

IASBO CERTIFICATION PROGRAM

Participants enrolled in a track 2/1/2016 or after

**Dates listed in the 2021-2022 Fast Track column are tentative and subject to change.

COURSES/WORKSHOPS:	ID #	Chief Business Officer		Assistant Chief Business Officer		Business Office Specialist		Facilities Director		Human Resources Specialist		School Year Offered Fast Track	
		Required	Elective	Required	Elective	Required	Elective	Required	Elective	Required	Elective	2020-2021	2021-2022
Fund Accounting/ Budget Cycle/ Audits	A110	3		3		3		3		3		2020-2021	2021-2022
Information Reporting & Data Analytics	A111	3		3		3		3		3		02/02/21	Fall '21
Accrual Accounting	A114	3		3		3		3		3			Fall '21
Leadership	ADM110	3		3		3		3		3		02/03/21	Spr. '22
School Law & Administrative Rules - Basic	ADM111	3		3		3		3		3		09/22/20	Fall '21
School Law & Administrative Rules - Adv.	ADM112	3		3		3		3		3		04/06/21	Fall '21
Public Works Law & Administration	ADM113	3		3		3		3		3		06/01/21	Spr. '22
Construction Finance	ADM114	3		3		3		3		3		06/02/21	
Risk Management/Environ. Health & Safety	ADM115	3		3		3		3		3		06/01/21	
Transportation Administration	ADM117	3		3		3		3		3			Fall '21
Food & Nutrition Administration	ADM118	3		3		3		3		3			Fall '21
Business Ethics and Fraud Prevention	ADM210	3		3		3		3		3		Spr. 21	
Budgeting Fundamentals for Schl. Business Off.	B110	6		6		6		6		6		04/06/21	
Budgeting for School Operations	B150	6		6		6		6		6		02/16/21	Spr. '22
Budgeting for School Operations and Financial Oversight	B111	6		6		6		6		6			Fall '21
Cash Management and Financial Oversight	B112	20		20		20		20		20			Fall '21
Budget Workshop (IASBO)	B113	20		20		20		20		20		Feb/Mar 21	Spr. '22
Treasurer's Workshop (IASBO)	BG110	3		3		3		3		3		Mar/Apr '21	Spr. '22
Emergency Preparedness Management	BG115	3		3		3		3		3		10/13/20	
Custodial Operations	BG116	3		3		3		3		3		Spr. 21	
Intro. Facilities & Grounds Administration	BG120	3		3		3		3		3			Fall '21
Maintenance Operations	BG125	3		3		3		3		3			Fall '21
Systems-HVAC, Electric, Plumbing & Tech.	BG130	3		3		3		3		3		10/14/20	
Utility and Energy Conservation	BG140	3		3		3		3		3		10/14/20	
Landscape and Grounds Maintenance	F110	3		3		3		3		3			Fall '21
Principles of Education	F120	3		3		3		3		3		09/22/20	Fall '21
Public Relations & Internal Communications	F130	3		3		3		3		3		09/23/20	Fall '21
Governance & Operational Relationships	HR110	3		3		3		3		3		Spr. '21	Fall '21
Intro. Human Resources Administration	HR111	3		3		3		3		3			Spr. '22
Benefits Administration	HR112	3		3		3		3		3		01/20/21	Spr. '22
Labor Relations/Contract Admin.	HR113	3		3		3		3		3			Spr. '22
Payroll Administration	HR114	3		3		3		3		3		02/11/21	
Collective Bargaining Strategy & Law	HR115	3		3		3		3		3		01/21/21	Spr. '22
Managing People	HR116	3		3		3		3		3		01/21/21	Spr. '22
Group Health/Medical Insurance	HR120	3		3		3		3		3			Spr. '22
Performance Evaluation	HR210	3		3		3		3		3		02/10/21	
Human Resources Administration	HR216	3		3		3		3		3		02/11/21	
Group Unemployment & Disability Insurance	IASBO	10		5		10		5		5		02/10/21	
IASBO Seminars Not Listed Above		90	9	73	12	57	9	62	12	62	9		
TOTAL REQUIRED													

as of 8/27/2020
Subject to change