



INDIANA STATE
BAR ASSOCIATION

MENTORSHIP

MENTORSHIP DASHBOARD

A guide to your
Mentor City dashboard

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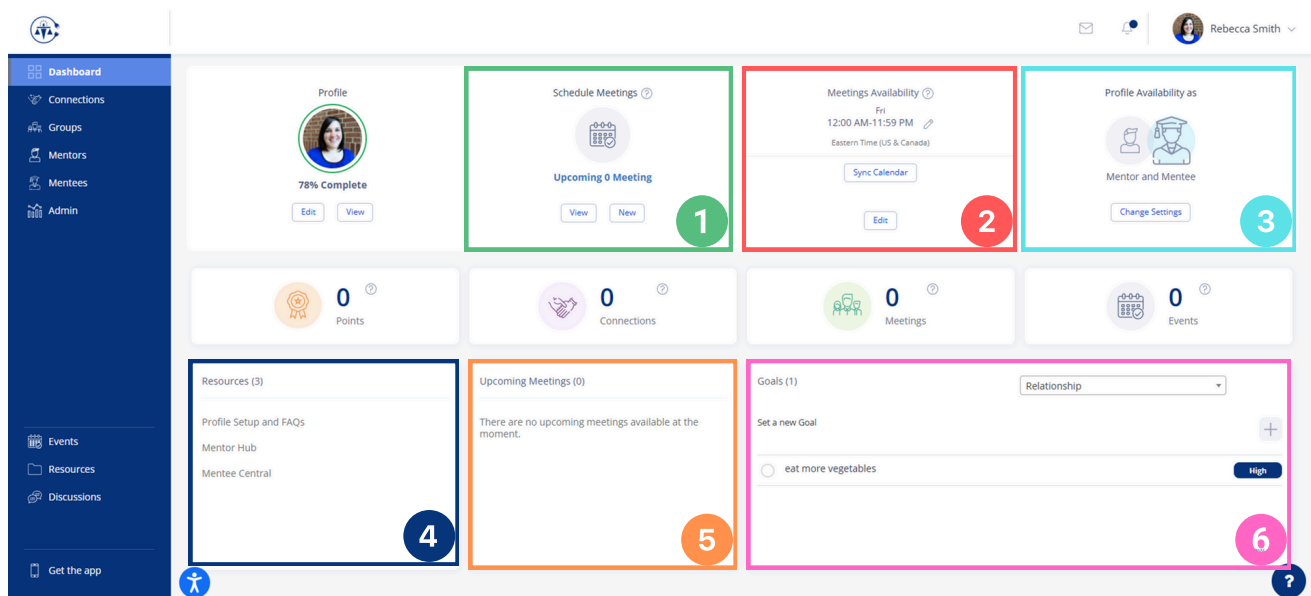
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Dashboard Overview



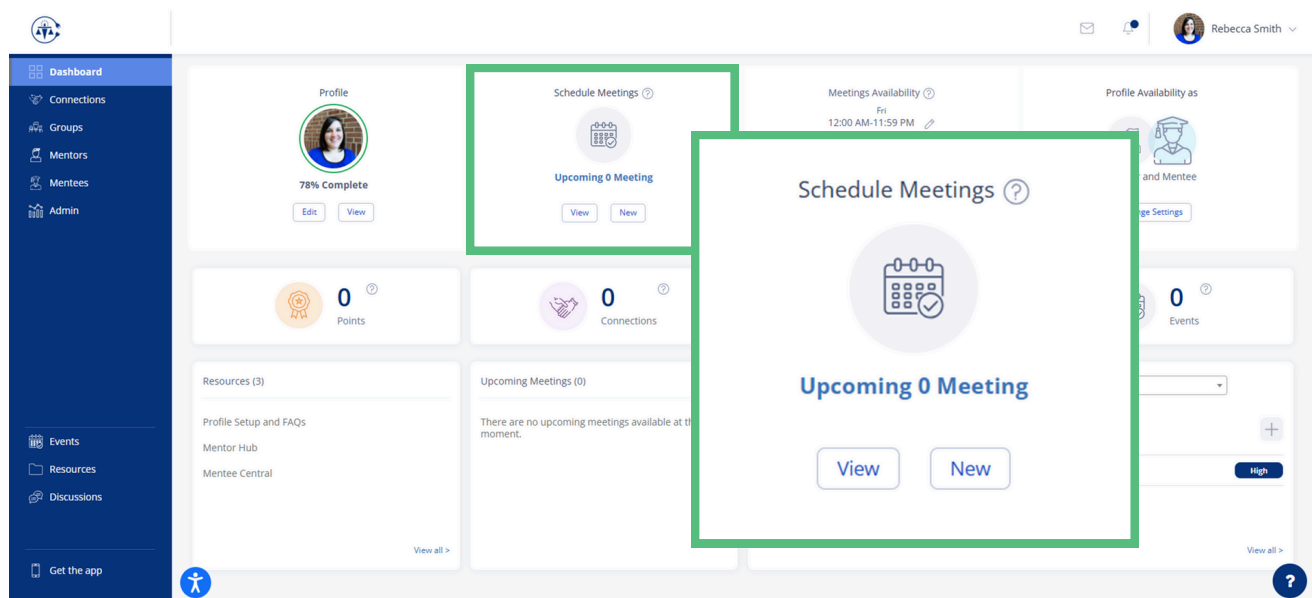
Your **dashboard** is your ISBA Mentorship hub.

There are six main widgets on your dashboard to be familiar with:

- 1 Schedule Meetings
- 2 Meetings Availability
- 3 Profile Availability
- 4 Resources
- 5 Upcoming Meetings
- 6 Goals

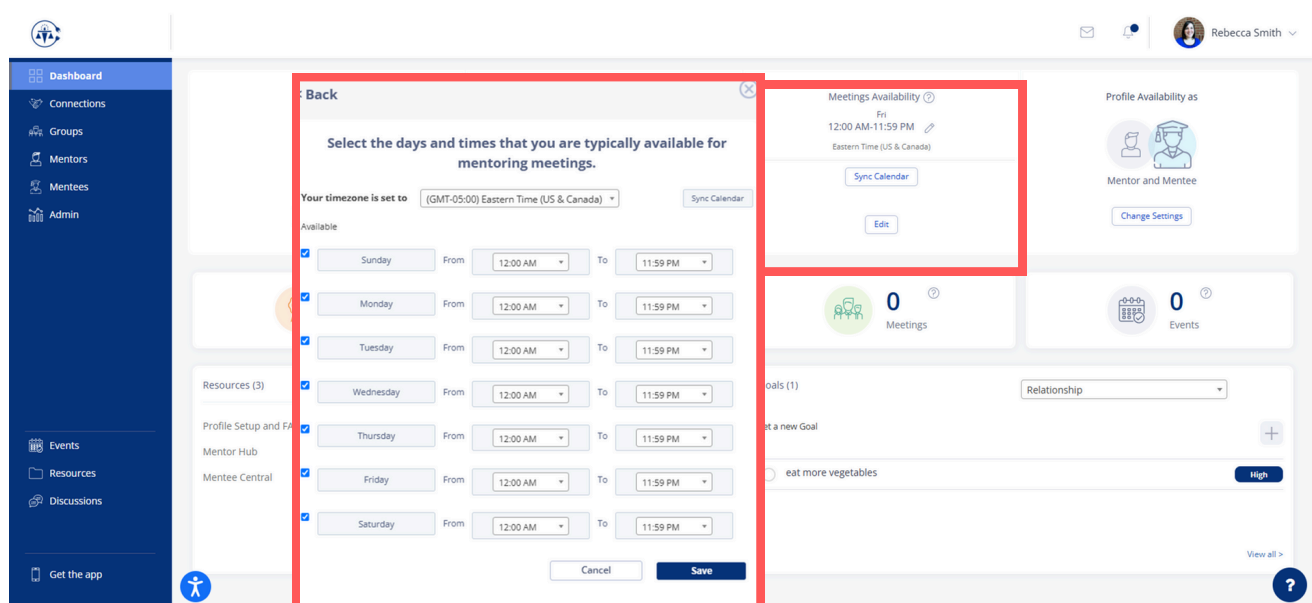
You can also track the progress of your mentorship journey—including the number of connections you’ve made, meetings you’ve held, and events you’ve attended—on your dashboard.

Schedule Meetings



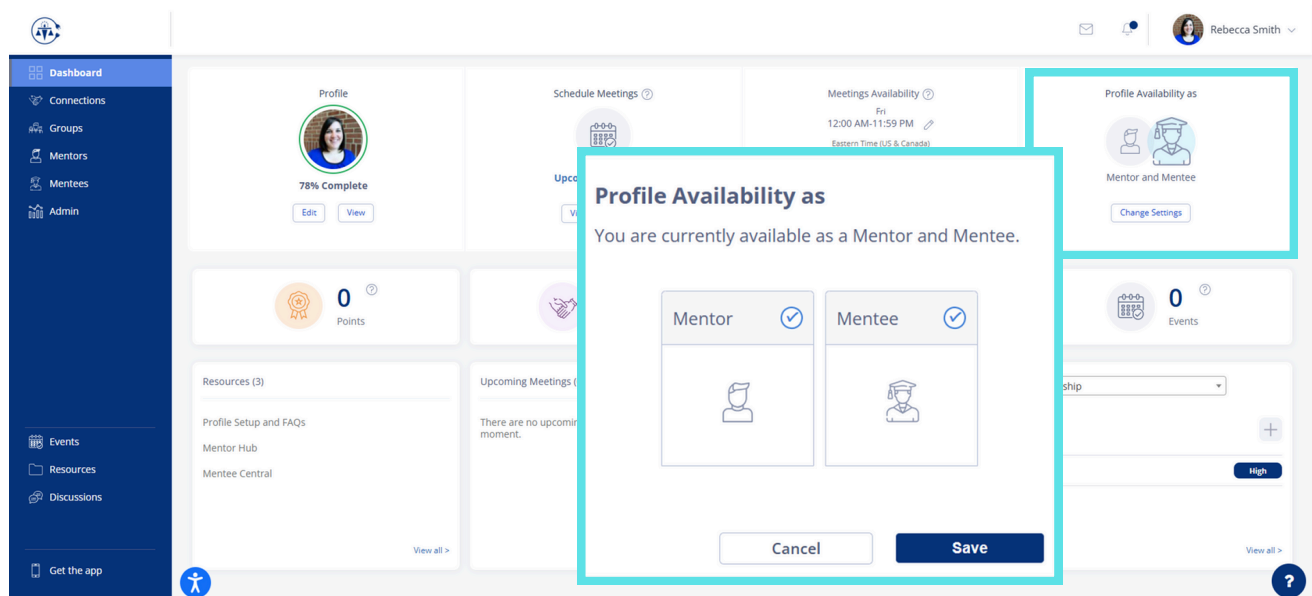
Track all of your upcoming and past meetings via this widget. Or send new meeting requests to any of your mentees/mentors.

Meetings Availability



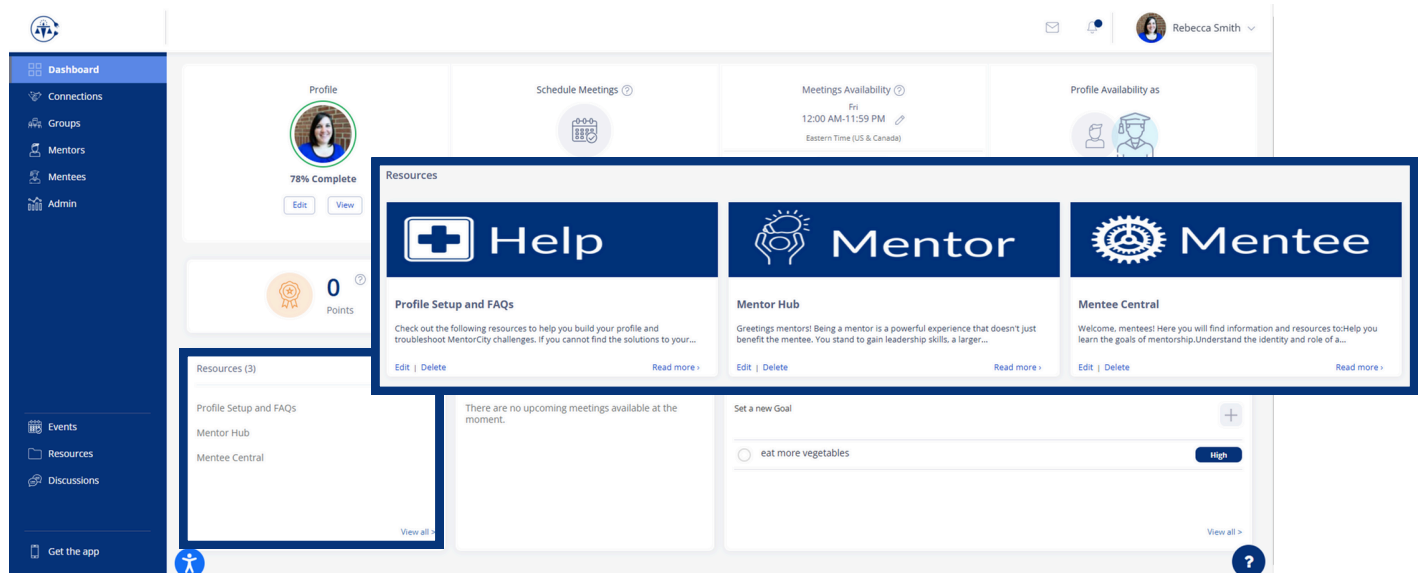
Select your time zone and sync your calendar (through Outlook or Google). If there are days throughout the week that typically work well within your schedule, you can note those days here.

Profile Availability



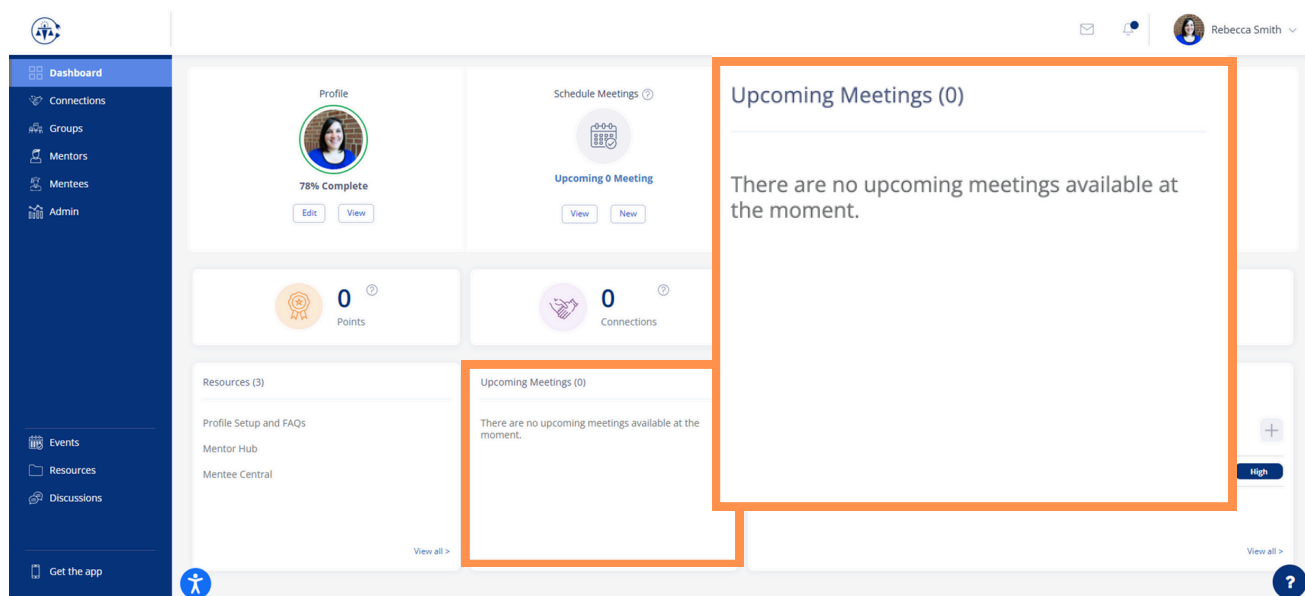
Change your availability as a Mentor or a Mentee here. If you wish to pause your availability, you can also uncheck the Mentor and Mentee boxes until you are ready to resume.

Resources



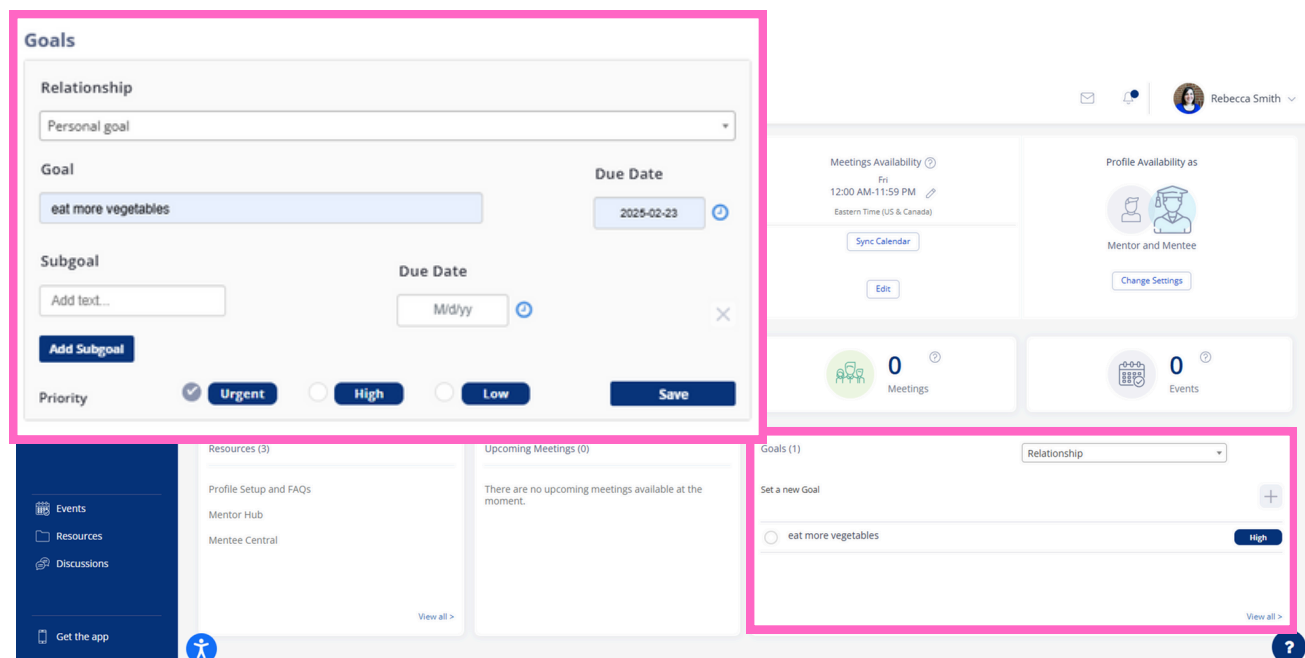
View resources on how to operate the platform as well as ideas on interacting with mentors/mentees.

Upcoming Meetings



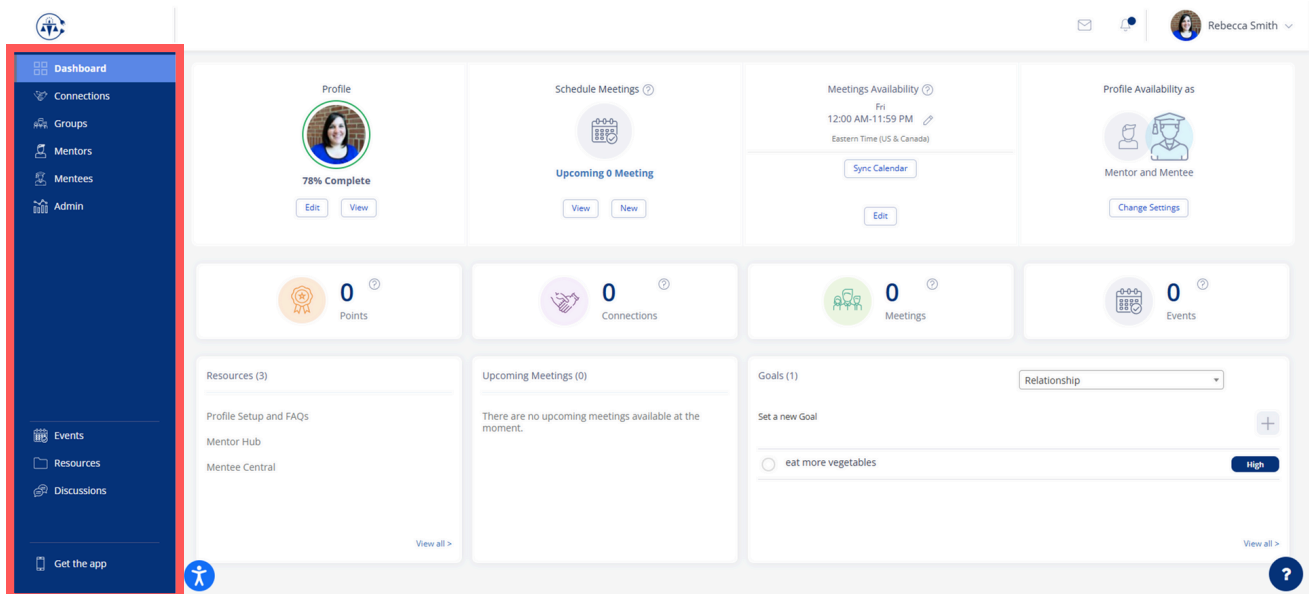
View all of the meetings scheduled with one or multiple matches.

Goals



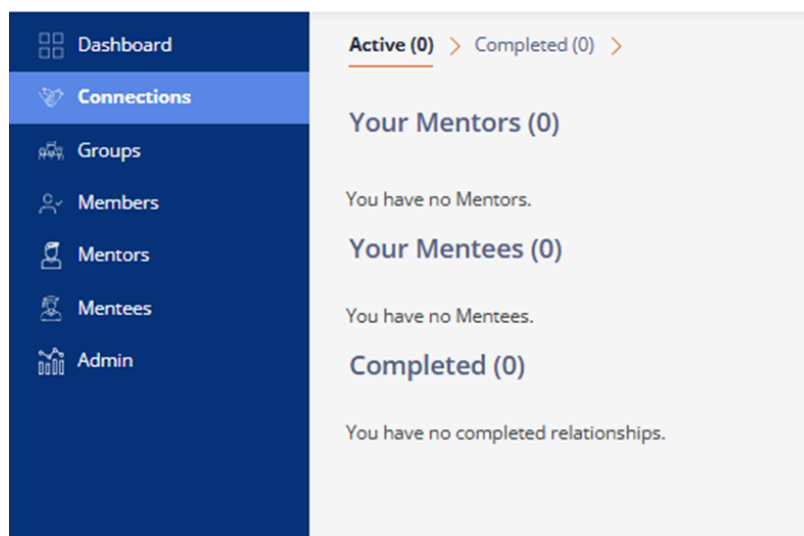
Set and check off personal and relationship goals in this widget. If you are seeking a momentary mentorship relationship, this is a great place to remind yourself what you are hoping to accomplish in the relationship. For prolonged matches, goals can be created and tracked by both the mentor and mentee.

Navigation Menu



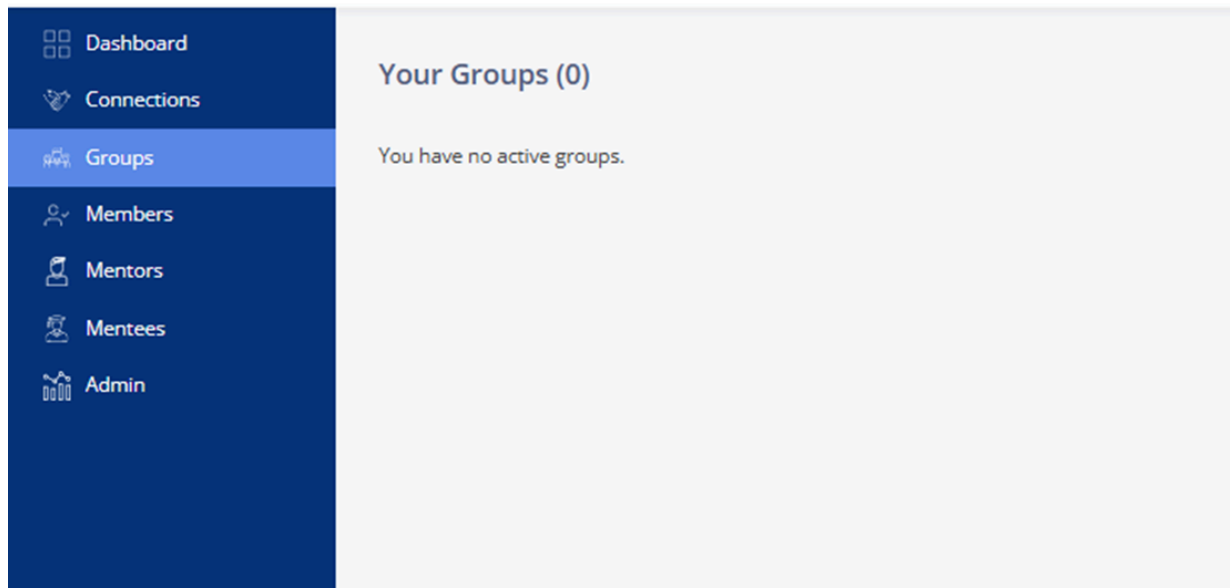
The **navigation menu** on the left includes ways to track your connections and discussions as well as how to find information about mentors, mentees, and helpful resources.

Connections



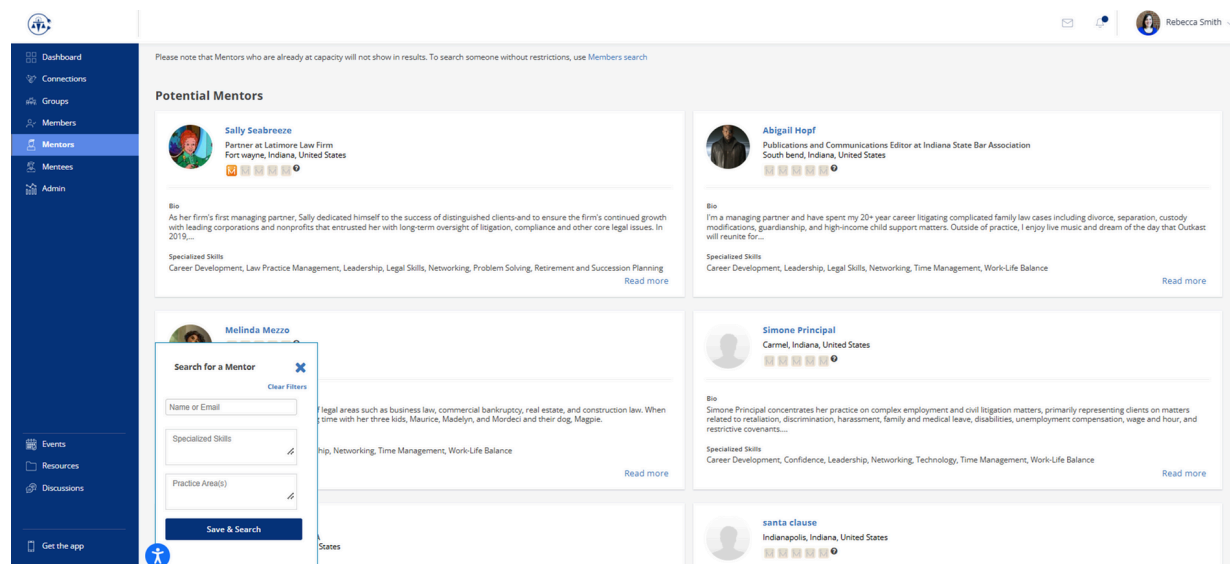
View, track, and message all of your active and past relationships.

Groups



Track activity in any groups you are a part of.

Mentors



Search through all of the active Mentors in the system. You can narrow your search in the pop-up box on the lower left part of the screen.

*This tab will only be visible to Mentees (or members who selected both Mentor and Mentee in their profile).

Mentees

Please note that Mentors who are already at capacity will not show in results. To search someone without restrictions, use [Members search](#)

Potential Mentees

Delia Sola
Plainfield, Indiana, United States

Bio

I am a solo litigation attorney with five years of experience in insurance law and commercial bankruptcy. My personal interests include underwater welding and snowshoeing with my St. Bernard, Sandra

Development Areas

Confidence, Networking, Time Management

[Read more](#)

Patricia McChief
Lawyer at South Bend Family Law
South bend, Indiana, United States

Bio

Patricia is 45 years old and has been practicing for nearly 20 years at a large firm. Unlike when they were an associate, they have complete control over their calendar, making it easier for them to be more available to their family, commitments otherwise. Even at this stage, business development...

Development Areas

Retirement and Succession Planning, Technology

[Read more](#)

Desdemona Moor
New Albany, Indiana, United States

Bio

I have worked for twelve years in both Big Law and boutique firms with specializations in adoption and divorce mediation. With legal experience coupled with an MBA, I am open to expanding my horizons. I live with my business of ferret: Sneezy, Bashful, Hermione, and Ginny.

Development Areas

Career Development, Law Practice Management, Marketing and/or Business Development, Networking, Problem Solving, Technology, Time Management, Work-Life Balance

[Read more](#)

Jada Nouveau
Indianapolis, Indiana, United States

Bio

Jada is a solo practitioner with over 10 years of experience in family law and mediation. She is passionate about helping women navigate their legal journey and is committed to providing a supportive and collaborative environment for her clients.

Development Areas

Business Development, Career Development, Law Practice Management, Marketing and/or Business Development, Networking, Problem Solving, Technology, Time Management, Work-Life Balance

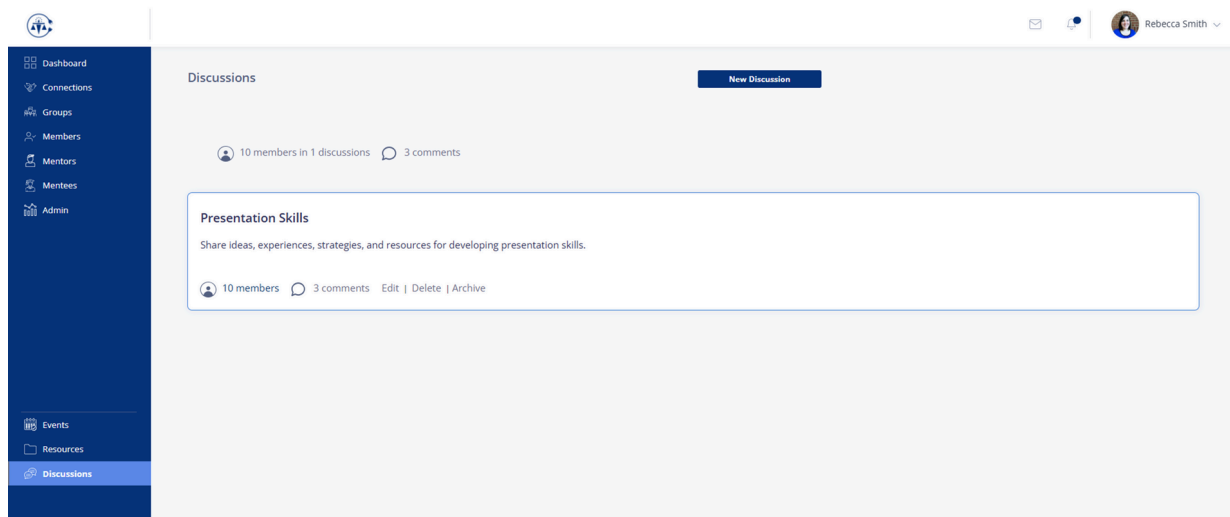
[Read more](#)

Search through all of the active Mentees in the system. You can narrow your search in the pop-up box on the lower left part of the screen.

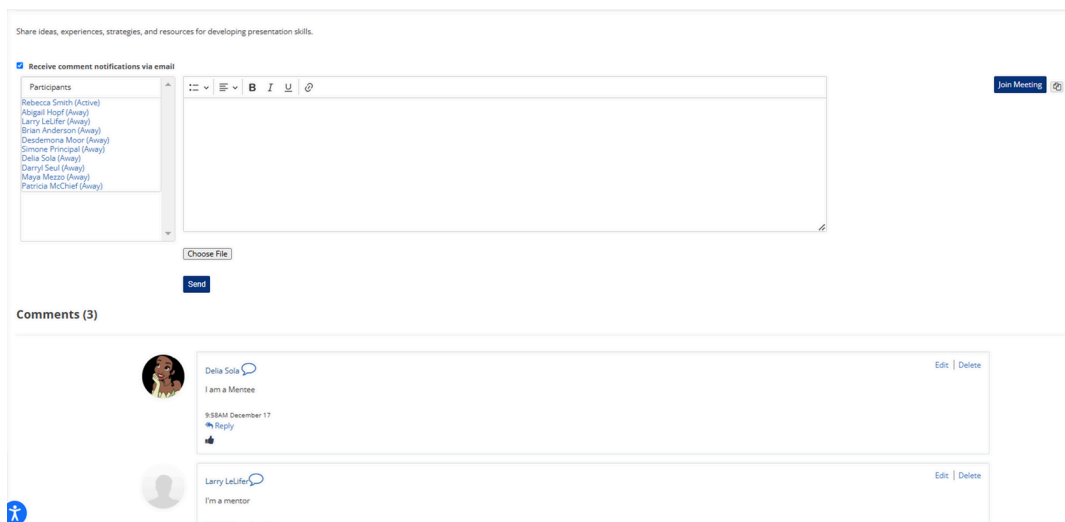
*This tab will only be visible to Mentors (or members who selected both Mentor and Mentee in their profile).

By selecting a profile from the pools of Mentors and Mentees, you'll be able to read more about that person. You'll also be given the chance to connect with them (near the bottom of the profile).

Discussions

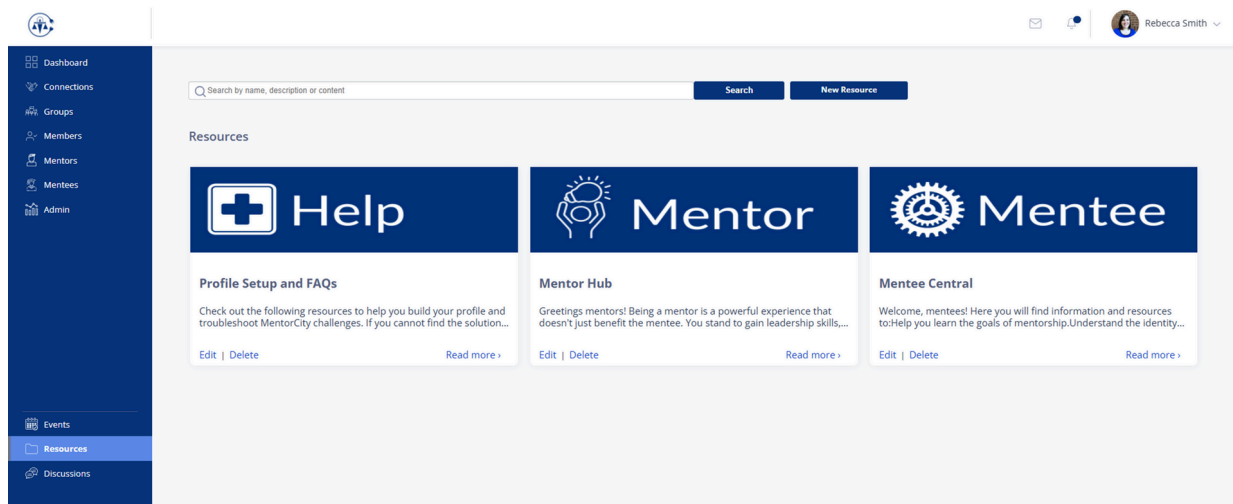


Monitor discussion threads you are participating in.



Discussions also allows you to post and meet with those involved in the discussion group.

Resources



View resources on how to operate the platform as well as ideas on interacting with mentors/mentees.

