Richard Buttny  Wen-Yu Chao
Jessica Robles  Joshua Raclaw
Robert Swieringa  Prashant Rajan

Second round Reviewers for Top Paper Awards:
Kristine Munoz and Robert Craig. Thanks for your service!

D. Awards and Honors

The top six abstract authors were invited to submit a complete paper by May 1st to compete for top paper. Because there was only one student paper in the top six abstracts, the next highest ranked student paper was also invited to compete for top paper.

The Top Abstracts & Funding Received:
Mats Ekstrom, Orebro U, **Top Paper $400**  
Alena Vasilyeva, Rutgers U, **Top Student Paper $700** ($300 matched by ICA)  
Brittany Griebling, Delaware County Community College, Student $100  
Jimmie Manning, Northern Kentucky U $100  
Yael Maschler, U of Haifa; Bracha Nir, U of Haifa; Gonen Dori-Hacohen, U of California San Diego $120  
Joel Rasmussen, Orebro U $100  
Leah Sprain, Colorado State U $100

- **Top Student Paper:**
  Mediator Practices of Topic and Dialogue Activity Management by Alena L. Vasilyeva (Rutgers U)

- **Top Paper Award:**
  Coordinating Talk and Gaze in Political Media Interviews by Mats Eric Ekstrom (Örebro U)

**2011 Judges for the Top Paper Awards: Thank you!**

Robert Craig & Kristine Muñoz

5. **Budget Report**

$1388 Funds  
$1220 Awards (ICA adds $300 for student paper)  
$166 left

None of the presenters for LSI requested travel funds for this year. Encourage students and others who need travel funds to request this for next year.

5. **Old Business**

1. Last summer Theresa Castor was elected as vice-chair. She will be the LSI Div planner for the 2013 conference

2. **Submissions by Extended Abstracts.** The LSI Division is experimenting with an “extended abstracts” policy for submissions. The top 10% of abstracts are noted and the authors are invited to submit papers for the top-paper award by May 1. This is our second year using the extended abstracts policy. We said we would try it out for 2 or 3 years.

**Criticism of Abstracts Only Policy: An email from Michael Haley:**

“The criticism “is based on individual discussions (unfortunately not necessarily good data). People who do discuss this with me usually start with....”you can tell they put this together at the last minute” type of statements. Abstracts in many cases means they do not have to do anything right up until the presentation. The papers then may or may not fit together well because the abstract is not exactly what
they end up discussing.

I understand that some of this is good for works in progress or papers/panels that are seeking input in a way to guide future research. Often, submitting an abstract is simply a way to delay writing something more complete until the last possible moment.

One of the strengths of an ICA conference over others is that they require (in the past) complete papers that have thought and are reviewed as complete. The other problem is that if someone submits an abstract to you that does not exactly fit your division, it cannot be transferred in the review process to another division and the person loses out completely.”

There was a discussion of the merits and problems of abstracts. The number of submissions has gone up, but logistically it is a problem as LSI is “behind” in its review process. Also, LSI is the only division with this policy.

We need to make the submission criteria very clear. For instance, the elements of the paper, deadlines for submitting a complete paper. Perhaps we might ask people to give a “presentation paper” of 6-8 pages (Bob Sanders idea). Thus, we might want to create a different term to call this paper. Bob Craig made the point that we should not make changes based upon an email that is based upon “bad data.”

“Presentation length to Journal length” (Kristine Munoz and Karen Tracy’s term)

There was a discussion for how to determine top paper awards. Should there be a second round of reviews?

Top 6 accepted papers to be reviewed by past award recipients and Vice Chair elect: Mats Ekstrom, Alena Vasilyeva, and Theresa Castor will serve as reviewers for 2012.

6. New Business

A. Nominations for secretary, with the vote to be held online

Jessica Robles was nominated and was elected to be the new LSI secretary, beginning a two-year term at the Phoenix Convention, June 2012.

B. Feedback on the virtual overlay sessions?

The positive is that the quality of the required response is good. The problem is that the format is not very innovative. It is a chat response to uploaded papers, rather than an online presentation and discussion of data.

Some ideas for the future. A CA data session where conference attendees and virtual participants all examine and comment on data. Another idea would be to solicit papers on a specific topic. For instance something that relates to issues in Phoenix (immigration).

C. Suggestions on how to improve the interactive poster sessions

It was great! (Phil Glenn’s comment) The format is plenary and there are no other activities scheduled at the time.
D. Limitations of the 75 minute panel sessions. Proposal to have a day where a double session is scheduled across the conference.

E. The theme for the Phoenix conference is Communication and Community. Theme papers: send the top two papers that fit the conference theme. “Top Theme papers” will be designated. A small number of theme papers will be selected and published in a series from Hampton Press and edited by Patricia Moy.

F. Preconference ideas

Intersection of LSI and Rhetoric (Karen Tracy)

Ethnographic work, field trip in Phoenix. (Kristine Munoz). Sarah “Amira” Del La Garza Email: Delagarza@asu.edu She is at Arizona State University. Another idea is inviting Keith Basso.

Michael Haley, Executive Director of ICA, came to report. We will be in Phoenix next year. Cynthia Stohl, President Elect of ICA, is planning the Conference. A flyer for the call to papers is here. The call will be available online July 15. The theme is “Communication and Community” This has both negative and positive connotations. Phoenix has been chosen because of its problems. One of the ideas of doing a double session is to do something different over 3 hours. What needs to be stretched that cannot be done in the 75 minute format? Mini-plenaries to highlight research regionally (Asia, Africa) which go across divisions.

Phoenix is home to a number of immigrant communities, some by choice and others not. For example, the Lost Boys of Sudan live in Phoenix. We are interested in inviting them to tell their stories, and combine this with scholarly insights. ICA has a budget for bringing in plenary speakers. Instead, we would donate money to their non-profit.

Hotel: Sheraton Hotel with 1000 rooms. The rate is $115 per night. Hub for USAir and Southwest Airlines. There is a light rail system to take you from the airport. Cost-wise this should work.

ASU has just moved its Walter Cronkite School of Communication downtown and across the street from the hotel.

There will be trips after the conference to the Grand Canyon and Sedona.

The papers available virtually is doing well.

Michael invites us to think creatively and present ideas.

Meeting Adjourned at 5:40 pm, to be followed by the LSI social

Minutes taken by LSI Secretary, Todd Sandel