

FOR ACCOUNTING ONLY
 DATE _____
 REF _____
 POST _____
 AMOUNT \$ _____



2900 Briarpark Dr. □ Houston, Texas 77042
 Ph. 713-978-7400 □ Fax 713-735-2734

PLEASE PRINT OR TYPE
 EVENT: _____ COMPANY/CLIENT: _____
 EVENT DATES: _____ STREET: _____
 C/S CATERING CONTACT: _____ CITY: _____
 EXHIBIT ROOM: _____ STATE/ZIP: _____
 BOOTH NUMBER(S): _____ PHONE: _____
 FAX: _____
 AUTHORIZED SIG: _____ PRINT AUTHORIZED SIG: _____

METHOD OF PAYMENT: (ALL PREPAID SERVICES WILL BE FIRST PRIORITY)

CREDIT CARD: # _____	EXP _____	SIGNATURE _____
		NAME (please print) _____
MASTER ACCT: ACCT NAME _____	ACCT # _____	
CHECK: CHECK # _____	AMOUNT _____	DATE _____
CASH: AMNT _____	DATE _____	REC. BY _____

please make checks payable to: HOUSTON MARRIOTT WESTCHASE

POWER OUTLETS

_____	20 amp 1 ph/115v circ. @	\$55.00 \$
_____	30 amp 1 ph/115v circ. @	\$70.00 \$
_____	40 amp 1 ph/208v circ. @	\$160.00 \$
_____	40 amp 3 ph/208v circ. @	\$240.00 \$
_____	50 amp 1 ph/208v circ. @	\$190.00 \$
_____	50 amp 3 ph/208v circ. @	\$285.00 \$
_____	60 amp 1 ph/208v circ. @	\$240.00 \$
_____	60 amp 3 ph/208v circ. @	\$360.00 \$
_____	100 amp 1 ph/208v circ. @	\$380.00 \$
_____	100 amp 3 ph/208v circ. @	\$540.00 \$
_____	200 amp 1 ph/208v circ. @	\$420.00 \$
_____	200 amp 3 ph/208v circ. @	\$540.00 \$

ACCESSORIES & SERVICES

_____	Extension Cord @	\$20.00 \$
_____	Power Strip @	\$35.00 \$
_____	Power Box @	\$85.00 \$
_____	Additional Outlets @	\$55.00ea \$
_____	Hang Banner @	\$35.00ea \$
_____	Labor Charge@	Varies \$
_____		\$ _____

AMOUNT TOTALS

SUBTOTAL	\$ _____
TAX	\$ _____
TOTAL DUE	\$ _____

FOR CANCELLATION POLICY, GENERAL CONDITIONS, LABOR RATES & OTHER SERVICES, PLEASE SEE BELOW
 CREDIT CARD VOUCHERS MUST BE SIGNED WHEN SERVICES ARE RENDERED

Exhibit booths will be inventoried at the show site and any additional wattage used will be added to the invoice and priced as a floor order.
 Rates include bringing the circuits to the rear of the exhibit booth or one side of an island booth unless specified otherwise.
 The straight time rate for an electrician is \$48.00 per hour. There will be one half hour minimum for such time and material work.
 1 1/2 time rate applies before 8:00 am and after 4:30 pm Monday through Friday, and all day Saturdays, Sundays, and holidays.
 Any and all material and additional work must be requested by the exhibitor at the service desk.
 Supervision time will be charged at the rate of one half hour for every four hours of labor.
 Any work not covered under the above unit-price schedule will be done on a time and material basis.
 Exhibitors requiring 24-hour service, clean or dedicated lines must give special notice to the service desk and will be charged regular rates plus 25%.
ELECTRICAL LABOR MUST BE ORDERED 24 HOURS IN ADVANCE