



Research Collaboration Request Process

Estimated Time for Process is 6-8 weeks

AIM is frequently approached by individuals and groups seeking to collaborate with AIM on a research project that includes surveying immunization program managers and/or other activities

The AIM Research Committee and Research Coordinator can provide valuable expertise to outside research projects that are aligned with the mission and goals of AIM.

Those seeking to utilize AIM expertise and collaborate with AIM to conduct research activities, are requested to complete the *AIM Research Collaboration Request Form*, available on the AIM website (www.immunizationmanagers.org).

The form gathers information about the purpose and goals of the project, funding source, as well as the potential collaborative research activities.

Examples of AIM collaboration include:

<u>AIM Staff</u>	<u>AIM Research Committee</u>	<u>AIM Membership</u>
Project Coordination	Proposal Development	Focus Group Participation
Proposal Development	Instrument Design	Working Group Participation
Grant Development	Pilot Testing	Pilot Testing
Instrument Design	Proposal Development	
Instrument Administration	Data Interpretation	
Data Analysis	Presentation Development	
Data Interpretation	Manuscript Development	
Presentation Development		
Manuscript Development		

The completed *Research Collaboration Request Form* is then reviewed by the AIM Research Committee and the AIM Executive Committee according to the following criteria:

- Is there clear articulation showing significance and purpose of the project?
- Are the researcher's objectives and intent for the use of the information aligned with the goals of AIM?
- Is the project unique and not duplicative of other recent or current studies?
- Are the funding sources clearly articulated?
- Is AIM expertise available to conduct proposed collaborative research activities?
- Is the overall proposed timeline feasible?

It should be noted that individuals and groups collaborating with AIM will also submit their survey/interview instrument through the Survey/Interview Screening and Recommendation Process in order to obtain an official recommendation from AIM. In addition, for collaborative projects, we ask that results be presented to the membership during an AIM Research Review Teleconference prior to public release of the information, that AIM be given user rights to the

identified results gathered from AIM members, and that AIM be given the opportunity to contribute towards the researcher's publishing efforts.