SUPER KEYNOTE SPEAKERS FOR ANNUAL CONFERENCE

SCOTT JONES - A veteran entrepreneur, inventor, strategist, venture capitalist and co-founder of ChaCha, today’s leading free, real-time Q&A service, will be the keynote speaker on Oct. 22. Among his notable accomplishments, Mr. Jones is credited as the co-inventor of an easy-to-use voicemail system used by over two billion people globally, as well as Gracenote, a music database (now owned by Sony). Mr. Jones will bring his expertise in trendspotting and looking to the future to the keynote address.

GLENDA S. RITZ - State Superintendent Ritz ran a very successful grassroots campaign, relying on support from the Indiana State Teachers Association and local teachers unions. She will present the keynote presentation on Oct. 23. Ms. Ritz holds bachelor's and master's degrees in education from Ball State University and received a second master's degree in library science from Indiana University – Purdue University Indianapolis. She is a member of the Indiana Library Federation and has worked as a Library Media Specialist for Crooked Creek Elementary School in the Metropolitan School District of Washington Township, Indianapolis.
This month I’m recommending a resource that is rich with information of significance to libraries, PewInternet: the Pew Internet & American Life Project at http://www.pewinternet.org/. As described in the site’s About page:

“The Pew Internet & American Life Project is one of seven projects that make up the Pew Research Center, a nonpartisan, nonprofit “fact tank” that provides information on the issues, attitudes and trends shaping America and the world. The Project produces reports exploring the impact of the internet on families, communities, work and home, daily life, education, health care, and civic and political life.”

In May of this year, the Project released the report, Parents, Children, Libraries, and Reading by Carolyn Miller, Kathryn Zickuhr, Lee Rainie and Kristen Purcell http://libraries.pewinternet.org/2013/05/01/parents-children-libraries-and-reading/, accessed 06/14/2013. The report is a fascinating read. Likely, the findings won’t surprise you. The importance parents place on libraries includes:

• 94% of parents say libraries are important for their children and 79% describe libraries as “very important.” That is especially true of parents of young children (those under 6), some 84% of whom describe libraries as very important.

• 84% of these parents who say libraries are important say a major reason they want their children to have access to libraries is that libraries help inculcate their children’s love of reading and books.

• 81% say a major reason libraries are important is that libraries provide their children with information and resources not available at home.

• 71% also say a major reason libraries are important is that libraries are a safe place for children.

The report offers findings that may support advocacy efforts. Check it out. I don’t think you will be disappointed.

Sincerely,

Robin Crumrin
Message from the Executive Director...

By Susan Akers, ILF Executive Director

Staff always laugh when I say, “We can do that during our slow time,” because there hasn’t been a “slow” time at the ILF except for a brief period (just before and after Christmas). The ILF employs three full-time people and two part-time people, and everyone works hard to support the mission of the ILF and to serve members.

About the ILF Staff:

Shannon Borneman, our conference planner, has been a valuable addition to the team since September of last year. Sue Smith, a CPA, is fabulous at both accounting and technology. Michelle Clemons, membership services coordinator, helps trouble-shoot a variety of issues and helps with membership questions, helps with data entry and report generation, conference registration and more. Tisa Davis, communications/publications, handles a variety of tasks including social media, newsletter, all type questions, oversees print and online material and more. Our summer intern, Jackie Grahn, will assist with conference details.

Some dates and information to keep in mind include:

- Reminder to log into the new membership system. It is your choice to reset your password (or you may choose to keep it at password1). Members can log into their account to make changes, if needed, regarding contact information, place of work, division membership, etc.

- The annual conference preliminary program is being finalized and will be online very soon. Early bird registration will run through Sept. 12. Please plan to come and bring a friend! There are 150 sessions in 2 ½ days that celebrate the library employee … as a superhero! … and provide outstanding continuing education credits on a wide range of topics.

- Legislative Committee meets July 9; ILF board strategic planning is at 10 a.m. on July 25 followed by a 2 p.m. board meeting.

- Meeting for the Awards, Honors & Scholarship committee for reviewing nominations and scholarships is Aug. 7.

- CYPD (Aug. 25-26) with authors Anna Dewdney, David Lubar and Barry Lyga. Registration will open the fourth week of June.

- SAMS (Sept. 19-20) and the Reference Division conference on leadership (Aug. 6).

- Divisions and associations should organize a roster of officers now. Terms begin after annual conference.

- Roundtables of each division will meet Tuesday, Oct. 22 during annual conference. More information to follow.

- Regular registration rates for annual conference begin through midnight, October 7. Please renew your ILF membership by Sept. 30! We need your support.

- The insurance breakfast and Legislative Fall Forum typically have been held on the first weekend in October, but this year it will be held at the Indiana State Library on the morning of Oct. 21.

- We have booked four rooms at the beautiful Anderson Public Library for Camp Leadership on Nov. 20.
New Ideas for Managing E-mail

By Jeff Davidson

E-mail is an excellent communication tool that can be a convenient alternative to face-to-face meetings, phone calls and occasional meetings. Here are some personal guidelines I've collected over the years, including those that I've gleaned from highly efficient e-mail correspondents, as well as a few I've developed on my own.

No Complaints by E-mail

If you have a complaint or grievance, it's best to phone it in. There are subtleties in your voice that can't be conveyed by e-mail. Also, you don't know when and where somebody might retrieve your message, and depending on the level of your dissatisfaction, might take things totally out of context.

If you're fielding a complaint from an e-mail correspondent, once again, get on the phone. A quick phone reply to an unhappy e-mail correspondent can go a long way in resolving the issue. If your respond by e-mail, you might be lucky and resolve the issue then and there, or you might incur a long trail of e-mail messages back and forth that, after considerable effort, finally equal the same solution that you could have devised over the phone in a matter of minutes.

E-mail Only During the Workday

Many librarians resolutely believe that they need to be "on" all day long. This means they address e-mails that come in after hours and on weekends. More often than not, you do get a "pass" when it comes to e-mails sent after hours and on the weekend. Certainly for your personal correspondents, most senders don't expect you to respond as soon as you receive the message. Many simply were getting the issue off of their proverbial desk and onto yours.

By responding to e-mails only during the workday and avoiding those that arrive after hours and on weekends, your frequent correspondents will know that you'll get back in touch with them when you're in the office and will adjust their expectations accordingly.

Meaningful and Coherent Subject Lines

Because people are besieged by too many messages today, your subject line becomes more important than ever before. Many people store their e-mails in a folder and the subject line is how they search for the stored message. Avoid words that spammers frequently use, and keep the subject line as short, relevant, and understandable as possible.

For example, "Yes, let's proceed with ABC" is perfectly suitable because it gives the recipient a quick answer, identifies the topic, and alleviates your need to have an extended response in the message area. Conversely, "Re:" "forward:," or cryptic subject lines such as "The issue is not easily resolved" are not nearly as helpful to recipients.

Some people argue that if you maintain the same subject line back and forth so as to create a trail, it proves to be effective for both parties. But I prefer sending e-mails each with clear and enhanced subject lines as a situation unfolds.

Stay On Focus

It's tempting to want to combine multiple issues within a single e-mail to a correspondent. Single focus e-mail messages, particularly when there's some level of complexity involved, are preferable. Hence, the recipient can focus on one issue at a time as your e-mail messages are received.

We all fall into the trap of believing it's more efficient to combine several topics within a single e-mail message to a single correspondent, and I am guilty of it, too. However, for maintaining clarity of issues, for filing purposes, and for long-term productivity, one issue per correspondence trail is preferable.

Avoid Attachments

If you can, avoid attachments particularly to first-time correspondents. When you can, offer the message within the message area. You have a higher probability of it being read. People are leery of attachments, especially ones with large byte counts. Granted, sometimes you can't get away from it, or sometimes it's completely appropriate or even called for. All the rest of the times, avoid attachments.
CYPD Conference - Leading the Charge

August 25-26, 2013
Marriott East - Indianapolis

Member: $200  Non-Member: $275
Indianapolis Marriott East, 7202 East 21st Street • Indianapolis, Indiana 46219
Registration Begins: June 24 at 12:00 am
Late Registration Begins August 13 at 12:00 am
ALL REGISTRATION CLOSES: August 20 at 11:59 pm

Are you ready for the CYPD Conference? This year’s conference is being held at the Marriott East in Indianapolis on August 25-26. Registration for the conference is now open!

This year’s CYPD Conference theme is “Leading the Charge.” Featured speakers will be Anna Dewdney, Barry Lyga, David Lubar, and John Shumacher. Also present this year will be a variety of high quality sessions, exhibitors, dinners, networking opportunities, and much more.

For a link to an exciting video to get you pumped up and ready to lead the charge on the Events page of ILF.
To register go to: www.ilfonline.org and click on “Events”. Contact the ILF office at askus@ilfonline.org for questions.

New Ideas for Managing E-mail (continued from page 4)

Proofread, Proofread, Proofread

A fair amount of slack is allowed in the transmission of e-mail messages even for librarians. Your grammar doesn't have to be the King's English, but take the time to proofread your message and be certain it is clearly written and conveys exactly what you intend.

About the author: Jeff Davidson, www.BreathingSpace.com, holds the registered trademark as "The Work-Life Balance Expert®" and is the author of Simpler Living, Breathing Space, The 60 Second Self-Starter, and The 60 Second Organizer as well as 24 iPhone apps in his “Work-Life Guide” series on iTunes. Jeff's books have been published in 18 languages and have been featured in 68 of the top 75 American newspapers including The Wall Street Journal. Jeff has been interviewed many times by the Washington Post, Los Angeles Times, Chicago Tribune, Christian Science Monitor, New York Times, and USA Today. He currently is a columnist for 12 publications, among them Accounting Web, Association News, Human Resources IQ, Inside Business, and Real Estate Professional. Jeff also is an Advisory Board member for The Organized Executive, a monthly publication of the Columbia Books, Washington DC.

Summer Reading Program Sets New World Record

Every year libraries across the country launch their summer reading programs. The Seattle Public Library http://www.spl.org/audiences/srp-index-page launched summer ready program by setting a new world record for the longest book domino chain. The books used in the chain will be available for purchase at an upcoming Friends of the Library book sale. Watch the great YouTube video of the event. <http://www.youtube.com/watch?v=Np450xMSncE&feature=player_embedded>

Share your summer reading program highlights by sending photographs and stories to Focus on Indiana Libraries editor Diane J. Bever, dbeyer@iuk.edu.

WANTED:
ILF Members for Service on the ILF Board

The following open positions’ terms will begin January 1, 2014. Meetings are every other month beginning in January. The executive committee are officers who work closely with the executive director on budgeting, policies, personnel, and other issues. Opening positions for the upcoming year include vice president/president-elect (trustee), secretary (2 year term), and one at-large position (2 year term).

For more information about these positions, go to: http://www.ilfonline.org/executiveboardjobdescription. Questions? Contact nominating committee chair Dennis LeLoup at djleloup@avon-schools.org.
Each fall at the Indiana Library Federation Annual Conference, the Indiana library community recognizes ILF personal, institutional, trustee members, and others, who have contributed to the excellence of Indiana libraries or media centers in an extraordinary manner. Except for the Lifetime Achievement Award, these awards honor and recognize contributions that are ongoing or have been completed in the past year. Except where noted, nominees must be members of the Indiana Library Federation for the year in which they are nominated.

Please take advantage of this opportunity to acknowledge excellence in Indiana libraries as well as in the profession of librarianship. The ILF Awards, Honors, & Scholarship Committee seeks nominations by July 1, 2013 for awards to be given at the next Indiana Library Federation Annual Conference.

Nominators should take care to note the minimal criteria for the particular award under consideration. It is essential that the application cover letter and supporting documentation concretely demonstrates the particular contributions of the individual or institution related to the award. To help us determine eligibility, the committee requests that applications for awards to an individual include a professional resume or curriculum vita of the nominee when possible.

In addition to providing the required supporting documentation, nominees may wish to include up to three additional sets of materials, such as letters of support from the community, in house publications, statistics, publicity materials, etc. When appropriate, nominees may choose to include multimedia or refer to a relevant website.

For more information and the nomination form, please visit http://www.ilfonline.org/programs-awards/awards/.

2012 ILF Award Honorees

Outstanding Librarian Award
Sally Stegner, Lawrenceburg Public Library District

Peggy L. Pfeiffer (AISLE) Service Award
Vicki Builta, Daleville Community Library

Outstanding New Librarian Award
Willie Miller, IUPUI University Library

Special Services Award
Constance Scott, Director McMillen Library, Indiana Tech

Federation Leadership Award
John Borneman, Trustee, Tipton County Public Library

Outstanding New Media Specialist
Jennifer Brower, New Haven High School

Esther V. Burrin (School Media) Award
Robyn Young, Avon High School

Collaboration Award
Indianapolis Public Library and IUPUI University Library

Outstanding Media Specialist
Karen Ault, Brownstown Middle School

Outstanding Support Staff
Jennifer Johnson, IUPUI University Library

To: Students, IALA, AISLE, and IPLA members
Re: Scholarship Funding from ILF

If you are currently enrolled in an ALA-accredited program of graduate study and plan to enter the library profession, you may want to apply for one of the ILF memorial fund scholarships. Eleven scholarships were awarded in 2012. The amount varies, but has recently ranged from $500 to $1,200. The deadline is July 1. For more information and to apply, please visit: http://www.ilfonline.org/programs-awards/scholarships/

New Addition in Your Family? Check out the ILF Store for Great Baby Gifts!

Modeling her onesie is Genevieve Claire Wilson (“Gigi,” granddaughter of Mary Clare Speckner, ILF board member at-large, Bartholomew County PL). These soft, comfy onesies are available at the ILF office for $15 each in pink, blue and yellow. askus@ilfonline.org
**Libraries See Opportunity in Changing Times**


Not so long ago, we thought libraries were doomed.

Libraries were about books, and it didn’t take an Einstein to see that books were on life support. Books were paper and the world was going digital. Even when people read books in the future, they would read ebooks, and who needs a bunch of shelves for that?

How wrong we were. And what an inspiring example libraries are setting for those of us in other professions — the media, the entertainment business, the law, the financial markets, the you-name-it — being turned upside down by technological change.

Libraries still like books, which is nice because so do we. But as reporter and columnist Neil Steinberg reported in the *Sun-Times* this weekend, the best libraries are centers of a new cultural flowering in which ever-changing new technology is less a threat than an opportunity.

Libraries are where folks go to search online for jobs, where kids hang out after school and play games (and sometimes study), where artists display their work, where book clubs and community groups meet, where college study groups bend over laptops and books in soundproof rooms, where (in the case of the Harold Washington Library in Chicago) you can slip into another room at lunchtime and play the piano or practice the violin, where folks take classes in tech instruction for, say, Twitter or Pinterest, where businesses make professional-quality videos, and where you can still get books, paper format optional.

Libraries are social gathering spots (sure beat the mall) and business hubs. They’ve figured out that their job is to help the rest of us get a grip on the information revolution.

For all of that, the number of libraries in the United States since 1989 has been flat even as the population has grown.

But, we would argue, not for lack of purpose and need.

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**Reference Division Conference**

**Leadership Styles: Perspectives of Librarians**

**Tuesday, August 6**

**Flagship Center, exit 22 in Anderson (just off I-69)**

**COST:** Members - $55 Non-Members - $82

25% late fee after July 26th

**ABOUT THIS EVENT:** Attendees will learn about motivational techniques and skill sets of effective leaders. Speakers will share what has worked for them, personal anecdotes and more. Learn from your colleagues how to strengthen your leadership skills.

**SPEAKERS:**

- Jos Holman, Tippecanoe County Public Library
- Joan Bruckman, Alexandria Public Library
- Sherri Parker, Harrison College
- Amy Mangold, Evansville Vanderburgh Public Library
- Pam Shoot, Youth Leadership Academy of Madison County Indiana

**HOW TO REGISTER:** Go to “Events” on [www.ilfonline.org](http://www.ilfonline.org). Please share this information with your colleagues!

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**SAVE THE DATE:**

**SAMS Conference**

**September 19-20**

Pendleton Community Public Library

595 E Water St., Pendleton, IN 46064

Registration begins on July 22 at 12 a.m. Late registration will begin on September 8 at 12 a.m. (There will be a 25% late fee after September 7.) ALL REGISTRATION CLOSES on September 13. More information to follow!

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**New Sign Added to ILF Building**

The Indiana Library Federation has a new, attractive sign on the two-story building it calls home. Located in the “Nora” section of northeast Indianapolis, the ILF celebrates its tenth year of operation in the small office park on E. 86th Street. This convenient location (just off I-465) is close to restaurants, businesses and shopping. The ILF staff enjoy a large office space, shared conference room and other amenities. Prior to the move, the ILF was located for many years in a house-turned-office in Broadripple.
If one were asked to describe the ideal conference, attributes such as “affordable,” “interesting,” and “relevant” might come to mind. All of these characteristics can be used to describe the edcamp format, which AISLE has adopted for its annual summer meeting. In collaboration with the Indiana Computer Educators (ICE), the second edcampIndy was held June 6 at Franklin Community High School.

In fact, edcamps by definition are free to participants, who create the schedule and are told of the “rule of two feet”: if you are in a session that is not matching your expectations, or if you had a difficult time choosing from among sessions offered at the same time, it is perfectly acceptable, even encouraged, that you leave one room and go to another. Most edcamps handle registration through eventbrite (free if no admission is charged), and participants purchase or bring their own lunch during a break.

AISLE introduced this concept to Indiana, which is now growing exponentially and internationally. The recent edcampIndy had over one hundred attendees. Participants are not limited to media specialists, and more classroom teachers attended this year. This turned out to be a great example of collaboration between school librarians and other educators. The first order of business is to create “the board”; attendees determine the topics they would like to hear about, some volunteer to lead sessions, and a matrix is created on a google doc. This schedule can be tweaked and sessions added, with all participants getting instant updates on the document and via twitter. Many sessions, but not all, are technology based. Topics this year included social media and innovation; 1:1 iPads, high school and middle school literacy ideas, “my best lesson this year….or ever,” and comics in the classroom. The complete schedule with some linked notes from sessions can be accessed at http://tinyurl.com/edcampindy2013. The concluding event is the “smackdown”, a rapid-fire sharing in which all are encouraged to quickly share one idea, website, app, resource or inspiration. These too are included in the google doc.

Many of the attributes of an edcamp can be applied to other professional learning situations. More information is available on the edcamp wiki, http://edcamp.wikispaces.com/.

The Third Place: A Teen Library

By Jamie Long, Teen Services Supervisor, EPL

The teen library, a service of Eckhart Public Library (EPL), is just one block south of the main library. The library had the good fortune of an anonymous family purchasing and refurbishing the building with the guideline that it be used solely for teen services.

As stated in Connecting Young Adults and Libraries, “Teen spaces will vary library to library, but every library needs one, just like every teen wants their own room. It’s about identity, which is the most basic teen developmental need.”

In October of 2008, the building opened with hours in the evenings during the school year, all day during the summer and days when school is scheduled off. The teen library is home to Eckhart Public Library’s teen collection including: teen fiction, nonfiction, manga, graphic novels, Star Wars books, video games, CDs, magazines, and software. Additionally, the teen library is home to six desktops, six laptops, a public iPad, and a snack cafe. On average, there are four programs offered per month that range from working in the garden to cooking, art, superheroes and zombies.

An undertaking like having a teen library doesn’t come without challenges. For example, branding and maintaining cohesion with the rest of the library has been a challenge. Staff continue to explain that the teen library is part of Eckhart Public Library. The website redesign also created a more unified image of the Eckhart Public Library campus. At first, parents were reluctant to allow their children to come into a separate building for grades 6-12 and were sometimes under the impression that no adults were permitted inside.

The staff has worked to explain via brochures, web posting, and face-to-face contact that anyone, regardless of age, is permitted to come in and check out materials. If patrons are not of grades 6-12 and are not accompanying a teen, they are asked to limit their stay to 15 minutes as the teen library is, above everything, a safe space for teenagers.

Staff are committed to giving teens the same, in-depth reference interview as any other patron. Staff seek input from teens regarding programming decisions.

continued on page 9
The rules of the teen library do differ from those at the main library. Teen patrons are permitted to use cell phones in the building and noise levels often fluctuate during activities. If rules are broken, the approach is to explain what they are doing and why they cannot do it and show them a copy of the rules.

If the behavior continues, we discuss the choice and if they don’t correct their behavior, they will need to leave for the day. These steps have worked very well, and it’s rare for someone to leave for the day.

www.epl.lib.in.us/teen.php

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**July Webinars – A collaboration between PeopleConnect Institute and ILF**

For information about the webinars in July, contact sakers@ilfonline.org. Webinars are usually under $30 for ILF members.

**Tuesday, July 1 at 10:30 a.m.** : *Everyday Library Ethics Series: Part One - Four Key Principles That Will Build Trust and Respect for Your Library*

**Thursday, July 1 at 2 p.m.** : *Lean Your Library: How Six Sigma Strategies Can Improve Operations and Save Money for Your Library* (with Ned Parks). You’ve probably heard of businesses getting “Lean” and wondered what it’s all about. To be clear: using Lean Six Sigma processes are NOT just for big manufacturers! Understanding and applying the basics of Lean can benefit your library through improvements in your processes, procedures and policies! Taught by Six Sigma Green Belt Ned Parks, learn how Lean will guide you in streamlining your processes, resulting in services that are completed faster and more efficiently using your current resources.

**Tuesday, July 2 at 10:30 a.m.** : *Distributed Leadership: Effective strategies to share leadership in a team, group or organization…*
Learn the key differences between responsibility and authority
• How to cultivate informal leadership roles; barriers to distributed leadership
• To identify the key challenges with informal leadership structures
• Strategies to effectively address informal leadership challenges

**Tuesday, July 9 at 10:30 a.m.** : Sherry Darden - *The Manager's Guide to Overcoming Barriers to Execution.* In this webinar you will learn how to:
• Identify the top barriers to effective execution — and what you can do about them
• Create a results-oriented team and culture of achievement
• Establish goals and create accountability
• Recognize employee strengths and weaknesses when assigning tasks
• Develop your personal management style

**Thursday, July 11 at 2 p.m.** : Samantha Chada - *Emerging Technologies Part 1.* In this three part series, we will explore the new and exciting integration of traditional library roles and emerging technologies using examples from the mobile environment, maker/creator spaces, and massive open online opportunities. We will also discuss best practices and practical applications of these emerging technologies and how they may be adopted to meet the needs of your patrons.

**Tuesday, July 23 at 10:30 a.m.** : Linda Bruno - *Stress @ Work: Lessen It, Then Leave It!* Although our work often brings us great joy, it can also present a few challenges – differing personalities, friction, work overload, patron demands, negativity – you get the picture! And when we take those challenges home with us in the form of stress, the cycle becomes a 24/7 rerun.

In this 60-minute session, we’re going to help you understand what’s really causing the stress – and it’s not always what we think. We’ll also discuss some simple steps to help you leave your workday at work – particularly if it’s been stressful!

**Thursday, July 25 at 2 p.m.** : Andrew Sanderbeck - *Being More Creative at Work*

**Tuesday, July 30 at 10:30 a.m.** : Pat Wagner: *Everyday Library Ethics Series: Part Two - Making the Big Difficult Public Decisions and Staying Open, Fair, Credible, and Effective in the Process*
Thank You!
to Indiana Library Federation members
for encouraging students to apply
for a MLS or MIS degree!

Follow the path to your future.
School of Library
and
Information Science
Indiana University
Bloomington & Indianapolis
www.slis.iu.edu

Indiana Libraries, the open access professional journal published by the Indiana Library Federation, is available at:

http://www.indianalibrariesjournal.org/

Upcoming issues of Indiana Libraries are:
Censorship issue
Regular issue

IVY TECH COMMUNITY COLLEGE
Library Technical Assistant Program
YOUR SOURCE FOR LEUs & LIBRARY SCIENCE EDUCATION

Offering courses towards two certification programs, Indiana State Library certification for public library professionals, levels 4-6 (courses with single asterisk), and ALA-APA Library Support Staff Certification (LSSC), and an LTA Associate of Science degree.

Spring Course Offerings
LIBR 101: Intro to Libraries & Library Services
LIBR 102: Intro to Reference Sources & Services*
LIBR 103: Intro to Library Access Services
LIBR 104: Intro to Library Technical Services
LIBR 105: Library Technology
LIBR 201: Cataloging & Classification*
LIBR 202: Electronic Resources & Online Searching
LIBR 203: Library Services for Children*
LIBR 204: Library Media Center Ops & Services
LIBR 208: Selection of Materials & Coll’n Development in Public Libraries*

Summer Course Offerings
LIBR 101: Intro to Libraries & Library Services
LIBR 103: Intro to Library Access Services

Fall Course Offerings
LIBR 101: Intro to Libraries & Library Services
LIBR 102: Intro to Reference Sources & Services*
LIBR 103: Intro to Library Access Services
LIBR 104: Intro to Library Technical Services
LIBR 105: Library Technology
LIBR 201: Cataloging & Classification*
LIBR 202: Electronic Resources & Online Searching
LIBR 203: Library Services for Children*
LIBR 207: Supervision & Management in Public Libraries*

Registration for spring semester begins July 1

Want to transfer and earn a bachelor’s degree? Ivy Tech’s LTA degree transfers to the bachelor program in General Studies at IUPUI and other colleges. Whether your goal is to earn LEUs, acquire a new skill or to earn an associate degree, Ivy Tech Community College is here to help you. Get started today at ivytech.edu/librarytechnicalassistant or by e-mail at smannan@ivytech.edu.
### CALENDAR

#### July 2013

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<tr>
<td>2</td>
<td>Articles due for the August issue of Focus</td>
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<td>9</td>
<td>Legislative Mtg., 10 a.m.</td>
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<td>21-24</td>
<td>American Association of Law Libraries Conference, Boston</td>
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<td>25</td>
<td>Board Strategic Planning Mtg., 10 a.m. ILF Board Mtg., 2 p.m.</td>
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#### August 2013

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<td>Articles due for the September issue of Focus</td>
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<td>6</td>
<td>Reference Division Conference, Anderson University Professional Development Center, Flagship Center, Anderson</td>
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<td>7</td>
<td>Awards, Honors &amp; Scholarship Committee Mtg.</td>
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<td>21-24</td>
<td>Federation of Genealogical Societies Conference, Allen County Public Library, Fort Wayne</td>
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<td>25-26</td>
<td>CYPD Conference, Marriott East, Indianapolis</td>
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#### September 2013

- 1-30: Library Card Sign-Up Month
- 2: Articles due for the October issue of Focus
- 14: Regular registration for Annual Conference begins
- 19-20: SAMS Conference, Pendleton PL
- 22-28: Banned Books Week
- 30: Last day to renew ILF membership

#### October 2013

- 2: Articles due for the Nov/Dec issue of Focus
- 4: Society of Indiana Archivists Fall Workshop Indiana State Museum, Indianapolis
- 8: Late registration for Annual Conference begins
- 13-19: Teen Read Week
- 20-26: National Friends of Libraries Week
- 21-23: ILF Annual Conference, Indiana Convention Center, Indianapolis
- 21: Insurance Breakfast and Fall Forum, IPLA Conference during pre-conference
- 22: Division Roundtables Mtgs.

#### November 2013

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<th>Date</th>
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<tr>
<td>20</td>
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#### December 2013

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<td>2</td>
<td>Articles due for the January issue of Focus</td>
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