

LAWYER TO LAWYER MENTORING PROGRAM
WORKSHEET P
INTRODUCTION TO TRUST ACCOUNTING AND IOLTA

Worksheet P is intended to facilitate a discussion about Trust Accounting and IOLTA.

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- Read and discuss the article by Don Lundberg *Trust Accounts and More RES GESTAE*, July/August 2005 which include information on IOLTA changes
- Read and Discuss the article by Don Lundberg *Trust Accounts in a Time of Bank Failures*, RES GESTAE, September 2008
- Review and Discuss with the mentee the following *Indiana Rules of Professional Conduct*:
 - Rule 1.15 Safekeeping Property
 - Admission and Discipline Rule 23 Maintenance of Trust Funds in Approved Financial Institutions; Overdraft Notification
 - Admission and Discipline Rule 23, Section 30 Audit of Trust Accounts
 - Indiana Supreme Court Disciplinary Commission Rules Governing Attorney Trust Account Overdraft Reporting, Rules 1-7
- Read and Discuss the article by the staff of the Indiana Supreme Court Disciplinary Commission *Trust Account Management: Handling Client and Third Party Funds (January 2007)*
- Read and discuss the *IOLTA (Interest on Lawyers Trust Accounts) Program: Questions and Answers*
- Read and Discuss the articles by Don Lundberg *What's in Your Trust Account? When Clients Pay by Credit Card* RES GESTAE April 2009; *Recent Rule Changes of Special Interest to Lawyers*, RES GESTAE, November 2009; *The Foundation in the 90's: Pro Bono and IOLTA*, by Joann Orr, RES GESTAE, October 2000