

LEGISLATIVE & REGULATORY AFFAIRS COMMITTEE DESCRIPTION

Purpose

The purpose of the Legislative and Regulatory Affairs Committee is to support the Intermountain Section to:

- Ensure that the Intermountain Section AWWA members understand and keep abreast of regulations and laws pertaining to the water industry.
- Work with federal, state, and local regulatory agencies and personnel on specific issues affecting the water industry.
- Update members on the regulatory aspects and climate that could affect the water industry.

Reporting, Staffing and Roles

The Legislative and Regulatory Affairs Committee is advisory in nature and reports to the Advocacy and Outreach Council. Written reports on recent activities of the committee will be provided to the Council Chair one month before each Intermountain Section Board Meeting (First week of February, April, July, and November). Any formal policy recommendations from the committee are advanced to the Intermountain Section Board by the Council Chair for the discussion and consideration by the full board.

Annually, the Committee Chair, with the assistance of the full committee, will update the goals of the committee and prepare a budget. These documents will be submitted to the Council Chair in October for consideration by the Intermountain Section Board.

This committee has liaisons with the Social Media Committee, Public Officials Committee and the Management Development Committee.

Section Staff will be represented by the Advocacy and Outreach Coordinator. The staff person's responsibility is to assist the committee in ways that increase the effectiveness of the committee. These tasks may include:

- Work with the committee to set annual goals and prepare budget
- Assist with the committee's clerical work
- Provide event planning assistance including facilities and food/beverage coordination
- Coordinate the advertisement of events through the Section's website and print/mail methods
- Organize registration through the Section's website

- Assure that the Committee Page on the Section's website is kept up to date.
- Prepare marketing tools (brochures, flyers, etc...)
- Coordinate the printing of materials

Responsibilities

Specifically, the Legislative and Regulatory Affairs Committee performs the following functions:

- Host the annual Legislative Update at the Utah State Capitol. The goal of this event is to educate the attendees on changes to current regulations and laws that could affect the water industry. Additionally, attendees should be introduced to the legislative process and have an opportunity to attend Legislative Committee Meetings.
- Coordinate Local Fly-In meetings with national congressional representatives to advance AWWA's national legislative issues with the constituents of Congress. These will be done to support and reinforce the messages that are promoted during AWWA's Annual Fly-In. Additionally, the goals of these meetings is to boost name recognition among members of Congress, and further establish water professional members as authoritative sources of knowledge and expertise on drinking water issues with members of Congress and their staffs. Typically these meetings should be accomplished during Federal recesses while the representatives are back in their home states. Information on issues will be provided by AWWA.
- Prepare quarterly article to be included in the Intermountain Section's Newsletter and posted to the Section's website to help members understand and keep abreast of regulations and laws. Coordinate with the Social Media Committee Liaison to get information posted. This information will then be included in the Monthly E-Journal published by the Social Media Committee.

Composition, Selection, and Terms

- The committee consists of a chairperson, vice chair, and 5 to 10 additional people.
- The chair and vice chair are appointed and approved by the Intermountain Section Board.
- The committee chair serves a three-year term and is eligible to serve an additional term.

Meetings

The Legislative and Regulatory Affairs Committee is recommended to meet at least four times per year, generally January, March, June, and November. These times would allow enough time for planning the Legislative Update and any Local Fly-In meetings.