BOOT CAMP AGENDA

Boardmanship: 6:00 p.m. – 6:20 p.m.
- How to be an effective board member
- Board member's role and responsibilities

Legislative Advocacy: 6:20 p.m. – 6:40 p.m.
- Your role in legislative advocacy
- How to succeed in legislative advocacy
- How to effectively communicate with your legislators
- The importance of developing relationships with your legislators

Finance: 6:40 p.m. – 7:10 p.m.
- Revenue and Expenditure as it relates to funds/use limits
- Budget and Appropriation Ordinance - Purpose, timing, transfer, amendments
- Levy/Tax Cap - Process, purposes & timing/relationship to budget and appropriations
- Debt Service/Bonds - Basic only
- Investments - Basic rules/Investment policy
- Audit/Treasurer's report - Basic requirements

Open Meetings Act: 7:10 p.m. – 7:40 p.m.
*Fulfill your one-time training as required by the Attorney General's Office
- Email / remote participation
- Agendas, minutes and records
- Closed / executive session
- Voting

7:40 p.m. - 7:50 p.m. – Break

Board/Executive Director/Staff Relations: 7:50 p.m. – 8:10 p.m.
- Respective roles and expectations
- Communication
- Interaction
- Evaluations

Inclusivity: 8:10 p.m. – 8:30 p.m.
- Bringing Inclusivity to the forefront
- Kickstart moments to address Inclusivity
- Buy in
  - Inclusivity team
  - Strategic Plan
  - Communication
- Training

Board Ethics: 8:30 p.m. – 9:00 p.m.
- Prohibited interests & exceptions in contracts
- Common law conflicts of interest
- Ethics Act: Prohibited political activity and the gift ban
- Social Media