

Remote Notary Authorization Application

SECRETARY OF STATE BUSINESS SERVICES DIVISION

Telephone: (317) 234-9768 www.sos.IN.gov

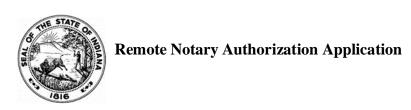
INSTRUCTIONS:

- 1. Complete and submit the attached application to: INBiz@sos.in.gov. An invoice in the amount of \$5.00 will be sent to the applicant by the Secretary of State's office.
- 2. Complete the Indiana State-Required Remote Notary Education and Exam powered by the National Notary Association (NNA). NNA will provide a certificate of completion. Submit your certificate of completion to INBiz@sos.in.gov. NNA expects the education and exam to be available April 7th, 2020.
- 3. Receive approval of your application (via INBiz@sos.in.gov) from the Secretary of State's office.
- 4. Initiate contact with an approved remote technology vendor. Once vendors are approved, we will post the information on Secretary of State's Business Services Homepage (http://www.in.gov/sos/business/).
- 5. Finalize on-boarding with a remote technology vendor.

INFORMATION CONTAINED ON THIS PAGE IS NOT PART OF THE APPLICATION.

RETURN DOCUMENTS TO:

Tame:	
-Mail:	
elephone Number:	



THIS APPLICATION MUST BE SUBMITED ELECTRONICALLY TO: $\underline{INBiz@sos.in.gov}$

REGISTRATION STATUS

FILING FEE: \$5.00

The person named in this application as a Notary Public.	has been commissioned by the Secretary of State's office
Notary Public Commission Number:	NP0
AFFIRN	MATION QUESTIONS
Have you been convicted of any felon	y offense or crime involving deceit, dishonesty or fraud or
been imprisoned for 6 months or more	.?
Yes	No
Have you had an adverse ruling or give	en an admission of liability in any legal proceeding
involving deceit, dishonesty or fraud?	, , , , , , , , , , , , , , , , , , ,
	No
Have you ever been convicted of a crim	ne that has not been expunged or sealed by a court OR have
you been arrested for a crime for which	
•	No
If the answer is yes any of the above explanation by attaching a word doc application.	question(s), please provide a brief

ACKNOWLEDGEMENT OF TECHNOLOGY PROVIDER			
Intended Remote Technology	Print Remote Technology Vendor:		
Vendor:			
(See http://www.in.gov/sos/business/ for approved vendors).			

I will not conduct remote notarial acts until my application has been approved by the secretary of state's office and I have contracted and on-boarded with a technology provider approved by the Secretary of State's office.

Failure to comply with this requirement will result in the Secretary of State's office terminating your notary public commission.

EDUCATION REQUIREMENT

I understand that I must successfully complete the <u>Indiana State-Required Remote Notary</u> <u>Education and Exam</u> powered by the National Notary Association (with a passing score) before my application will be approved. This is the state required course which must be completed in addition to any course your vendor may require.

SI	IGNATURE	
In witness whereof, the undersigned		signs
_	(Printed Name)	
this application and verifies, subject to penalti	ies of perjury, that the statements herein are true.	
Signature:	Printed Name:	