

Complimentary Institutional Membership to ICA: Guidance for Applicants

The Complimentary Institutional Membership was created in 2004 by ICA to further promote the development of the relationship between ICA and universities around the world. Successful applicant departments will enjoy the following benefits:

- a) the Designated Representative (full-time faculty member) who leads the successful application will be awarded a 'free' membership to ICA for three years;
- b) the successful department will be able to send up to three faculty to the ICA annual conference at the 'membership' rate.

Membership benefits are expected to be shared amongst faculty in successful departments.

When the complimentary membership period ends, the award-holders will be asked to write a short report on the impact that the membership has had on the research culture of their department and any collaborative developments which have emerged as a result of their relationship with ICA and its members.

Eligibility:

- Universities worldwide are eligible, although those located in B or C countries, as identified by the United Nations, will be given priority. The specific university department applying for the complimentary membership should be a media or communication department or have a strong focus on these areas.
- The lead applicant must be a full-time faculty member of the applicant university department.
- Successful universities can re-apply to the scheme at the end of their complimentary membership period, although new applicants will be given priority.
- Students are ineligible to receive this membership type

Application Process:

- Complete the form attached with the following inclusions:
 - The form should identify a full time faculty member as the Designated Representative who will take on an active liaison role between ICA and the university.
 - A cover letter indicating the benefits which will be gained by the university if the application is successful. The letter should be no longer than 2 pages (or around 750 words) and should include no other attachments.

Submission and Deadline:

- Application Letters should be addressed to:
Laura Sawyer, Executive Director
International Communication Association
1500 21st Street NW
Washington, DC 20036 USA
- The deadline to apply is 30 June each year. Applicants will be notified of a decision by 1 September. Upon approval, the complimentary membership will commence 1 October, the start of a new membership term.
- Submit applications via email to: membership@icahdq.org

If there are more than three applications per year, ICA will consider all applications and select up to three university departments to be awarded the complimentary membership.

Note: no more than three complimentary memberships will be awarded in any one year.

**International Communication Association
Complimentary Three Year
Institutional Membership Application**

1500 21st Street NW

Phone: 202-955-1444

Washington, DC 20036

Fax: 202-955-1448

Email: membership@icahdq.org

Website: www.icahdq.org

Institution Name & Department _____

Designated Representative*

(*MUST BE FULL TIME FACULTY MEMBER)

First

MiddleLast

Email address (required – one only, please) _____

Mailing Address: _____

City _____ State/Province _____

Country _____ Postal Code _____

Phone _____ Fax _____

Division/Interest Group Affiliation/s (A minimum of 1 selection is required)

Activism, Communication and Social Justice	\$3.00	Organizational Communication	\$6.00
Children, Adolescents and the Media	\$5.00	Feminist Scholarship	\$6.00
Communication & Technology	\$5.00	Game Studies	\$5.00
Communication History	\$3.00	Global Communication & Social Change	\$6.00
Communication Law and Policy	\$3.00	Health Communication	\$5.00
Communication Science & Biology	\$3.00	Human-Machine Communication	\$3.00
Computational Methods	\$3.00	Information Systems	\$3.00
Environmental Communication	\$3.00	Instructional & Developmental Communication	\$3.00
Ethnicity & Race in Communication	\$4.00	Intercultural Communication	\$3.00
Interpersonal Communication	\$3.00	Intergroup Communication	\$3.00
Journalism Studies	\$6.00	Philosophy, Theory and Critique	\$3.00
Language & Social Interaction	\$3.00	Political Communication	\$6.00
Lesbian, Gay, Bisexual, Transgender and Queer Studies	\$5.00	Popular Communication	\$5.00
Mass Communication	\$5.00	Public Diplomacy	\$3.00
Media Industry Studies	\$3.00	Public Relations	\$6.00
Mobile Communication	\$3.00	Sports Communication	\$3.00
Visual Communication Studies	\$6.00		

Please list up to three additional institutional members along with their email addresses to be included in this membership. They will be able to update other contact information upon enrollment. All associates receive full ICA membership benefits.

Name _____ Email _____

Name _____ Email _____

Name _____ Email _____

Submit this form, along with your cover letter, via email to: membership@ichadq.org