Insurance Breakfast, Fall Forum & IPLA Advocacy Day

On Monday, Oct. 21 at the Indiana State Library, Indiana Authors Room, there will be a free breakfast, thanks to the ILF insurance committee, for attendees to hear about health insurance plan updates from Richard Sutton and company. Registration is required (see link below). Registration is at 8:30 a.m. with breakfast at 9 a.m.

Following breakfast, from 10:15 a.m. to 12:45 p.m., the legislative committee is proud to host the annual Fall Forum/Legislative Update which will be in the Indiana State Library’s History Reference Room. Please also register for this event (see link below). Rep. Tim Brown from Crawfordsville will be the guest speaker. Serving ILF for more than 18 years, advocates from Bose Public Affairs, Carolyn Elliott and Matthew Long, will discuss current legislative activities and relevant issues for libraries.

Lunch is on your own. The IPLA is sponsoring a three-hour session beginning at 2 p.m. on advocacy at the Indiana Convention Center ($25 for members). You may choose to add this to your annual conference registration when you register, or if you don’t plan to attend conference, you may sign up for this individual session without attending the full conference. Please use this link: http://ilfonline.site-ym.com/events/event_details.asp?id=334573
The Pew Internet and Life Project published another fascinating report in June. I highly recommend you read at least the summary of findings from the report, *Younger Americans’ Library Habits and Expectations* by Kathryn Zickuhr, Lee Rainie and Kristen Purcell [http://libraries.pewinternet.org/2013/06/25/younger-americans-library-services/, accessed Aug. 16, 2013]. The complete report can be accessed from the summary findings site. The report contains valuable statistics and statements that can be added to your library advocacy toolkit or to take into consideration for library programs and initiatives. Here are examples taken from the summary.

- 80% of Americans under age 30 say it is “very important” for libraries to have librarians to help people find information they need
- Those under age 30 use the library as a study or “hang out” space: 60% of younger patrons say they go to the library to study, sit and read, or watch or listen to media
- 97% of Americans under age 30 say it is important for libraries to provide free computer and internet access to the community, including 75% who say it is “very important.” Note: Younger adults are still heavily reading print books according to the study.
- As for the future, the top priorities of younger adults are that libraries should coordinate more with schools and offer free literacy programs

I encourage you, as I did in a prior column, to check out the reports generated by the Pew Internet & Life Project [http://www.pewinternet.org/]. It can prove to be a valuable resource.

Sincerely,

Robin Crumrin
The ILF Awards, Honors and Scholarship Committee met August 7 and reviewed several applications and nominations for outstanding library service. The following individuals will be honored on Oct. 22 at 7 p.m. at the Indianapolis Convention Center. Tickets are available by contacting the ILF office (askus@ilfonline.org) ($45/each) or by registering for annual conference and choosing the dinner option for Oct. 22. Please join us in congratulating your colleagues.

**Dr. Dirk Baer** will be honored for the Sena Kautz (Media Center Service) Merit Award. This award honors and recognizes a non-media professional in the education field for exceptional contributions or services which strengthen media center services in a school, community, or across the state. First as principal at Chesterton High School, then as assistant superintendent, now retired superintendent, Dr. Baer has communicated to the school board, the community at-large and others about the importance of having quality school libraries and librarians. He was instrumental in helping a referendum to pass which increased funding for education, and he was a vocal advocate to fund licensed school librarians even when severe budget cuts were on the table. Incidentally, Ms. Sena Kautz, the namesake of this award, was the school librarian years ago at this same school system!

**Cheryl Blevens**, Reference Instruction Librarian, Cunningham Memorial Library at Indiana State University, will receive the Federation Leadership Award. This award recognizes a person in a leadership role who has performed far beyond the scope that would normally be expected for a volunteer or officer to the Federation.

“Cheryl is an outstanding volunteer and has a passion for libraries,” said Susan Akers, executive director of the ILF. “She has served on the board of directors and on the endowment board, and has served the ILF in several capacities, including chairing the Indiana Academic Library Association; service on a district conference planning team and provided important contributions on committees. Cheryl has certainly gone beyond the call of duty to ensure excellence for Indiana libraries.”

**David Eisen**, director of the Mishawaka-Penn-Harris Public Library, will be receiving the Federation Volunteer Award for rendering outstanding service to the ILF and for having made significant contributions towards furthering the goals of the organization. Eisen first joined the ILF in the 1970s and has served in many capacities ranging from board of directors to district and annual conference planning, the endowment board, and has made important contributions to various committees. He has exhibited sound fiscal management, displayed creative thinking in problem-solving, excellent communication skills, and exceeded the limits of his volunteer duties.

**Sherry Gick** will receive the Outstanding New School Librarian Award. This award recognizes a recent graduate who is making important contributions to his or her employing library and librarianship at large. Sherry works at the Rossville school system and has made significant contributions to “Clinton County Reads” program for several years and combines innovation and creativity with technology to students. One of her nominators wrote that Sherry has changed the school library from a place where “… books are stored to a place where students read and interact on many educational levels. Our library is a hub of activity.” Sherry’s project “Earth Pals” allowed a third grade class to develop a research project, develop criteria, measure results and develop a presentation on the project. Further, the students used technology to collaborate on the project with students in Maryland.

**Jos N. Holman**, County Librarian for Tippecanoe County, will be honored as Outstanding Librarian which recognizes excellence and innovative leadership in the development of library service and for remarkable service to the profession. This award is distinguished because it is given for both ongoing leadership to a library and for development of the profession. Jos has exhibited sustained leadership since 1996, including work with the Indiana Library Federation, the state library’s Diversity Advisory Council, the Black Caucus of ALA, the Indiana Black Librarians Network, and multiple board memberships and offices in both the community in which he lives and the Indiana library community. He continues to make a substantial contribution in areas such as resource development, developments in library services, financial management, leadership training, and mentoring.

**Colette Huxford** will receive the Peggy L. Pfeiffer Service Award. This award honors outstanding service to the Association for Indiana School Librarian Educators and to school library programs within Indiana. This award’s focus is work or service within or for AISLE. Colette has served in a co-chair position for the Eliot Rosewater Indiana High School Award program for 11 years. She works for both the middle and high school libraries and is very involved in teaching information literacy to students and imparts her love of reading to them. The principal at Shenandoah High School wrote about Colette taking students to Indianapolis to help discuss Rosie books and to meet with others on this project.

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Indianapolis Public Library (IPL) will be honored with the Programming Award. This award honors a library system or branch of a library system that has successfully provided ongoing, innovative, and diverse programming designed to meet their community’s needs. Throughout the fall of 2012, IPL invited the community to celebrate the diversity of Eastern European cultures, languages and people with a series of free programming that included arts and craft workshops, musical and dance performances, and storytelling. IPL engaged in Indianapolis’s Sister City program by hosting Chinese library officials and sharing Chinese music, dance and culture as part of a commitment to creating cross-cultural connections with Hangzhou (the capital of Zhejiang Province) in southeastern China. The library also offers Job Centers, a “Meet the Artists” series and Indiana authors fair, and helps people learn more about e-book devices through its e-Book Tinker Stations.

Nathaniel Jones, Superintendent of the Metropolitan School District of Pike Township, was voted to receive the 2013 Citizen’s Award. This award recognizes an individual, corporate entity, or group who has rendered outstanding service to Indiana libraries or media centers in the local community, throughout their region or state. Jones’ voluntary efforts impacted library service and service to students in many ways, including supporting the work of librarians, acknowledging the leadership role of librarians and recognizing the commitment they have in providing excellent educational support to students. The superintendent’s emphasis on instruction through the library program involves inquiry based learning, information seeking and use, 21st century technology tool integration, and knowledge production to help students develop their abilities to inquire, think critically, gain, and share knowledge. Under his administration, a Pike township elementary school was named the American Association of School Librarians’ 2013 National School Library Program of the Year while the librarian/teacher, Lauren Knola, at that school was named Pike’s 2013 Teacher of the Year.

Janella Knierim will be honored as Outstanding School Librarian. Janella is retiring from the Vigo County School Corp. There, she integrated technology with library services to students. Her enthusiasm is contagious as she collaborated with others to ensure an annual successful Battle of the Books competition. She has been active in AISLE for 20 years, and has served on the Young Hoosier Book Award program, the local reading council, and the Indiana State Reading Association.

Joan Mathews will be recognized as 2013 Outstanding Trustee. Ms. Mathews has served 15 years on the board of Union County Public Library. She has been instrumental in upgrading the library’s connectivity; she was heavily involved with a building project that doubled the size of the library and spent many hours meeting with the architect, the director, and others. She contributed to getting the library’s original lease refinanced while remaining involved with the Friends group, helping at the silent auction, and the annual book sale.

Cindy Newton, Connersville Middle School, will receive the Esther V. Burrin (School Media Project) Award. This award honors an exemplary project in an Indiana school library program that reflected the involvement of students, parents, teachers, and administrators and calls attention to the indispensable role of professional staff in providing school library service. Cindy’s multi-faceted project entitled, “Community Readers--Ryan White Project” included reading and discussing excerpts from the book, “Ryan White: My Own Story.” A fundraising project directed by seventh grade students included a talk to students by Jeanne White-Ginder, mother of Ryan, who is committed to raising awareness about tolerance and about hemophilia.

Patricia VanArsdale, Hussey-Mayfield Memorial Public Library (Zionsville) will receive the Outstanding New Librarian Award. Patricia graduated from IUPUI in 2010 with an MLS and has been employed since September of 2009 in her position as Teen Librarian. She has applied for and received numerous grants to assist the teen program. She has redesigned the teen summer volunteer program and built a strong teen council. More than 350 teen programs have been offered in less than four years with more than 5,600 attendees. Reference letters cite Patricia’s enthusiasm, commitment to excellence and her ability to motivate others as characteristics that contribute to success in her position.

Wells County Public Library won the Sara Laughlin Marketing Award. The staff at WCPL evaluated their outreach efforts. Through research, staff surveys, and focus groups, the foundation was laid for the development of a new logo and a rebranding project. The new look captured the essence of the tagline, “Your Go-To Spot...” and was further made adaptable for use by various departments’ needs. The new look was implemented on endcap displays, buttons, signage, stationary, the website and street banners.
Jumpstart Your Productivity

By Jeff Davidson

If you’re having a hard time getting started on something, promise yourself that you’ll engage in the task for only eight minutes. After eight minutes, you have the option of stopping or continuing. Fortunately, many times once you get in motion, you’re more than willing to continue. Hint: Schedule less enjoyable tasks first. However, if you still can’t get started, start anywhere, even on something you enjoy doing, because that might be a spur for you to tackle the less enjoyable portions of the task.

What Else Works?

Look for a partner who, even for a few minutes, can help you get started. It helps if you can find a trailblazer, someone who’s already had to tackle what you currently face. Play one task off against another. If task A is terrible, but task B is worse, perhaps in this context, A doesn’t look so bad, and you can get started on it.

Give yourself a preview. If you have to tackle something on Monday that you’ve been putting off, it’s often helpful to briefly view the project on Friday, so that when you return to it on Monday you have some semblance of familiarity with the particulars. This can also work during the middle of the week, before you leave for vacation, and anytime when there will be a few days or a few hours between when you preview the item and actually work on it.

Clear your desk of everything, except the materials related to the task at hand. The less visual distractions that you have, the greater is the probability you can stay focused on the task at hand:

Control Your Desk or it Will Control You

In it the movie “Top Gun,” Tom Cruise plays a Navy fighter pilot. Among his many responsibilities is flying some of the nation’s most expensive aircrafts landing Navy jets safely on aircraft carrier decks. A few months after seeing the movie, I read an article in Smithsonian magazine about how aircraft carrier decks have to be completely clean and clear before a plane can land. “All hands on deck” on an aircraft carrier deck traditionally meant that everyone, including senior officers, picked up a push broom and swept the deck completely clear when a plane was due to land. Now they have giant blowers and vacuums to do the job.

The goal is the same: to leave nothing on the surface of the deck. This ensures the highest probability of a successful landing. All other things being equal, if you have one project, one piece of paper – whatever you’re working on – in front of you and the rest of your desk is clear, you’re bound to have more energy, focus, and direction.

If All Else Fails...

If none of the above gets you going, then be prepared to miss out on achieving your goal. Get real with yourself, and admit to yourself when you’re stalling. If you make excuses or rationalize as to why you’re not getting started, you open the door to stalling again and again. If you’re honest with yourself and acknowledge when you are procrastinating, then you’re that much closer to taking action. Even the smallest action pursued of some action or long-term goal is far better than nothing.

From Little Acorns

Suppose you want to make a major change in your life, something you’ve never attempted before. Rather than contemplating week after week, month after month, and even year after year of how it will be when you make the change, accomplish one small task in pursuit of your desired outcome starting now.

Most people have little correlation between their stated goals and how they expend their time on any given day. Some find that they have to simply drop activities altogether in pursuit of what’s truly important to them. Assigning times to your goal is vital and not a complex issue. In some cases, a deadline is imposed from an external source. Or, you may be engaged in an activity where the time lines are obvious, such as if you’re participating on a team in sports, entering into some work related contest, and so on. If you set too short a time line for a challenging but reachable goal, you may render that goal unreachable. Conversely, if you allow too much time, the goal may no longer be challenging.

Be Prepared to Shift

Like the captain of a ship constantly readjusting during the trip, you might find yourself shifting time lines as you become more knowledgeable of the realities of accomplishing your desired goal. Again, this is not an excuse to let you change your time lines at will, but simply an acknowledgment that planning to pursue a goal, and actually pursuing it represent different kinds of activities. The latter yields far more information as to the feasibility of your initial plan.

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Hot Times in the Windy City

By Doug Archer, Chair, ALA Intellectual Freedom Committee

At ALA’s Annual Conference in Chicago in late June, probably the most contentious intellectual freedom related issue was a resolution addressing whistleblowing and government surveillance. I will try my best to be fair in describing the goings on but I must confess that I took a stand on one side in the controversy. By the end of this little essay, my side of the controversy will probably be obvious.

A resolution coming from the Social Responsibilities Round Table commending Edward Snowden as a whistleblower and calling for an end to government surveillance was passed in ALA’s first membership meeting and forwarded to Council for its consideration. Due to the short length of conference, it came to the floor of Council early in its first session and was passed with little discussion.

Then the soup hit the fan. Not because of the call for an end to abusive government surveillance programs but because Snowden was named and commended as a whistleblower – a specific category of persons protected by federal legislation – and because neither the Intellectual Freedom Committee (IFC) nor the Committee on Legislation (COL) had endorsed the resolution. In other words, the resolution prejudged Mr. Snowden at a time when neither much was known of his motives (he was still in Hong Kong) much less the extent and methods of his revelations nor had the appropriate Council committees weighed in.

To make a long, messy story short, a motion was made in the next Council session to reconsider the resolution previously passed and to refer the issue to the IFC and the COL. It passed to the consternation of the originators of the resolution with cries of foul play. The IFC and the COL then drafted a joint resolution calling for a cessation of NSA surveillance of US citizens, reform of the USA PATRIOT Act, revision of the Foreign Intelligence Surveillance Act (FISA) to provide greater independent oversight, and the passage of legislation giving more protection to whistleblowers. It passed Council -- this time without mentioning any whistleblowers by name.

This action, in turn, upset those who felt that Snowden deserved specific support and appreciation for his revelations as an act of civil disobedience if not whistleblowing. Opponents of the original resolution countered that one of the historical marks of civil disobedience has been the willingness of persons to stand their ground and take the consequences of their actions. Needless to say, that issue is still live.

Besides demonstrating how contentious an ALA Conference can become (it wasn’t pretty), Chicago reaffirmed ALA’s commitment to transparency in government, the defense of privacy for the average citizen, and a deep suspicion that Big Brother has been watching us. As the title of one IF program on section 215 of the USA PATRIOT Act, the “Library Provision,” put it, “We Told You So ...”

Jumpstart Your Productivity (continued from page 5)

Successful people have the habit, ironically, of sometimes underestimating the time it will take to accomplish things, because they’ve accomplished so much in the past. If you fall into this category, cut yourself some slack when you assign time lines.

If you think an activity is going to take 10 hours, perhaps it would make sense to budget 1.2 to 1 ½ times the time, in other words, 12 to 15 hours. Then, if you finish earlier, you’ll feel good. Conversely, if you attempt to handle a 12 to 15 hour project in 10 hours, you may feel rushed and anxious the entire time.

Allow for Down Time

Suppose that you have to turn in a report every Thursday afternoon by 4 p.m., as a standard part of your job responsibility. To meet that recurring deadline, it makes sense to allow for contingencies.

Think about the people you know who are always running late. Aren’t these the same people who are continually frustrated and anxious of missing deadlines, taking on too much, and not scheduling their time accordingly? How good a job will they do when it comes to tackling goals that are important to them? Probably not well at all. The critical factor at all times in pursuing your goals, is managing yourself! Guard against taking on too much at once and allowing yourself to dawdle as you keep focused on attaining your goals.

About the author: Jeff Davidson, www.BreathingSpace.com, holds the registered trademark as “The Work-Life Balance Expert®” and is the author of Simpler Living, Breathing Space, The 60 Second Self-Starter, and The 60 Second Organizer as well as 24 iPhone apps in his “Work-Life Guide” series on iTunes. Jeff’s books have been published in 18 languages and have been featured in 68 of the top 75 American newspapers including The Wall Street Journal. Jeff has been interviewed many times by the Washington Post, Los Angeles Times, Chicago Tribune, Christian Science Monitor, New York Times, and USA Today. He currently is a columnist for 12 publications, among them Accounting Web, Association News, Human Resources IQ, Inside Business, and Real Estate Professional. Jeff also is an Advisory Board member for The Organized Executive, a monthly publication of the Columbia Books, Washington DC.
Banned Books Week: Celebrating the Freedom to Read - September 22−28, 2013

Frequently challenged books

Each year, the ALA's Office for Intellectual Freedom compiles a list of the top ten most frequently challenged books in order to inform the public about censorship in libraries and schools. The ALA condemns censorship and works to ensure free access to information.

A challenge is defined as a formal, written complaint, filed with a library or school requesting that materials be removed because of content or appropriateness. The number of challenges reflects only incidents reported. We estimate that for every reported challenge, four or five remain unreported. Therefore, we do not claim comprehensiveness in recording challenges.

Background Information from 2000 to 2009
Over this recent past decade, 5,099* challenges were reported to the Office for Intellectual Freedom.

- 1,577 challenges due to "sexually explicit" material;
- 1,291 challenges due to "offensive language";
- 989 challenges due to materials deemed "unsuited to age group";
- 619 challenged due to "violence" and
- 361 challenges due to "homosexuality."

Further, 274 materials were challenged due to "occult" or "Satanic" themes, an additional 291 were challenged due to their "religious viewpoint," and 119 because they were "anti-family."

Please note that the number of challenges and the number of reasons for those challenges do not match, because works are often challenged on more than one ground.

1,639 of these challenges were in school libraries; 1,811 were in classrooms; 1,217 took place in public libraries. There were 114 challenges to materials used in college classes; and 30 to academic libraries. There are isolated cases of challenges to library materials made available in or by prisons, special libraries, community groups, and students. The vast majority of challenges were initiated by parents (2,535), with patrons and administrators to follow (516 and 489 respectively).

*We receive challenge reports after the top ten list has been published. This number reflects all the challenges we received since July 31, 2013 for the 2000-2009 time period.

Top Ten Challenged Books List for 2012
Out of 464 challenges as reported by the Office for Intellectual Freedom

1. Captain Underpants (series), by Dav Pilkey.
   Reasons: Offensive language, unsuited for age group

2. The Absolutely True Diary of a Part-Time Indian, by Sherman Alexie.
   Reasons: Offensive language, racism, sexually explicit, unsuited for age group

   Reasons: Drugs/alcohol/smoking, sexually explicit, suicide, unsuited for age group

   Reasons: Offensive language, sexually explicit

5. And Tango Makes Three, by Peter Parnell and Justin Richardson.
   Reasons: Homosexuality, unsuited for age group

   Reasons: Homosexuality, offensive language, religious viewpoint, sexually explicit

   Reasons: Offensive language, sexually explicit, unsuited for age group

8. Scary Stories (series), by Alvin Schwartz
   Reasons: Unsuitied for age group, violence

9. The Glass Castle, by Jeanette Walls
   Reasons: Offensive language, sexually explicit

10. Beloved, by Toni Morrison
    Reasons: Sexually explicit, religious viewpoint, violence

Source: [http://www.ala.org/bbooks/frequentlychallengedbooks/top10](http://www.ala.org/bbooks/frequentlychallengedbooks/top10)
September PCI Webinars

ILF Members receive a discount for these webinars. Contact us at askus@ilfonline.org for the discount code.
For registration and other information, go to: http://pciwebinars.com/live-webinars/.

Getting to the Finish Line: Achieving Your Goals for 2013!
Tuesday, September 3, 2013, 10:30 a.m. – 11:30 a.m.

If the goals you set at the beginning of the year look like a distant memory, the good news is that it’s not too late to get it done! This program with Andrew Sanderbeck on getting to the finish line with your goals is filled with great information that will reenergize you and your focus, motivation and desire. In this interactive and informative webinar, participants will learn to:
• Use Goal Mapping as a tool for putting a plan in place that you will follow
• Use the 1x1x1 technique for accomplishing BHAG (Big Hairy Audacious Goals)
• Use techniques including visualization to help you see your goals completed and you feeling unstoppable
• Use three questions to “Self-Coach” yourself regularly

The First 90 Days in Your Supervisory or Management Position
Thursday, September 5, 2013, 2 p.m.

This webinar provides a structured approach to strategies and steps needed to build a solid foundation in the first 3 months that will set the stage for your future success. If you have been in the role for more than 3 months – don’t worry-- many of the strategies and ideas will be successful after 90 days and can be applied even if you’re an old hand.

Participants will learn:
• A step-by-step process for the first 90 days in their new role
• To identify what has to be dealt with now and what can wait until later
• How your leadership style will impact the team
• How to adapt your leadership style to have the most positive impact
• How to create collaboration and engagement on your team

Raising Your Personality Quotient - Strategies, Tips and Secrets to Master the Art of Connection and Communication!
Tuesday, September 10, 2013, 10:30 a.m. –11:30 a.m.

Eighty-five percent of our success in life is based on our ability to communicate with and get along with others. Communication ranks among the top five skills sought out by most employers, and one of the most difficult to find in the average employee.

To be effective you need to understand how you communicate what is most important to you. Then learn how others communicate, and how to simply adjust your style to connect more effectively with them. Join us for this highly interactive webinar to show you how to raise your PQ and your emotional intelligence all through the power of communication.

Time Management Tune-Up
Thursday, September 12, 2013, 2 p.m. - 3 p.m.

For today’s time-challenged professionals, the new “normal” is having more work to do and the overwhelming sense that there’s no time to get it all done. But it does not have to be that way. You will learn refreshingly simple tips to help you allocate your time, overcoming bad habits, make efficient time choices, embrace technology- and enjoy the time you will gain.

This fast, information, packed webinar will show you how to:
• Accept the Fact of Time -Understand where you spend your time and why
• Mind Your Minutes -Identify and overcome your bad time habit
• Deal With It and Be Done With It -Deal with e-mail, text messages, voice mail and other urgencies – and be done with it!
• Gain Time With Technology -Embrace technology’s time-saving opportunities and you’ll add hours to your day.
• Master the Two-Minute Drill -Use this time too anywhere to free up time.

Delegating: When, How, and to Whom?
Tuesday, September 17, 2013 10:30 a.m. – 11:30 a.m.

In this session, you’ll learn specific tips to help you delegate more effectively – not just more – and you’ll also discover why doing so is important to your success as a supervisor. We’ll uncover some important questions to consider when you finally make that leap to delegating on a consistent basis. We’ll also look at not just whether or not a task should be delegated, but also to whom – and how to make sure the delegation process is successful.
Online Graduate Certificate Program in School Administration and Supervision

The Johns Hopkins University (JHU) School of Education—ranked 2nd nationally—reported that applications are being accepted for a new cohort in the Online Graduate Certificate Program in School Administration and Supervision which is scheduled to begin in January 2014.

This highly popular certificate can be completed in one calendar year and highlights the partnership between Johns Hopkins Center for Technology in Education (CTE) and the International Society for Technology Education (ISTE). The certificate aims to maintain the depth and focus of the traditional School Administration and Supervision certificate offered at JHU, and is adapted to focus on instructional technology and delivered in a web-based format which features CTE’s research-based approach to online learning.

The program is designed for up-coming school leaders who are either seeking to enter school-based administrative or technology-based roles. It is a year-long, 18 credit certificate program that combines five online courses which are offered in eight-week segments, and a customized internship program which prepares students to meet the standards of the Interstate School leaders Licensures Consortium (ISLLC), Educational Leadership Constituents Council (ELCC), and ISTE’s National Educational Technology Standards (NETS-A).

There is no face-to-face requirement for any portion of this program as all requirements can be met online or via webinar. Application deadline is December 1, 2013.

Admissions information: http://education.jhu.edu/admission/deadlines.html
Tuition and fees: http://education.jhu.edu/admission/tuition.

For more information on the program: http://education.jhu.edu/Academics/certificates/iste/index.html

September PCI Webinars
ILF Members receive a discount for these webinars. Contact us at askus@ilfonline.org for the discount code. For registration and other information, go to: http://pciwebinars.com/live-webinars/. (continued from page 8)

What You Don’t Know About Body Language
Tuesday, September 24th, 2013, 10:30 a.m. – 11:30 a.m.

There is lots of information in popular books and the media on body language, and most of it is incomplete…and sometimes wrong. We are continuously sending, receiving and interpreting messages, most of the interpretation is done beyond our cognitive awareness. Video segments will be used to demonstrate and detail the impact of body language on communication. A more comprehensive and accurate understanding of how non-verbal communication really works will be developed, along with strategies for using body language effectively.

Participants will learn:
- To identify and understand the 3 communications modalities
- The number one secret to reading body language accurately
- How to use body language to build rapport with people - quickly
- How body positioning can set the “context” for interactions
- How to use body language to diffuse and de-escalate situations
- Techniques to make body language a powerful tool for effective communications

Communicating Upward to Management
Thursday, September 26th, 2013, 2 p.m. – 3 p.m.

Most library leaders appreciate it when their employees practice upward communication. They notice people that take the initiative to communicate new ideas, innovations and thoughtfully suggest better ways to get the work accomplished.

In this interactive and informative webinar, participants will learn to:
- Understand the importance of framing all communication with your management team in terms of their self-interest
- Use the 5 step process of Communicating Up effectively and (almost) effortlessly
- Move conversations toward agreement by asking questions that focus on the benefits of solving problems and reaching objectives
- Consider and communicate in the style that the manager prefers and expects
- Have more confidence in communicate their opinions, suggestions and ideas
News, Updates and Announcements

Hoerger Named Communications and Marketing Manager at Monroe County Public Library

Michael Hoerger has been appointed manager of the new Communications and Marketing department at the Monroe County Public Library. As the library’s graphic designer since August 2010, Hoerger has worked with a wide variety of library staff and partners on web design and digital products, program guides and newsletters, flyers and posters for library events, and products for library partnerships, and grant projects.

Dean of Indiana State University’s Cunningham Memorial Library

Alberta Comer, dean of Indiana State University’s Cunningham Memorial Library, will be leaving her position to serve as dean and director of the Willard Marriott Library and university librarian at the University of Utah. At Indiana State since 2002, Comer has served as dean and associate dean of the library since 2004.

She began her position at Utah on Aug. 19. She replaces Joyce Ogburn, who served as dean until 2012 and recently accepted a position with the Appalachian State University libraries.

Biff Williams, dean of the College of Nursing, Health, and Human Services, and incoming provost at Indiana State, said a national search is planned for Comer’s successor as dean of Cunningham Library.

Indiana Librarians Honored by the Black Caucus of the American Library Association

Marcia Smith-Woodard, Microforms Reference Librarian at the Indiana State Library, and Jos Holman, County Librarian at Tippecanoe County Public Library, were selected to be honored by the Black Caucus of the American Library Association (BCALA) for their outstanding service.

Guggenheim Life and Annuity Announces Sponsorship of Carmel Clay PL’s The Guilded Leaf Book and Author Luncheon

Guggenheim Life and Annuity will be the presenting sponsor of The Guilded Leaf Book and Author Luncheon on Thursday, October 24. The Guilded Leaf Book and Author Luncheon is a one-day signature event of the Carmel Clay Public Library Foundation, featuring nationally recognized and best-loved authors. Last year’s luncheon was attended by nearly 500 guests, and since its inception in 2005, has generated nearly $500,000 to support children’s literacy programs at the Carmel Clay Public Library. The lunch will take place at the Ritz Charles in Carmel, from 9:30 a.m. to 3 p.m. Six nationally known authors are scheduled. Attendees have the opportunity to speak to the authors, purchase their books, hear their engaging stories, bid on silent auction items, and enjoy an elegant lunch with fellow book lovers. Tickets are $70 each, $1,200 for corporate tables. Sponsorships or reservations can be made by calling the Foundation office at 317-814-3905.

How Andrew Carnegie Turned His Fortune Into a Library Legacy

By Susan Stamberg, National Public Radio (NPR)

You might enjoy this NPR program which lasted about eight minutes. Play the program, see the notes and photographs, and read the comments that have been made about Carnegie and libraries.

http://www.npr.org/2013/08/01/207272849/how-andrew-carnegie-turned-his-fortune-into-a-library-legacy

The Indiana State Library has compiled a list of all the Indiana Carnegie libraries. The spreadsheet lists buildings currently being used as a library and what happened to all the other ones. See the spreadsheet at http://www.in.gov/library/files/Carnegies_2012update.xls
Thank You!
to Indiana Library Federation members 
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Upcoming issue of Indiana Libraries is:
Regular issue

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LIBR 103: Intro to Library Access Services 
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LIBR 105: Library Technology 
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LIBR 202: Electronic Resources & Online Searching 
LIBR 203: Library Services for Children* 
LIBR 204: Library Media Center Ops & Services 
LIBR 208: Selection of Materials & Coll’n 
Development in Public Libraries*

Fall Course Offerings
LIBR 101: Intro to Libraries & Library Services 
LIBR 102: Intro to Reference Sources & Services* 
LIBR 103: Intro to Library Access Services 
LIBR 104: Intro to Library Technical Services 
LIBR 105: Library Technology 
LIBR 201: Cataloging & Classification* 
LIBR 202: Electronic Resources & Online Searching 
LIBR 203: Library Services for Children* 
LIBR 207: Supervision & Management in Public Libraries*

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LIBR 101: Intro to Libraries & Library Services 
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Registration for fall semester begins February 15 
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Registration for spring semester begins July 1

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**CALENDAR**

**September 2013**

1  David Dickey Scholarship deadline

1-30  Library Card Sign-Up Month

2  Articles due for the October issue of *Focus*

3  Legislative Mtg., 2 p.m.

10  Board Mtg., 2 p.m.

12  Early bird registration ends

13  Regular registration for Annual Conference begins

19-20  SAMS Conference, Pendleton PL

22-28  Banned Books Week

30  Last day of ILF 2013 membership year

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**October 2013**

2  Articles due for the Nov/Dec issue of *Focus*

4  Society of Indiana Archivists Fall Workshop, Indiana State Museum, Indianapolis

8  Late registration for Annual Conference begins

13-19  Teen Read Week

20-26  National Friends of Libraries Week

21-23  ILF Annual Conference, Indiana Convention Center, Indianapolis

21  Insurance Breakfast and Fall Forum, IPLA Conference during pre-conference

22  Division Roundtables Mtgs.

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**November 2013**

14-17  American Association of School Librarians national conference, Hartford, CT

20  Camp Leadership, Anderson Public Library

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**December 2013**

2  Articles due for the January issue of *Focus.*

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**Annual Conference Silent Auction**

We encourage you or your library to submit an item(s) for the ILF Silent Auction.

To donate an item, please contact Janella Knierim at jknierim@indiana.net or Tisa Davis at tdavis@ilfonline.org.