MESSAGE TO EXHIBITORS

We invite you to celebrate a new year of commitment and growth at our 2020 IAPD/IPRA Soaring to New Heights Conference to be held January 23-24, 2020 at the Hyatt Regency Chicago located at 151 E. Wacker Dr., Chicago, IL 60601, (312) 565-1234.

Come join us by attending the state’s largest park and recreation conference and target-rich environment. You’ll receive unprecedented exposure to park and recreation elected officials/board members/commissioners and professionals, most of whom make the buying decisions likely to impact your company’s bottom line. Showcase your newest products, ideas and services. Meet the people you need to know.

You don’t want to miss this opportunity. Did you know that in a down economy, many business analysts encourage companies to accelerate marketing efforts? Historically, companies tend to cut their marketing costs and line items; the experts say that these items should be maintained as they are critical and necessary to bring in new business and thus income to your company. Want a better way to market your product, sell products and/or services, close deals and bring your bottom line up? Join us at the IAPD/IPRA Soaring to New Heights Conference!

The IAPD/IPRA Exhibit Committee looks forward to working with you at the upcoming show and will assist you in getting your products and/or services in front of all conference delegates.

Sincerely,
The 2020 IAPD/IPRA Exhibit Committee

EXHIBIT COMMITTEE
This committee was created to advise the Joint Conference Committee on exhibit-related issues. The committee meets at least twice a year to review previous shows, preview upcoming shows and to consider new ideas.

John Wilson, IPRA Exhibit Committee Chairman – Advisor
John Curran, IPRA Exhibit Committee Co-Chairman – Advisor
Bob Schmidt, IAPD Exhibit Committee Chairman – Schaumburg Park District
Jeff Rigoni, IAPD Exhibit Committee Co-Chairman – Lockport Township Park District

Jenny Bechtold – Park District of LaGrange
Dean Bissias – Park District of LaGrange
Sandy Chevalier – Tinley Park-Park District
Lynne Cotshott – Hoffman Estates Park District
Leigh Ferstein – Elk Grove Park District
Chris Finn – Park District of LaGrange
Tom Hartwig – Oak Lawn Park District
Fred Hohnke – Woodridge Park District
Jackie Iovinelli – Park District of Franklin Park
Sherrie Izban – Lily Cache Special Recreation Association

Don Jessen – Addison Park & Recreation Foundation
Leesa Kuo Johnson – IPRA
Greg Kolinek – Advisor
Brittany Meschewski – Hoffman Estates Park District
Kevin Miller – Park District of LaGrange
Jeanine Shotas – Oak Lawn Parks Foundation
Sue Triphahn – IAPD
Sue Vastalo – Bolingbrook Park District
Kim Wascher – South Elgin Parks and Recreation Department
Mark White – Park District of Franklin Park
SHOW PROFILE

Every year, more than 4,200 park and recreation elected officials/commissioners/board members and professionals throughout Illinois participate in the state’s largest conference and exhibition. The IAPD/IPRA Soaring to New Heights Conference is Illinois’ only major event for parks and recreation education, products and services.

As an exhibitor, your organization will have the opportunity to interact with:

- Elected Officials/Commissioners/Board Members
- Executive and Deputy Directors
- Parks Superintendents
- Recreation Superintendents
- Parks and Planning Directors
- Leisure Activities Directors
- Facility Directors
- Administrative and Finance Personnel
- IT Personnel
- Parks Operations and Maintenance Personnel

- Facility Managers and Directors
- Recreation Managers and Directors
- Center Directors
- Fitness Managers
- Athletic Managers and Directors
- Aquatics Managers and Directors
- Landscape Professionals
- Early Childhood Professionals
- Golf Course Professionals

The IAPD/IPRA Soaring to New Heights Conference exhibit hall focuses on products and services represented by the following: Architects, Aquatic Planners, Athletic Field Equipment and Supplies, Construction Management, Engineers, Financial, Fitness Equipment, Park and Playground Equipment, Skate Park Construction, Software, Sporting Goods and Supplies, Swimming Pool Equipment and Supplies and Water Play Structures ... to name a few.
## BOOTH PRICES

<table>
<thead>
<tr>
<th>Package</th>
<th>(Up to 100 lbs)</th>
<th>(Up to 300 lbs)</th>
<th>(Up to 500 lbs)</th>
<th>(Up to 200 lbs, available for 4 or more booths only)</th>
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</thead>
<tbody>
<tr>
<td>Package A</td>
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<td>$1,227</td>
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<td>Package B</td>
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<td>$1,337</td>
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<tr>
<td>Package C</td>
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<td>$1,362</td>
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<td>Package D</td>
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<td>$1,090</td>
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</tbody>
</table>

*Onsite at the conference, if the weight limit of your freight exceeds your selected booth package, you will be billed accordingly by Freeman for the additional weight. Additional charges are $140.00 per hundred pounds of freight over your selected booth package plus appropriate labor charges.

**Please note your selected booth package price does not include shipping charges to the Freeman warehouse. Nor does it include the $310 roll-in and roll-out fee for mobile units only (each way is $155 per mobile unit) – this applies to mobile freight only. Mobile freight is defined as a self-propelled, rolling stock or a pushed vehicle/machinery.

Final payment for booth space is due by **September 27, 2019**. Exhibitors who do not submit their final payment by **September 27, 2019** may forfeit their booth space, any deposits paid and the **booth space(s) will be resold**.

Booth space sold after September 27, 2019 must be accompanied with payment in full. Go to [https://www.intheorious.com/ilparks/pub/ilparks2020b_pub/](https://www.intheorious.com/ilparks/pub/ilparks2020b_pub/) to access the updated floor plan with available booths.

Cancellations must be submitted by written notice. **Before July 15, 2019**, the deposit paid, less a processing charge of $25 per booth will be refunded. **On or after July 15, 2019** and **before October 14, 2019**, the deposit paid, less a processing charge of $100 per booth will be refunded. **There are NO REFUNDS on or after October 15, 2019**.

**AS AN EXHIBITOR, YOU WILL RECEIVE AND BENEFIT FROM:**

- Face-to-face access to more than 4,400 delegates searching for products and services
- Access to marketing, promotional and sponsorship opportunities
- (1) 10’ wide by 8’ deep draped booth
- (1) 6’ draped table (if booth package with table option is chosen)
- (2) contour chairs
- (1) wastebasket
- Deluxe background drape, side dividers and booth sign
- (5) Complimentary exhibitor badges per booth (extra badges or replacements are $15 each). All badges are distributed onsite at the conference.
- (1) complimentary parking pass per booth valid at the Hyatt Regency Chicago only
- Complimentary continental breakfast on Friday
- (2) Complimentary tickets per booth for the Friday afternoon dessert reception
- Admission to educational sessions on Friday and Saturday
- Listing in the 2020 Exhibitor Directory
- One-time general cleaning of booth and exhibit hall aisles
- House carpet (multi-color) for your booth
- 24-hour hall security

**EXHIBITOR CHECK-IN/REGISTRATION**

Exhibitor registration packets, badges and parking pass(es) can be picked up at Exhibitor Registration beginning on Wednesday, January 22, 2020 from 12:00 pm – 4:00 pm and Thursday, January 23, 2020 from 8:00 am – 6:00 pm located in the Northwest corner of the exhibit hall.
**SCHEDULE OF EVENTS**  
Schedule is subject to change.  
A final schedule will be distributed in early December 2019.

<table>
<thead>
<tr>
<th><strong>WEDNESDAY, JANUARY 22, 2020</strong></th>
<th><strong>FRIDAY, JANUARY 24, 2020</strong></th>
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</thead>
<tbody>
<tr>
<td>12:00 p.m. – 4:00 pm</td>
<td>Continental Breakfast for the Exhibitors</td>
</tr>
<tr>
<td>Exhibitor Registration Opens and Move-In*</td>
<td>Conference Sessions</td>
</tr>
<tr>
<td><strong>THURSDAY, JANUARY 23, 2020</strong></td>
<td>8:15 a.m. – 9:30 a.m.</td>
</tr>
<tr>
<td>8:00 a.m. – 11:30 a.m.</td>
<td>Conference Sessions</td>
</tr>
<tr>
<td>Exhibitor Move-In*</td>
<td>8:00 a.m. – 3:30 p.m.</td>
</tr>
<tr>
<td><em>(all booths must be set up by 11:30 am)</em></td>
<td>Exhibitor Registration</td>
</tr>
<tr>
<td>8:00 a.m. – 6:00 p.m.</td>
<td>Exhibit Hall Open</td>
</tr>
<tr>
<td>9:00 a.m. – Noon</td>
<td>Conference Sessions</td>
</tr>
<tr>
<td>11:30 a.m. – 11:45 a.m.</td>
<td>12:15 p.m. – 2:15 p.m.</td>
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<tr>
<td>11:30 a.m. – 12:30 p.m.</td>
<td>All-Conference Awards Luncheon <em>(ticketed event)</em></td>
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<tr>
<td>12:00 p.m. – 5:00 p.m.</td>
<td>Conference Sessions</td>
</tr>
<tr>
<td>1:30 p.m. – 4:30 p.m.</td>
<td><em>(targeted for entry level professionals)</em></td>
</tr>
<tr>
<td>9:00 p.m. – Midnight</td>
<td>Exhibit Hall Open</td>
</tr>
<tr>
<td>Welcome Social with Hello Weekend</td>
<td>Dedicated exhibit hall hours/dessert served in hall <em>(ticketed event)</em></td>
</tr>
<tr>
<td><strong>SATURDAY, JANUARY 25, 2020</strong></td>
<td>Conference Sessions</td>
</tr>
<tr>
<td>8:30 a.m. – 9:45 a.m.</td>
<td>Exhibitor Move-Out*</td>
</tr>
<tr>
<td>Keynote/General Session with Jarrett Payton</td>
<td><em>(Exhibitors may not break down their booth until after 3:30 p.m. All freight must be out of the hall by 6:30 p.m.)</em></td>
</tr>
<tr>
<td>10:15 a.m. – 11:30 a.m.</td>
<td>IPRA Annual Business Meeting</td>
</tr>
<tr>
<td>12:30 p.m. – 1:45 p.m.</td>
<td><strong>CLOSING SOCIAL AT DAVE &amp; BUSTER’S (ticketed event)</strong></td>
</tr>
<tr>
<td>2:00 p.m. – 3:15 p.m.</td>
<td>3:30 p.m. – 4:45 p.m.</td>
</tr>
<tr>
<td>3:30 p.m. – 5:00 p.m.</td>
<td>3:30 p.m. – 5:00 p.m.</td>
</tr>
<tr>
<td>7:00 p.m. – 10:00 p.m.</td>
<td><strong>Closing Social at Dave &amp; Buster’s (ticketed event)</strong></td>
</tr>
</tbody>
</table>

* All exhibits must be completely set up (empty crates and boxes removed from booth) by 11:30 a.m. on Thursday, January 23, 2020. The loading dock will close at 11:30 a.m. and no additional freight will be permitted unless authorized by the IAPD Conference Director.

* Your booth must remain in place and staffed until 3:30 p.m. If you do not comply with this requirement, you will be prohibited from exhibiting in 2021 and you will forfeit all accumulated exhibitor points.
EXHIBITOR DIRECTORY

Go to https://www.intheorious.com/ilparks/pub/ilparks2020e to submit your exhibitor directory information and company description. You must have your login credentials to access the exhibitor portal. If your designated contact has not received their credentials via email, email ilparks2020@cteusa.com or call (847) 957-4255 and request them. Only exhibitors that have paid their exhibiting fees in full will appear in the directory. Remember this directory is the promotional piece all attendees will receive, so be sure to be creative and accurate with your description and company information. This form must be completed online no later than Friday, December 20, 2019 to appear in the directory.

EXHIBITOR NAME BADGE REQUESTS

Each booth receives (5) complimentary exhibitor badges. Badges need to be submitted no later than Monday, January 20, 2020. Your designated contact will access the exhibitor portal with their respective login credentials and submit badge information. Only companies that have paid their balance in full will have access to this site. Changes, additions and deletions of name badges can be completed online up until January 20, 2020. Pre-ordered badges will be available for pick up onsite at the Exhibitor Registration located in Northwest corner of the exhibit hall beginning on Wednesday, January 22, 2020 from 12:00 pm to 4:00 pm and on Thursday, January 23, 2020 from 8:00 am – 6:00 pm. Exhibitor badges are not mailed prior to the show and can only be picked up onsite. Badges are required for admittance into the hall for all exhibitors. Any badges printed onsite are $15.00 each.

EXHIBITOR SERVICES KIT

A comprehensive exhibitor services kit will be available online in November 2019. The link and login information will be emailed to the contact we have on file for your company. If you would like to verify or change the email address we have on file, contact Sue Triphahn at striphahn@ilparks.org. The exhibitor services kit will include all order forms for additional labor, electrical, internet, furniture and other services. IAPD/IPRA will supply carpet for all booths. You do not need to order carpet for your booth unless you want a specific color of carpet in your booth. Carpet is multi-colored.

EXHIBITOR VENUE/HOUSING

The 2020 IAPD/IPRA Soaring to New Heights Conference will be held January 23-25, 2020 at the Hyatt Regency Chicago located at 151 E. Wacker Dr., Chicago, IL 60601, (312) 565-1234. Room blocks are available at the Hyatt Regency Chicago and the Swissôtel Chicago. See below housing information.

HYATT REGENCY CHICAGO (Host Hotel)
151 E. Wacker Dr., Chicago, IL 60601
Book online: ilparksconference.com
Phone: (800) 233-1234
Group Code: Refer to the group name: IAPD-IPRA and group code: G-ADIS
Rates: $125 Single/Double; $135 Triple; $145 Quad
Upgrades: Upgrade surcharges may apply to guarantee a specific room type.
FUNCTION SPACE/SUITE REQUESTS

Exhibitors are welcome to request function space and/or suites for hosted receptions/hospitalities during the IAPD/IPRA Soaring to New Heights Conference. Space is assigned on a first-come, first-served basis. Function space/suite requests must be received prior to December 6, 2019 to be considered. Submit all requests to Sue Triphahn, IAPD Conference Director by email to striphahn@ilparks.org or fax to (847) 496-5246.

Functions may not conflict with any official IAPD/IPRA conference events. Requests must include the purpose of the function, estimated attendance, preferred date and start/end times. Functions are allowed only during program-free hours:

Thursday, January 23: 7:00 pm – 9:00 pm
Friday, January 24: 7:00 pm – 12:00 midnight
Saturday, January 26: 5:00 pm – 7:00 pm

If your request is approved, you will be contacted by Sue Triphahn, IAPD Conference Director with instructions on how to proceed with your event/booking of your function space/suite. Function space and suites are on a first-come first-served basis and subject to availability.

INSURANCE

Each exhibitor shall maintain for the duration of this agreement general liability insurance, with limits of no less than $1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. A copy of your certificate of liability insurance must be submitted to Sue Triphahn, IAPD Conference Director, 4476 Sundance Circle, Hoffman Estates, IL 60192 or emailed to striphahn@ilparks.org or faxed to (847) 496-5246 by January 6, 2020. Dates of coverage must include January 22, 2020 through January 25, 2020, inclusively. IAPD/IPRA, including their respective officers, employees, volunteers and agents are to be covered as additional insured as respects to liability arising out of activities performed by or on behalf of the exhibitor. The coverage shall be primary insurance as respects to the additional insured and shall contain no special limitation on the scope of protection afforded the additional insured. All exhibitors are required to furnish to IAPD/IPRA a certificate of insurance effecting coverage required by this provision.

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LEAD RETRIEVAL RENTAL

Recording information about a prospective customer is one of the most important functions of a trade show. Unfortunately, it is often the most neglected and/or hurried function. Conference Technology Enhancements, Inc. (CTE) offers a web based system that goes beyond the limited storage capability of magnetic cards, exchanging business cards and scribbled notes. You need a system that is quick, efficient and complete. By choosing the lead retrieval system, you can assure yourself that the method to record leads at the show will be fast, easy and meet your needs. Enjoy instant access to your captured information so that you may follow-up on your valuable leads.

DESCRIPTION - LeadNet

STANDARD PRICE BEFORE January 10, 2020 $200.00

CTE LeadNet will allow you, as an exhibitor, immediate access to valuable data on your potential customers. The Lead Management System provides access to demographic information as provided by the attendee (and approved by show management).

LEADNET APP

Use your own iPad, mobile phone or laptop to collect leads. Purchase and download the CTE Lead Management Application* to utilize your device to capture your leads in real time. A full-service Fulfillment site will be available to access your information anytime you have a network connection.

* Internet or cellular data plan required.

Custom Follow Up Codes $75.00

The lead retrieval system provides you with 20 standard codes/qualifiers. You can also customize up to 20 additional codes/qualifiers for a fee of $75.00. Each additional code can be up to 24 characters in length.

Order details and more lead retrieval information will be published in the exhibitor services kit that will be available online in mid-November. If you have any questions regarding the lead retrieval services call (847) 957-4500.

OFFICIAL SERVICE CONTRACTOR

Freeman is the official service contractor located at:

8201 West 47th Street
McCork, IL 60525
Phone: (773) 473-7080
Fax: (469) 621-5603
FreemanChicagoES@freemanco.com
www.freemanco.com

If you ship directly to Freeman’s warehouse ship to:

IAPD/IPRA Soaring to New Heights Conference
Your Company Name
Your Booth #
c/o Freeman
2500 West 35th St.
Chicago, IL 60632

SUITCASING/OUTBOARDING

Suitcasing is when an attendee solicits business in the trade show aisles or other public spaces such as a hospitality suite or a restaurant. Also called outboarded events, these types of activities are detrimental to the exhibition. These are unethical business practices and will not be tolerated. To distribute information or conduct business, you must have a registered booth with IAPD/IPRA. IAPD/IPRA has the right to remove anyone who violates this policy.

BE GREEN

IAPD and IPRA are proud to work with exhibitors that are taking the lead in sustainable business practices. The “Green Exhibitor” program recognizes companies for their efforts in reducing their carbon footprint while attending the 2020 IAPD/IPRA Soaring to New Heights Conference. The Joint Conference Committee has been working closely with the Hyatt Regency Chicago to develop a strategy to make 2020 the greenest conference to date. We are encouraging exhibitors to take a comprehensive look at their exhibit space to determine ways to be more sustainable. A checklist will be sent out to all participating exhibitors and includes sections on booth construction, promotional materials and giveaways. Companies that qualify for the “Green Exhibitor” award will receive a certificate to place in their booth and will also be recognized throughout the conference.
EXHIBITS SELL!
Exhibiting at the 2020 IAPD/IPRA Soaring to New Heights Conference offers you a concentrated, cost-effective way to reach your target market. More importantly, YOUR COMPETITION EXHIBITS! Look at who exhibited in 2019, is your company listed? Don’t miss out on this unique opportunity!

2019 EXHIBITORS

3D Design Studio
ACTIVE Network
All Inclusive Rec LLC
American Carnival Mart
American Ramp Company
American Red Cross
Amilia
AMU Spectacular Events
Amplivox Sound Systems
Anova Furnishings
Anything Weather Communications / iStrike Alerts
Aqua Pure Enterprises, Inc.
AstroTurf
Aurora Area Convention & Visitors Bureau
BCI Burke Company
Beacon Athletics
Bedford Technology
Bid Evolution
Boulder Designs
Bounce Houses RU LLC
Boundless Adventures
Brian Warner Entertainment
Brock USA
Bronze Memorial Company
BS&J Software
BSN Sports
Byrne & Jones Sports Construction
Cadron Creek Play
Call One
Camsey Construction
CampDoc.com
Can-ice
Capri Pools & Aquatics
CardConnect
Cardno
CELTS Sustainable Aquatics
Central SoD Farms Inc.
Central States Bus Sales, Inc.
Challenger Sports
Chapman and Cutler LLP
Charles Vincent George Architects
Chicago Bulls/White Sox Training Academy
CivicRec
Clowning Around Entertainment
Coach Cliff’s Gaga Ball Pits
CodyBraun & Associates, Inc.
Columbia Cascade Company
ComEd, Energy Efficiency
Commeg Systems, Inc. (TimePro)
Commercial Recreation Specialists, Inc.
CommunityPass
Connor Sports
Coordinated Benefits Company
Cordogan Clark & Associates, Inc.
Corporate Construction Services
Counsilmans-Hansaker
Crown Trophy
Cunningham Recreation
Custom Manufacturing, Inc.
Custom Playgrounds Inc.
CXT, Inc.
Design Perspectives, Inc.
DesignSpring Group, Inc.
Dewberry Architects Inc.
Direct Fitness Solutions
Discount Playground Supply
Divine Signs Inc.
DLA Architects, Ltd.
Doty & Sons Concrete Products, Inc.
Earth Networks
Eco-Counter
Endowment Resource Associates, Inc.
Entertainment Concepts
ePACT Network
Eriksson Engineering Associates, Ltd.
eTrak Recreation Software
EVP Academies, LLC
Excel Aerial Images, LLC
Farnsworth Group, Inc.
Feel Good, Inc.
FGM Architects, Inc.
FieldTurf
First Bank of Highland Park
First Midwest Bank
Force Chicago
ForeverLawn Chicago
Fountain Technologies LTD
Frank H Gill Company
Frederick Quinn Corp.
Fun Express
Gen Power
General Paint & Manufacturing (GPM)
Geflor USA
Gewalt Hamilton Associates
Gold Medal Products, Co.
Gov HR USA
Gouda Inc.
Graf Tree Care, Inc.
Green Golf Partners
Greenfields Outdoor Fitness
Green-Up
Haldeman-Homme, Inc.
Hall of Fame Plaques & Signs
Halogen Supply Company, Inc.
Harris Computer
Hawkins, Inc.
Henry Bros, Co.
Heritage Corridor Convention and Visitors Bureau
Herkowski Stickler & Associates
Hey and Associates, Inc.
Hitchcock Design Group
Homer Industries, LLC
Hot Shots Sports
Howard L. White & Associates, Inc.
HR Source
Ice Miller LLP
ID EDGE Inc.
Illinois Association of Park Districts
Illinois Municipal Retirement Fund (IMRF)
Illinois Park and Recreation Association
Illinois Public Risk Fund
Illinois State Board of Education
IMAGINE Nation LLC / Waterplay Solutions Corp.
INNOVA Disc Golf
INSPEC, Inc.
Integrity Fitness
IPARKS
Jack’s Magic Products
Jeff Ellis & Associates, Inc.
Kafka Granite, LLC
Kay Park Rec
Keeper Goals
KI Furniture
Kiefer USA
Kleen-Machine Products
KOMPAN
Koarts
Kronos
Lake Country Corporation
LandscapeHub
Legat Architects
Leopardo Companies, Inc.
Life Fitness
Life Floor
Lincoln Aquatics
Links Technology
Local Government Health Plan, CMS
Lohrnan Companies
Lord & Murphy, Inc.
Mad Bomber Fireworks Productions
Matrix Fitness
Maul Paving & Sealingcoating
MB Financial Bank
Medieval Times Dinner & Tournament
Melrose Pyrotechnics, Inc.
Mesirov Financial
MidCo Inc.
Midwest Commercial Fitness
Midwest Equipment Company/ABS/ Taylor
Midwest Mechanical
Midwest Sport and Turf Systems
Midwest Transit Equipment, Inc.
Mobile Room Escape, LLC
Monroe Truck Equipment, Inc.
Morton Suggestion Company
Most Dependable Fountains
MSA Professional Services, Inc.
Murdock MFG
Musco Sports Lighting, Inc.
National Association of Park Foundations
NCSI / SSSI Background Checks
Neptune-Benson, Inc.
NiceRink
Nico Gas
Norwalk Concrete Industries
NuToys Leisure Products
Omega II Fence Systems
Pals Sports, Inc.
Park District Risk Management Agency (PDRMA)
Parkrecreation, Inc.
Perfect Turf LLC
PerfectMind Inc.
Perkins+Will
Perry Weather
Personalized Awards, Inc.
PPM Asset Management LLC/ IPDLAF+Class
Planning Resources, Inc.
Play & Park Structures
Playground Equipment.com
PlayGround Games
Play-Well TEKnologies
Piltek Inc.
PMA Financial Network, Inc.
PMI Photography
Porous Pave Inc.
Porter Athletic
PowerDM
Prairie Forge Group
Protect Youth Sports
Pure Air Natives Inc.
Rain Drop Products
Ramuc Pool Paint
RATIO
Reach Media Network
RecDesk Software
Record-A-Hit Entertainment
RecPro Software
Recreonics, Inc.
Reese Recreation Productions, Inc.
Reinders, Inc.
Renosys Corporation
Robert Juris & Associates Architects, Ltd.
Rocky Mountain Sunscreen
Russo Power Equipment
Safari Land
Safe Sitter, Inc.
Santa’s Village Azoosment Park
SCORE Sports
Scrantron Products
Service Sanitation, Inc.
Shapirko Creations by Waterloo
Sheehan Nagle Hartray Architects
Sikich LLP
Skyline Athletics
Smart Industry Products, LLC
SmithGroupJR
Soccer Made in America
sofSurfaces
Spear Corporation
Speer Financial, Inc.
Sport Court Midwest
Sportfame Marketing Enterprises, LLC
Sports Facilities Advisory & Sports Facilities Management
Sportsfields, Inc.
StageLine
Stalker Sports Floors
StarTech
Starfish Aquatics Institute (SAI)
Starved Rock Lodge & Conference Center
Studio Bloom, Inc.
 Studio Park Ave, Ltd
Stumm Insurance
Sundek of Illinois, Inc.
Swimventury
TackleBar, LLC
Team REIL, Inc.
Techline Sports Lighting
The Davey Tree Expert Company
The Larson Equipment & Furniture Company
The Lifeguard Store / All American Swim
The Mulch Center
The Pizzo Group
The Spargo Group
The Wow Factor
Three Oaks Ground Cover
TimeClock Plus
TIPS - The Interlocal Purchasing System
Trails Entertainment (Enchanted Castle/ Haunted Trails)
Trane
Tyler Technologies
U.S. Arbor Products, Inc.
U.S. Tennis Court Construction Company
Unifield Concepts
Univar USA
Upland Design, Ltd.
US Lacrosse Illinois
Verde Energy Efficiency Experts
Vernon Systems, Inc.
Vernon and Maz, Inc.
Visual Image Photography
Vortex Aquatic Structures
W.B. Olson, Inc.
Walworth County Visitors Bureau
Water Technology, Inc.
Waupaca Sand & Solutions
WKB Engineering, LLC
Wheeler
WhiteWater
Wickcraft Co.
Wight & Company
Williams Architects / Aquatics
Windy City Amusements, Inc.
Wintrust Financial Corporation
WJ Schelp/Bradley Corp.
WT Group
WTU Systems
Zeno Company
Zing Card
EXHIBIT HALL RULES AND REGULATIONS

1. The acronym “IAPD/IPRA” means the Illinois Association of Park Districts and Illinois Park & Recreation Association acting through its respective officers, directors, members, committees, agents or employees acting in its management of the Exhibit Hall.

2. Exhibit Hall Standards: IAPD/IPRA welcomes exhibitors to the 2020 IAPD/IPRA Scoring to New Heights Conference, as the venue is one of the leading event management companies in the world. The venue will provide high-quality products and services for the operation of the exhibit hall.

3. Cancellation of Assignment of Booth Space: Upon written notice received by IAPD/IPRA no later than July 15, 2019, an exhibit space contract may be cancelled by the exhibitor with full refund of any deposit, less processing fee of $100.00 per booth. Exhibitors who cancel contracts in writing on or after July 15, 2019, and before October 14, 2019 will receive a refund, less processing fee of $100.00 per booth.

4. Subletting of Space: No exhibitor may share, sublet or apportion whole or any part of the space allotted to him for the purposes of his own business or the product of his business or where the product of each exhibitor cannot be used as intended without the product of the other exhibitor, the products combined are typically perceived as a single product and the products combined are often sold as a single product.

5. Booth Space: Booth rental shall include 8’ deep and 10’ wide per booth, rear background of curtains or an 8’ frame and two side dividers of curtains on 3’ frames. A two-line name sign will be furnished. No exhibit, including signs and advertising material, may exceed the height of 8’.

6. Responsibility: The IAPD/IPRA and the Hyatt Regency Chicago and any and all employees, agents or representatives shall not be responsible for damage of any kind or nature by reason of such termination. Furthermore, exhibitor shall only be entitled to an abatement of amounts due, or a refund of amounts previously paid, to the extent that IAPD/IPRA has received payment for such amounts pursuant to an event cancellation insurance policy, if any.

11. Liability: The IAPD/IPRA and the Hyatt Regency Chicago and any and all employees, agents or representatives shall not be responsible for damage of any kind or nature by reason of such termination. Furthermore, exhibitor shall only be entitled to an abatement of amounts due, or a refund of amounts previously paid, to the extent that IAPD/IPRA has received payment for such amounts pursuant to an event cancellation insurance policy, if any.

12. Display – General: No person, firm or organization not having contracted with IAPD/IPRA for the occupancy rules of the space in the Exhibit Hall will be permitted to display, demonstrate its products, services or sell on the premises of the Exhibit Hall, except to the Hyatt Regency Chicago. Any infringement of this rule will result in the removal of the offending person and company. Circulars or other promotional material must be distributed only from the exhibitor’s assigned space, and the exhibitor’s assigned space shall not be shared with and will not interfere with exhibitors in adjoining booths. What is shown or heard must be directly related to the products, machines or services of the exhibitors. Models and exhibitor personnel shall be taxed accordingly.

13. Union Rules and Regulations: In order to conform to union contract rules and regulations, it will be necessary for all exhibitors who use qualified union personnel for the various services required for material handling within the show. The placing or setup of merchandise or products to be displayed does not require union labor and may be done by the exhibitor. In addition, any installation of exhibits or displays which require the use of hand tools, or more than one person, or longer than thirty minutes (including crating and uncrating) to install, or exceed eight feet in any direction, such work is subject to union rules. Products which cannot be hand carried by the exhibitor into the exhibit hall in one trip will require the use of union labor for move-in. All labor requirements can be taken care of through the designated union labor contractor.

14. Solicitation or Demonstration by Exhibitors: Exhibitors must conduct their business so as not to interfere with the approved activities of any other exhibitor, specifically prohibited are excessive noise and advertising that, in the judgment of the entrance to the exhibit hall, shall not interfere with the mixed entertainment of the hall.

15. Liability: The IAPD/IPRA and the Hyatt Regency Chicago and any and all employees, agents or representatives shall not be responsible for damage of any kind or nature by reason of such termination. Furthermore, exhibitor shall only be entitled to an abatement of amounts due, or a refund of amounts previously paid, to the extent that IAPD/IPRA has received payment for such amounts pursuant to an event cancellation insurance policy, if any.