



University of Venda

DIRECTOR INTERNAL AUDIT (P4-5)

Minimum qualifications requirements:

- BCom in Internal Audit, Auditing , Financial Accounting or Risk Management. Preference will be given to candidates with an Honours degree in Internal Auditing, Financial Accounting or Risk Management
- Certified Internal Auditor (CIA).
- Membership of the Institute of Internal Auditors.
- A valid driver's license.

Additional certifications and qualifications

The following other certifications and qualifications will be advantageous: CA (SA), CISA, CFE, CGAP and MCom (Internal Audit).

Experience and skills required

- A minimum of 8 years relevant experience, five of which should be at management level in an Internal Audit Environment.
- Experience in: Strategic Leadership and Management; Development and implementation of an Internal Audit Plan; Internal Audit procedures relating to Internal Controls, Risk and Governance; Resource Management; Audit of Information Technology Systems; Statistical sampling data collection and analysis; identification and management of Fraud risks; Internal Audit Reporting.
- Experience in a tertiary education institution will be an added advantage.
- Knowledge and experience of the PFMA, Treasury Regulations and Public Service Regulatory Framework on Internal Auditing will also be an added advantage.
- Excellent written and oral communication skills.
- Problem solving skills.

Duties

Strategic Leadership and Stakeholder Management: Develop a 3 Year Rolling Internal Audit Plan and reviewing the Internal Audit Strategy and Annual Performance Plans • Review the Internal Audit Charter that reflects the scope, responsibility and authority • Initiate awareness of the Internal Audit function within the University and other stakeholders through client engagements • Provide support to strategic stakeholders in the achievement of their strategic objectives through the implementation of governance, risk management and internal controls

Combined Assurance: Co-ordinate combined assurance for the university to optimize coverage.

Audit Committee and Management: Report on progress pertaining to the annual plan on a quarterly basis to internal strategic partners and the Audit Committee • Initiate the updating of the findings register and present to the Audit Committee, and ultimately Council.

Audit Process–Risk Assessment, Audit Plan, Assurance and Consulting Services: Oversee the completion of the Financial, IT, academic processes, strategic initiatives, performance of departments/directorates, compliance and forensic audit processes • Provide advice and guidance on all audit engagements to be conducted • Provide quality assurance on audit projects and reports prior to issuance, thereof