1) Michael Haley on the 2016 convention. The convention hotel will be the Hilton Sea Hawk ($110 per night). Breakfast will be included in the price of rooms. Registration will be slightly higher. The hotel is located in a relatively isolated area; shuttles will be available to take attendees to busier areas of town. The conference theme will be “Communicating with Power.” ICA is trying to find universities that would host preconferences, most likely in Tokyo. In response to a question, MH confirmed that ICA will not offer childcare during the Fukuoka conference.

2) Minutes from 2014 LSI Division business meeting approved.

3) Report from the Board of Directors’ meeting--Theresa Castor
   a) The association finances are healthy and in good state! Most of the association’s income comes from journals and publications, conferences only manage to break even. ICA trying to make their publications more widely recognized and accessible.
   b) ICA 2015: Acceptance rate of 44.4%; ~2,600 people attending
   c) ICA 2016: Communicating with Power. A local university extended invitation to scholars to observe teaching at a Japanese university. LSI members should express interest in a visit.
   d) ICA Executive Director Michael Haley is retiring, search committee will be headed by Cynthia Stohl and Francois Heinderyckx. The committee wants to identify the new ED by January. They appreciate any input from Association members regarding the hiring process.
   e) Changes in Communication Yearbook: Dave Ewoldsen, OSU appointed editor, planning to move to an online journal format along with publishing an annual hard copy. Bob Craig adds that they are interested in synthetic book reviews.
   f) Internationalization liaison initiative – liaisons’ mission is still being decided at the association level
   g) Division structure task force--to be led by Amy Jordan. There is lots of interest in forming ICA interest groups. Interested parties should contact Amy.
   h) Conference reviewing task force: Jonathan Cohen heads up the initiative.
   i) Publishing ICA journals--task force led by Larry Gross. The association will release a call for proposals from publishers, the contract with Wiley may or may not be renewed.
   j) New ICA Fellows approved
   k) Publication task force: a discussion of style guides, open access, how well do journals represent divisions is occurring

4) JP Gutierrez (Communication Director’s presentation. JP can help members determine the newsworthiness of their research. He encouraged all members to contact him personally with recommendation and queries (jputierrez@icahdq.org). He can do press releases. One’s work doesn’t have to be published in ICA journals but if it’s a non-ICA journal they don’t have control over copyright.

5) LSI Report about this Year’s Convention--Alena Vasilyeva
   a) Submissions and Panels:
LSI Agenda 2

Panels Allocated by ICA 2010-2015

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<tr>
<td>Sessions</td>
<td>7</td>
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<td>10</td>
<td>5 + 1 extended = 7 total</td>
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<td>10</td>
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<td>3</td>
<td>2 + ½ of extended session</td>
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<td>Competitive Paper panels</td>
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<td>5</td>
<td>6</td>
<td>3 + ½ of extended session</td>
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<td>6</td>
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<tr>
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<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>2 papers from accepted papers</td>
<td>1 separate panel</td>
<td>NA</td>
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b) Submission Acceptance/Rejection

- San Juan: 48 individual papers and extended abstracts were submitted, 23 were accepted for a 47.9% acceptance rate (vs. last year: 69 submitted, 23 accepted = 33% acceptance)
- One proposed panel was accepted for a 100% acceptance rate (vs. last year: 1 was submitted and accepted = 100% accepted)
- Additional notes: 2 submissions were ‘disqualified’ (1 of these did not have a paper attached, the other was submitted as a brief abstract); in our call for papers we also asked to submit roundtable proposals, but we did not have submissions of this kind.

c) 2015 Reviewers: Thank you!

Bingjuan Xiong  Rob Agne
Cindy Gallois  Robert Craig
David Lee  Robert Swieringa
David Boromisza-Habashi  Saila Poutianinen
Donal Carbaugh  Stephen DiDomenico
George Ray  Susan Kline
Gonen Dori-Hacohen  Tessa van Charltdorp
Hsin-I Sydney Yueh  Theresa Castor
Jessica Robles  Todd Sandel
d) Awards and Honors & Travel Funding
The top six full papers were read by the Top Paper Award Committee (Thank you to LSI Chair, Theresa Castor, past LSI Chair Donal Carbaugh, and 2014 Top Student Paper Award recipient Bingjuan Xiong). There was one student paper in the top six paper.


- Top Four Papers Recognition:
  - Roberto Montenegro (Yale University) and Gonen Dori-Hacohen (University of Massachusetts Amherst), “Sugar Talk: Presenting Blood Glucose Levels in Routine Medical Visits”
  - Jessica Robles (University of Washington), “Dialect Crossing: Quoting Cultural Others”
  - Letizia Caronia (University of Bologna) and Arturo Chieregato (University Hospital Careggi), “Assembling (Non)treatable Cases: Physicians’ Epistemic and Interactive Resources to Pursue and Resist an “Off-Label” Policy in an Intensive Care Unit”

- Student Travel Awards:
  - Presenters:
    - Alexa Bolaños-Carpio: LSI $90 + ICA Match $90
  - Non-presenting:
    - Melissa Meade: LSI $30 + ICA Match $30

- Support for the ‘employment exemption’ member category:
  - Seyram Avle: Conference fee waiver

6) Budget Report—Alena Vasilyeva
The Division began with $750. We gave $350 away in prizes and travel funding and have $400 left which we will use for the reception.

7) Old Business
   a) Mentoring program—Report from Jessica Robles. The program is going well.
b) Internationalization liaison--Report from David Boromisza-Habashi. DBH will be contacting members to find out more about their international activities, successes, advice.

c) Graduate student liaison--Report from Melissa Meade. Graduate students seek to find ways to increase the visibility of graduate research.

8) New Business--Alena Vasilyeva

a) Nominations for Secretary. Alena invites nominations, including self-nominations. Jimmie Manning self-nominates. David Boromisza-Habashi will send out an email about the nomination process.

b) Suggestions on how to increase submissions and/or membership. We may have to drive up membership to 300 in order to sustain our status as a division; increase social media presence; publish more in European and Australian journal; contact European and Australian interest groups; ask Todd Sandel to put us in touch with organizations geographically close to Japan; remind people in time to renew their membership; organize a summer conference / preconference with ICA sponsorship; organize a doctoral honors conference in a part of the world where potential LSI members live; organize office hours with our leading scholars in Fukuoka, potentially in the Blue Sky Workshop framework; include information about the division at the new member orientation in Fukuoka.

c) Preconference or other ideas for Fukuoka 2016. We could invite journal editors from the LSI area to keynote.

d) Awards for the interactive papers/posters. Meeting attendees indicated that they would be in favor of awarding a top LSI interactive display award if there were a minimum of 5 presentations to evaluate and compete for the award.

9) LSI Division Social Gathering--Theresa Castor

- Our reception is co-sponsored with support from the newly formed College of Media, Communication, and Information of the University of Colorado, Boulder. THANK YOU!
- We will be holding a joint reception with the Organizational Communication and Health Communication divisions at the Rosa Mexicano Restaurant/Bar, Local 1E Paseo Caribe (just outside the Hilton Caribe along the water before the bridge). Appetizers will be provided at the reception along with a limited number of drink tickets and an open bar.