Boardmanship: 6:00 p.m. – 6:20 p.m.
• How to be an effective board member
• Board member’s role and responsibilities

Legislative Advocacy: 6:20 p.m. – 6:40 p.m.
• Your role in legislative advocacy
• How to succeed in legislative advocacy
• How to effectively communicate with your legislators
• The importance of developing relationships with your legislators

Finance: 6:40 p.m. – 7:10 p.m.
• Revenue and Expenditure as it relates to funds/use limits
• Budget and Appropriation Ordinance - Purpose, timing, transfer, amendments
• Levy/Tax Cap - Process, purposes & timing/relationship to budget and appropriations
• Debt Service/Bonds - Basic only
• Investments - Basic rules/Investment policy
• Audit/Treasurer’s report - Basic requirements

Open Meetings Act: 7:10 p.m. – 7:40 p.m.
* Fulfill your one-time training as required by the Attorney General's Office
• Email / remote participation
• Agendas, minutes and records
• Closed / executive session
• Voting

7:40 p.m. - 7:50 p.m. – Break

Board/Executive Director/Staff Relations: 7:50 p.m. – 8:10 p.m.
• Respective roles and expectations
• Communication
• Interaction
• Evaluations

Diversity, Equity, Inclusion: 8:10 p.m. – 8:30 p.m.
• Bringing DEI to the Forefront
• Kickstart moments to address DEI
• Buy In
  - DEI team
  - Strategic Plan
  - Communication
• Training

Board Ethics: 8:30 p.m. – 9:00 p.m.
• Prohibited interests & exceptions in contracts
• Common law conflicts of interest
• Ethics Act: Prohibited political activity and the gift ban
• Social Media